I. Call to Order – Kate Phillippo

II. Approval of April 2017 Minutes

   Sue Graham motioned for approval, Lynne Golomb 2nd, unanimously passed

III. Announcements

   • Lara Smetana will be joining the meeting at 1:30pm as the FEC representative

IV. Consent Agenda

   a. Items approved by Curriculum Committee (documents posted to Sakai)
      i. RMTD Masters Program Modification
      ii. CEPS JD MA program modification
      iii. CEPS ELPS 565 course credit modification

   • Adam Kennedy motioned for approval, Meng-Jia Wu 2nd, unanimously passed

V. Old business

   a. Diversity Committee—Microaggression survey next steps: Markeda Newell

      Markeda Newell was ill but provided a written document outlining the plan for next steps and requested thoughts on this plan and whether the Diversity Committee could move forward from the Academic Council. The AC discussed if it is best for the Diversity Committee Faculty members to lead seminar/workshops with faculty and staff (on how to interrupt microaggressions and repair relationships when they occur) or to use University Resources or Outside experts with the concern for not putting Faculty members in a difficult situation.

      Another concern is getting the Community to attend the seminar/workshop if they are outside the regularly scheduled Community meeting and if one session is enough. The AC feels attendance is important and therefore, suggests and
supports that SOE Community meetings be focused on healing and rebuilding trust in the community for this academic year. This would include this proposed seminar/workshop but also expand the scope to other healing and trust building discussions throughout the year at the SOE community meetings. The Diversity Committee is encouraged to facilitate this process using their members, University Resources and outside experts.

Sue Graham motioned to have Kate Phillippo email Markeda Newell with the AC thoughts and suggestions, Demetri Morgan 2nd, unanimously passed.

b. FEC evaluation of faculty, inclusive of the role of program area faculty (Formerly listed as “Program chair letter to FEC on behalf of tenure candidates”)

Lara Smetana began by presenting an update on the changes implemented in the Annual Faculty Review this year. The FEC is opposed to having program chairs play an evaluated role in the tenured process, however they would find it helpful for Program chairs to provide contextual information about their programs.

AC expressed concern that Clinical Faculty’s work does not fit into the FAS system and asked FEC to reflect on how the new process worked once it is complete. AC also asked each program representative ask their programs to reflect on how the new process worked.

- Amy Shuffelton motioned that AC ask the FEC chair and the FEC Clinical Professor representative to be present at the Nov AC meeting to address how the new process went especially for Clinical Faculty, how to collect the program contextual information, and any other issues that arose in the FEC and the program conversations about the new Faculty Annual Review process, Lynne Golomb 2nd, Vote: 11 in favor, 1 opposed

c. Research exceptional criteria (Document posted to Sakai) – will be moved to October agenda

d. SOE Climate

e. SOE Service Award (Document posted to Sakai) – will be deferred until the Awards Committee is fully staffed

f. Student representation on and participation in Academic Council, access to AC materials

A brief discussion included looking into a way to make the Sakai site public or posting the information on the SOE website
• Unidentified voting member motioned to make the material available on the website including agenda, minutes, and documents, Unidentified voting member 2nd, Vote: 11 in favor, 1 opposed

g. Staff council function within the SOE – staff meeting next week to discuss

VI. New Business
a. Follow up items from SOE Task Force (Documents posted to Sakai: Task Force Report and Document with only items recommending AC action)

There will be a special AC meeting to focus solely on the SOE Task Force recommendations. Kate Phillippo will schedule this meeting. It was requested that the notetaking be revisited and potentially once the minutes is codified that the notetaking responsibility can be rotated among all AC members.

b. Spring semester AC meeting schedule – Kate will send out a survey

c. Protocol for designation of program chairpersons – will be moved to October meeting

VII. Standing committee reports - none

VIII. Report from Administration - none

IX. Report from Staff - none

X. Report from Students - none

XI. Closed session (if needed)

XII. Adjournment

• Demetri Morgan motioned to adjourn, Amy Shuffelton 2nd, Unanimously approved