School of Education  
Academic Council Special Meeting  
October 11, 2017, 3-5 PM  
Lewis Towers 1030

Present: Michael Boyle, Siobhan Cafferty, Samantha Etkorn, Susan Graham, Lynne Golomb, Nancy Goldberger, Adam Kennedy, Demetri Morgan, Kate Phillippo, Karen Ritter, David Slavsky, Amy Shuffelton, Wendy Threadgill, Meng-Jia Wu, Eunju Yoon, Pam Fenning, Darren Pierre, Markeda Newell, Toni Rothschild, Dave Shriberg (boldfaced names are AC voting members)

1) Call to Order – Kate Phillippo
2) Review of meeting purpose – Kate Phillippo
3) Solicitation of additional items to consider from Task Force report
   a) Demetri Morgan expressed concern that AC be sure to work in conjunction with other SOE groups to implement Task Force recommendations. The Dean responded by giving a summary of how he is working with Leadership Council, AC and the SOE Community to move forward with the Task Force Recommendations.
4) Task Force recommendations, item-by-item
   a) Recommendation #1a: Codify SOE’s Adherence to AAUP Statement on Governance
      i) Discussion included what does “academic mission” in the AC By-laws mean? Are climate issues included? Should we be vague or specific? We compared the AC By-laws to the Charter Academic Council of the College of Arts and Sciences document. We spent time wordsmithing using our discussion and the CAS document to modify Article 1 of the AC by-laws. Further discussion included using terms “shared governance vs advisory”, should are language be ideal or realistic? Do we need to spend more time in the future on what the idea of shared governance is for the SOE?
      Amy Shuffelton motioned, Michael Boyle 2nd to modify Article 1 of the Academic Bylaws ("“Purpose and function") to read as:
      Academic Council serves as the shared governance system representing Faculty, Staff and Students. The Council shall formulate the academic aims of the College, oversee the quality of education in the School and establish such policies as will promote these aims. The Council shall be the policy-making body for the School in such areas as curriculum, quality of instruction, and admission policies that affect the academic life of the School.
      Unanimously passed.
   b) Recommendation #1b: Codify the Format of Academic Council Minutes
      i) Discussion included the idea of note-taking being a shared responsibility among AC members.
      Susan Graham motion, Demetri Morgan 2nd to modify Article 2F of the Academic Bylaws to read as:
      The responsibility of keeping Academic Council minutes will be rotated among Academic Council members.
      Unanimously passed.
      ii) Discussion about whether draft minutes (prior to AC approval) should be posted to public or distributed only to AC member.
Susan Graham motioned, Demetri Morgan 2nd to modify Article 5e of the AC Bylaws to read as: Draft meeting minutes will be distributed to Academic Council members only. AC will vote to approve minutes at the next scheduled meeting. (After existing text of article) Any AC members can include a written dissenting opinion, if desired, to the approved posted Minutes.
Unanimously passed.

iii) To assist with the rotating of minute-taking responsibility, Morgan Demetri will supply name tags for meetings.

c) Recommendation #1c: Codify the Relationship between Academic Council and the SOE Dean
i) Discussion included when the Dean and AC disagree what happens. The group looked at Article 5G of the AC Bylaws and compared it with the Charter Academic Council of the College of Arts and Sciences document Section 7. Concern focused on wording, should it be specific or ideal? The group agreed for the need to set a tone of anticipated collaboration not assumed side taking.

Demetri Morgan motioned, Meng-Jia Wu 2nd to modify AC Bylaws Article 5G to read:
The Dean of the School of Education shall review the recommendations of the Council. If the Dean agrees with the recommendations, they shall be communicated, when appropriate, to the Provost for review and approval. In the event the Dean disagrees with the recommendations, the Dean shall provide written reasons for disagreeing to the Council, in advance of the next scheduled council meeting and will meet with the Council to discuss the issue at the next scheduled council meeting to seek a resolution, in partnership, that addresses the pressing concerns before escalating to next procedural steps. If resolution cannot be reached, the Council may reaffirm its recommendations by a two-thirds vote of the voting representatives and shall invite the Dean to deliver the AC’s recommendations to the Provost’s Office of the University and the School of Education Community.

Vote 9 in affirmation, 1 abstain, motion passed

d) Recommendation #2c: Create a SOE Strategic Planning Committee – will be first on next AC meeting’s agenda.

e) Recommendation #2e: Create a Staff Council – will be second on next meeting’s AC agenda.

Demetri Morgan motioned, Adam Kennedy 2nd to adjourn the meeting.
Unanimously passed.