School of Education
Academic Council Meeting
April 25 2018, 10 am-12 pm
Lewis Towers 1030

I. Call to Order  Notetaker: Karen
   a. Voting members present: Lynne Golomb, Demetri Morgan, Siobhan Cafferty, Yver Melchor Hernandez, Wendy Threadgill, Amy Shuffelton, Eunj Yoon, Samantha Etzkorn, Karen Ritter, Susan Graham, Meng-Jia Wu, Adam Kennedy, Kate Phillippo (AC Chair)
   b. Also present: David Slavsky-Interim Dean, Eileen Edejer-Assessment Coordinator and Clinical Assistant Professor, and Pam Fenning-Chair for the Faculty Development and Mentoring Committee

II. Approval of Minutes (5 minutes)
   a. March 2018 regular meeting
      i. Lynne motioned to approve. Demetri seconded. 10 approved, 0 opposed, 2 abstained.
   b. March 2018 special meeting
      i. Sue motioned to approve. Meng-Jia seconded. 11 approved, 0 opposed, 1 abstained.

III. Announcements
   a. Kate thanked all retiring AC members for their service for the past 2 years.

IV. Consent Agenda (5 minutes)
   a. Items approved by Curriculum Committee (documents posted to Sakai on Curriculum Committee page as of 4/19, 23 documents listed below “April 2018 meeting)
      i. New Program: Leadership for Catholic Schools, 2 courses for this program
         1. Entrepreneurial Approaches for Catholic Education
         2. Mission and Catholic School Leadership
      ii. New Certificate: Director of Special Education and one course for that program:
         Assessment
      iii. New Program: International Educational Policy and Evaluation IEPE
   b. Lynne motioned to approve. Eunju seconded. 12 approved, 0 opposed, 0 abstained.

V. Reports (15 minutes)
   a. Standing committee reports – no comments; standing committee reports are posted on Sakai.
   b. Report from Administration
i. Incoming freshman enrollment. Dean Slavsky provided report on incoming undergraduate enrollment, which is projected to increase this year. School of Education enrollment is also on the rise, showing the largest increase in recent years. There were large outreach efforts this year, such as a personal phone call to accepted students, which may have contributed to the increase in enrollment. Kate raised the possibility of CEPS undergraduate courses (ELPS 219 and 302) returning to LUC undergraduate core status as a way of absorbing increased enrollment. Dean Slavsky will follow up with CEPS faculty about this.

ii. Part-time faculty. Dean Slavsky discussed results from a survey given to part-time faculty. Overall, the best part of their job is working with students. They report not feeling connected to the institution, and they had suggestions for making the job easier, such as an onboarding orientation or satellite office space, among other logistics. Kate asked if Dean and/or Assessment coordinator could present survey results at fall AC meeting, and they agreed to.

iii. SOE technology. Dean Slavsky addressed a concern previously brought up by AC member Samatha Etzkorn re: need for technology capacity-building of pre-service teachers currently taking courses or student teaching at Loyola. Dean Slavsky has had conversations with IT and talked about vendor issues and fees, but mentioned he will get more details and data on usage. He would like to have a faculty/student committee to do an RFP in the fall. Samantha reiterated the great need for technology education for SOE students. Dean Slavsky also suggested Adam from Teaching and Learning look into this matter.

c. Report from Staff – no report
d. Report from Students

i. Grad student AC graduate member Yver mentioned that with an increase in students, services such as food services, library cleaning, and fitness center services may be stressed. Dean Slavsky noted the concern and mentioned that many of the services are outsourced and that the stress of a larger student body can be seen in many areas, such as small classrooms.

VI. New Business

a. Faculty Development and Mentoring Committee (Pam Fenning, FDRC Chairperson) (15 minutes)

i. Pam distributed reports (also posted to Sakai April 2018 AC meeting page) with results from the committee’s work. There were several brown bag learning opportunities, representing 4 areas within the School of Education to build community and increase understanding within among faculty. There were also peer observation opportunities that participants seemed to enjoy. While scheduling these opportunities seemed challenging, the benefits were that people enjoyed learning from one another, saw it as a growth opportunity, and a cadre of people were interested in participating in the fall. Pam also talked about the Junior Faculty Mentoring and Faculty of Color Mentoring programs. She reported that most mentoring happened at an informal level but could be more structured. Dean Slavsky thanked Pam and the committee for their work.

b. Student dispositions evaluation across programs (15 minutes)
i. The need for student dispositions evaluations in all programs was questioned. Eilene provided background and historical information on student disposition evaluation, mentioning that the data is used for the Higher Learning Commission. Siobhan also added that the data provides consistency across programs. Amy mentioned that some programs may find the data more useful than others and questioned if all programs were required to collect the data. Discussion ensued regarding the need for dispositional evaluation in all programs.

ii. Amy motioned that Dean Slavsky and the Leadership Council look into the process and necessity of the student disposition assessments and report back to AC. Meng-Jia seconded.

iii. 9 approved, 2 opposed, 1 abstained.

VII. Old business

a. SOE Climate (15 minutes)

i. Lynne shared that the Curriculum Committee’s report is shared on the Sakai site. Lynne also asked about the AC notetaker. Current notetaking arrangement is part of AC bylaws, stipulating that AC members rotate responsibilities.

ii. Discussion on equitable participation vs. a consistent notetaker ensued, and members decided that the decision would be left to the newly formed AC in the fall.

iii. Demetri mentioned that the way decisions are made on policies could lead to climate issues in the future if we don’t have a consistent process. Discussion on policy vs. practice ensued. The question “in what way can Leadership Council best interact with Academic Council” was raised. Kate asked that this be discussed in future AC meetings.

b. Review of AC Bylaws

i. Article 2 (Membership, continued) (10 minutes)

1. 2d. No questions/comments.

2. 2e. Sue suggested that the vice chair can be a “faculty” member, with no distinction between tenured, clinical, part-time. Concerns about job protections, comfort levels of faculty with different job protection (clinical, non-tenured tenure-stream, tenured) with possible coercion by leadership or colleagues, and choice to run or not run were raised. No motion on the floor concerning this matter. 2018-2019 AC can take up this issue.

ii. Article 4 (Committees) (25 minutes)

1. Follow up from recommendation to Leadership Council regarding International and Diversity committees: Dean Slavsky reported that LC has not had an opportunity to discuss these recommendations, and that committees should continue to operate and have the same governance structure as is stated in AC bylaws.

2. Items that AC did not have an opportunity to consider at special meeting: None of these items were completed as the set time for the meeting was
reached before these items received attention. These items can carry over to the 2018-2019 AC agenda.

a. Order of voting (Article 4 D)
b. Procedure for replacement of elected committee members due to temporary leave, resignation from committee or resignation from SOE (Article 4E)
c. Committee composition (article 4F, 4-8)
   i. Faculty Development and Mentoring
   ii. Faculty Evaluation
   iii. Grievance
   iv. International

VIII. Closed session (if needed): None needed.

IX. Adjournment

   a. Sue motioned to adjourn. All approved.