

**LOYOLA UNIVERSITY CHICAGO
SCHOOL OF EDUCATION
SCHOOL-BASED CONSULTATION
CIEP 479—001 and 002
SPRING 2017**

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Course Description: The purpose of this course is to two-fold. First, students will develop strong foundational knowledge of consultation theory and research. Specifically, students will learn about the major models of consultation that are most relevant for school psychologists and counselors, including mental health, problem-solving, instructional, conjoint, and multicultural consultation models. We all also consider consultative collaborative teaming models of service delivery. Students will also develop an understanding of the research-base that informs consultation practice. Second, students will apply their consultation knowledge to simulated and real-world problems. As scientist-practitioners, students will complete consultation cases using a structured consultation approach to demonstrate their knowledge of consultation theory, research, and models. By the end of this course, students will have emerging competence to effectively consultant in school-based settings.

Essential Course Objectives:

- ✓ Learning to apply course material (to improve thinking, problem solving, and decisions)
- ✓ Developing specific skills, competencies, and points of view needed by professionals in the field most closely related to this course
- ✓ Acquiring skills in working with others as a member of a team

Important Course Objectives:

- ✓ Learning fundamental principles, generalizations, or theories
- ✓ Developing skill in expressing oneself orally or in writing

Minor Course Objectives:

- ✓ Gaining factual knowledge (terminology, classifications, methods, trends)

- ✓ Developing creative capacities (writing, inventing, designing, performing in art, music, drama, etc.)
- ✓ Gaining a broader understanding and appreciation of intellectual/cultural activity (music, science, literature, etc.)
- ✓ Learning how to find and use resources for answering questions or solving problems
- ✓ Developing a clearer understanding of, and commitment to, personal values
- ✓ Learning to analyze and critically evaluate ideas, arguments, and points of view
- ✓ Acquiring an interest in learning more by asking questions and seeking answers

IDEA Course Evaluation Link for Students

Please follow this link to the IDEA Campus Labs website: <http://luc.edu/idea/> to complete the course evaluation at the end of the semester. Please click on ***Student IDEA Log In*** located in the top left menu bar to complete the course evaluation.

NASP STANDARDS ALIGNED WITH COURSE

1. A theoretical understanding of the major models of school consultation, with an emphasis on multi-tiered problem-solving, aligned with Rti, within school settings (NASP/ISBE Standard 1, NASP/ISBE Standard 2, NASP/ISBE Standard 3)
2. An understanding of systemic school issues related to school consultation as a practice and the relationship between school reform and school-based consultation (NASP/ISBE Standard 6)
3. The application of theoretical knowledge and research to applied hypothetical problems presented in case scenarios and vignettes (NASP/ISBE Standard 2, NASP/ISBE Standard 9)
4. An integration of major ethical and legal issues related to effective consultation, and the development of competencies as an ethical consultant through completion of an actual consultation case (NASP/ISBE Standard 10)
5. The development of sensitivity to multicultural and diversity issues within school consultation scenarios, and the establishment of culturally competent practice with consultees, clients, related service personnel, and families (NASP/ISBE Standard 5, NASP/ISBE Standard 8)
6. Increased exposure to scientifically-based multi-tiered academic and behavioral instruction and practices, and the role of consultation as a method of service delivery in the implementation of these interventions (NASP/ISBE Standard 6)

7. An understanding of consultation as a method of service delivery for school psychologists, and the essential link between data, formative assessment, progress monitoring and consultation (NASP/ISBE Standard 1)
8. Development of proficiency in school-based interventions for academic, behavioral, and social difficulties (NASP/ISBE Standard 1, NASP/ISBE Standard 3, NASP/ISBE Standard 4)

American Psychological Association Division 13 (Consulting Psychology)

- ✓ **Self-Awareness and Self-Management.** Consultants will reflect on their beliefs and values that influence their interactions with clients.
- ✓ **Relationship Development.** Consultants will build substantive, working relationships with clients in order to collaboratively solve problems.
- ✓ **Assessment.** Consultants will use data to inform their decision-making during the consultation process to identify the problem, monitor progress, and evaluate outcomes.
- ✓ **Process Consultation.** Consultants will demonstrate a co-equal collaborative approach to consultation in which the consultee and clients are involved in all aspects of the consultative process.
- ✓ **Intervention.** Consultants will design and implement interventions that are by data and the evidence-base on the best interventions to address the target problem for that client in that context.
- ✓ **Knowledge of Theory.** Consultants will have an understanding of theory and practice related to consultation.
- ✓ **Multicultural Awareness.** Consultants will understand different populations and demonstrate competence in consulting in multicultural contexts.

METHODS OF INSTRUCTION: This course will consist of readings, videos, lectures, small group discussions, role-plays, school-based practicum assignments, and class-based assignments.

CLASS COMMUNICATION: Email and Sakai will be the primary methods of communication with students enrolled in this course. Because Sakai uses your Loyola email account, students are responsible for making sure that their account is in good working order. Also, students are responsible for checking their account for emails related to this class. If you have a personal email you would rather use, you may

forward emails from your student account to the personal account. I will not send emails to personal email accounts.

TECHNOLOGY: Technology is an essential tool for developing one's own professional skills and for completing any degree program. This course assumes a basic and practical knowledge of technology. I assume students will be proficient at word processing (including creating tables and figures), preparing PowerPoint presentations, communicating via Loyola Outlook e-mail and Sakai, and downloading Microsoft Word and Acrobat Reader files. In terms of performing article searches, it is helpful to have had experience; however, resource librarians are usually more than happy to help you with this. Otherwise, if you are not familiar with the any of the preceding skills/equipment, it is your responsibility to become so.

SCHOOL OF EDUCATION CONCEPTUAL FRAMEWORK: The School of Education, as part of a Jesuit, Catholic University, espouses the following mission: Our mission is social justice, but our responsibility is social action through education. Throughout CIEP 479, you learn to collaborate with educators, parents, children, and community members to advance the education and mental of children in school-based setting. In doing so, you will ensure that all children are provided a high-quality, fair education that can help them succeed as adults. Thus, the skills you learn will advance the mission of the LUC SOE. Here is the link to the LUC SOE Conceptual Framework:

www.luc.edu/education/mission/.

The assignments for this course will demonstrate your ability to meet Conceptual Framework Standard 2: Candidates apply culturally responsive practices that engage diverse communities.

DIVERSITY: In concert with the mission statement for the SOE; faculty, academic activities, and learning environments will be sensitive to and driven by awareness of and respect for individual, cultural, social and economic diversity.

DISPOSITION: Dispositions in the areas of professionalism, inquiry, and social justice will be assessed at the end of this course. Professional dispositions are assessed in order to ensure students are developing the professionalism, temperament, and competence to effectively interact with and serve others. The Disposition rubric for school psychology is located in the Student Handbook.

STUDENTS RIGHTS and RESPONSIBILITIES: Please follow this link (www.luc.edu/education/syllabus-addendum/) to learn more about your rights and responsibilities regarding:

- ACCESSIBILITY
- ETHICSLINE REPORTING HOTLINE
- ACADEMIC HONESTY

- ELECTRONIC COMMUNICATIONS POLICIES AND GUIDELINES:

LIVETEXT. You will have two reports that must be submitted to LiveText at the end of this course. The Individual Report must be submitted to Domain 1: Problem-Solving Case Report. The Classwide Report must be submitted to Domain 2: Consultation and Collaboration Case. Each report will be graded using the Livetext rubrics in Appendix A. Note: The grade for the course and the score on the Livetext rubric are separate. If you receive a “Does Not Meet Standard” in any area on the Livetext rubric then you must revise and resubmit the report, but the course grade will not change. Both reports must be submitted to LiveText by **06-01-17**.

Everyone should have a LiveText account that is active. If you need assistance with the LiveText, you can find more information here: about [LiveText](#).

REQUIRED TEXT AND READINGS

Kampwirth, T. J. & Powers, K. M. (2016). *Collaborative consultation in the schools: Effective practices for students with learning and behavior problems*. Pearson Publishing.

Additional required readings available on SAKAI.

RECOMMENDED TEXT AND READINGS

Rathvon, N. (2008). (2nd ed.) *Effective school interventions: Evidence-based strategies for Improving student outcomes*. New York: Guilford Publications. (ISBN 978-15722309678)

COURSE REQUIREMENTS & EVALUATION PROCEDURES: Assignments must be completed on time and submitted via Sakai on the dates noted. Ten percent of the total points possible will be deducted for each day past the due date.

Course Requirements:

- 1. Professional Behavior and Communication.** You are expected to attend every class and arrive on time. If you must be absent for class due to illness or emergency, notify me before the class meeting. You are responsible for handing in any assigned work on the day that it is due unless you have made other arrangements with me. Be sure to obtain notes of materials missed from another class member. Please be advised that your attendance and participation in class is considered part of your grade. **Students who have more than one absence or are regularly late to class are subject to failing the course at the instructor’s discretion.**

Active participation is expected. The kinds of experiences you will receive in class are not ones that can be “made up” or compensated for by any amount of reading or

writing of papers. Participation will be measured by participation in class discussions and completion of in-class activities/assignments. Participation is more than talking in class. Participation means allowing oneself to become engaged in the learning process. Good examples of participation include contributing comments and examples from your experiences, as well as building on the comments of others. Raising questions and listening and responding to others' comments and contributions also count. You should also be sensitive to your own level of participation and either increase it or decrease it when appropriate.

Although we may occasionally use computers for in-class activities, laptops can be a distraction to you and/or others. I ask that unless you are actively taking notes or have course readings for reference, please put your laptop away in class in order to actively participate. If I notice you are using your laptop for non-class activities during class time, I will ask you to stop bringing it to class. In addition, it is expected that students treat class members with respect, be considerate and limit actions that other may find distracting (e.g., talking to other class mates) and bring all necessary materials to every class.

2. **Observation of Team-Based Consultation Process.** Students will participate on and observe one problem-solving team process. You are to attend the problem-solving meetings for one case (you may have to attend more than one meeting). During each meeting, use the DORA-II observation tool to document the teaming process. You will then share your experience and assessment of the teaming process during the class session for Group Supervision. **Please note that there are no points associated with this assignment because all of you will not be able to attend a team meeting.**
3. **Consultation Case I (Individual).** Students will complete 1 individual consultation case. Requirements for the case are explained below (see Appendix A for Rubric).
 - a. *Consultation Case Requirements.* Students will identify a teacher in need of consultation regarding a student's **academic, behavioral, or social emotional** concern. You will complete the following tasks for this consultation case:
 - Contracting and Rapport Building
 - Problem Identification Interview
 - Problem Analysis Interview
 - Plan Implementation
 - Plan Evaluation

Submit the following materials for Consultation Case I via SAKAI:

Product	Due Date
Audio recordings of Problem Identification and Problem Analysis Interviews	*Turn in to Dropbox in Sakai 2-23-17
Self-Assessment of Problem Identification Interview and Problem Analysis Interviews	*Turn in to Dropbox in Sakai along with audio file 2-23-17
Consultation Report	3-30-17
Teacher Contracting Agreement (signed)	
Consultation Protocol	
Treatment Integrity and Acceptability Checklists	

Requirements for Consultation Case I Documents:

- **Consultation Process Protocol:** Students will develop a **protocol** to guide them through the consultation process. The protocol can be based on either of the following protocols:
 - Rosenfield (2008) instructional consultation
 - Kratochwill & Bergan behavioral consultation model
 - Kratochwill (2008) problem-solving consultation model
 - Sheridan conjoint consultation model
 - Self-developed protocol
 - ***All protocols must address multicultural and social justice context.**

- **Consultation Report:** After completing the consultation case, students will write a consultation report of the case. Reports must be typed, single-spaced using block formatting. The case report will include the following sections.
 - Student Background Information
 - Reason for Consultation
 - Description of Classroom Context & Teacher/Teaching Characteristics
 - Problem Identification Interview Summary
 - Must include operationalization of target problem(s)
 - Must include 1-2 hypotheses
 - Summary of Problem Analysis Data and Interpretation of Data
 - At least 2 classroom observations must be conducted
 - At least **3 baseline data** points must be collected

- Exception: Behavior is harmful to self or others
 - Must include statement on whether hypotheses are supported or not
 - Description of Intervention Plan
 - Must include explanation of how the intervention addresses the targeted problem(s)
 - Intervention must be implemented for **at least 4 weeks**
 - Implementation of the intervention must be observed at least 50% of the sessions using a treatment integrity checklist
 - Summary of Formative and/or Summative Data
 - Single-case design must be used to graph and report results
 - Must calculate Percentage of Non-overlapping data points (PND)
 - Intervention acceptability (teacher) must be evaluated
 - Consultation Decisions and Next Steps
 - Must include a statement on whether the intervention is working
 - Explain recommended next steps
- **Audio Recording:** You will need to obtain *consent* during contracting from the teacher to audiotape the consultation sessions. You will meet with the child's teacher for at least 3-4 sessions throughout the consultation process. For Case I, you are required to tape the problem identification and problem analysis interviews only, and you **must** turn in **recordings of the problem identification and problem analysis interviews**.
- 4. Consultation Case II (Classwide).** Students will complete 1 classwide consultation case. Requirements for the case are explained below (see Appendix A for Rubric).
- a. *Consultation Case Requirements.* Students will identify a teacher in need of consultation regarding his/her concerns about classwide **academic, behavioral, or social emotional** difficulties. You will complete the following tasks for this consultation case:
- Contracting and Rapport Building
 - Problem Identification Interview
 - Problem Analysis Interview
 - Plan Implementation
 - Plan Evaluation

Submit the following materials for Consultation Case II via SAKAI:

Product	Due Date
Consultation Report II	4-27-17
Teacher Contracting Agreement (signed)	
Consultation Protocol	
Treatment Integrity and Acceptability Checklists	
Audio of ALL consultation interview stages	
Transcripts of ALL consultation interview stages	

Requirements for Consultation Case II Documents:

- **Consultation Process Protocol:** Students will develop a **protocol** to guide them through the consultation process. The protocol can be based on either of the following protocols:
 - Rosenfield (2008) instructional consultation
 - Kratochwill & Bergan behavioral consultation model
 - Kratochwill (2008) problem-solving consultation model
 - Ecological or systems consultation model
 - Self-developed protocol
 - ***All protocols must address multicultural and social justice context.**

- **Consultation Report:** After completing the consultation case, students will write a consultation report of the case. Reports must be typed, single-spaced using block formatting. The case report will include the following sections.
 - Reason for Consultation
 - Description of Classroom Context & Teacher/Teaching Characteristics
 - Problem Identification Interview Summary
 - Must include operationalization of target problem(s)
 - Must include 1-2 hypotheses
 - Summary of Problem Analysis Data and Interpretation of Data
 - Data must be collected at the classwide level
 - At least **2 classroom observations** must be conducted
 - At least **3 baseline data points** must be collected

- Exception: behavior is harmful to self or others
 - Must include statement on whether hypotheses are supported or not
 - Description of Intervention Plan
 - Must include explanation of how the intervention addresses the targeted problem(s)
 - Intervention must be classwide and/or focused on teacher behavior/skills/knowledge
 - Intervention must be implemented for at least **4 weeks**
 - Implementation of the intervention must be observed at least 50% of the sessions using a treatment integrity checklist
 - Summary of Formative and/or Summative Data
 - Formative data must be analyzed using single-case or another appropriate design
 - You may collect summative data, if appropriate
 - Must calculate Percentage of Non-overlapping data points (PND)
 - Intervention acceptability (teacher) must be evaluated
 - Consultation Decisions and Next Steps
 - Must include a statement on whether the intervention is working
 - Explain recommended next steps
- **Audio Recording:** You will need to obtain *consent* during contracting from the teacher to audiotape the consultation sessions. You will meet with the child's teacher for at least 3-4 sessions throughout the consultation process. You are required to tape all of your sessions, and you **must** turn in **recordings of all interviews**.

Course Evaluation. Students will be evaluated on the following basis:

Assignments	Points
➤ Observation of Team-Based Consultation Process	0
➤ Audio & Transcripts (All Stages) for Case II	20
➤ Consultation Case Report I	50
➤ Consultation Case Report II	50

Grading:

93-100	A	77-79	C+	60-62	D-
90-92	A-	73-76	C	<60	F
87-89	B+	70-72	C-		
83-86	B	67-69	D+		
80-82	B-	63-66	D		

COURSE OUTLINE			
Date	Topic	Readings	Assignments and Due Dates
1-19-17	Introduction to Consultation	<ul style="list-style-type: none"> • Introductions • Review Syllabus and Course Requirements 	
1-26-17	Defining Indirect Service Delivery from a Social Justice Perspective Contracting	<ul style="list-style-type: none"> • Kampwirth & Powers Chapters 1-2 • Ingraham (2014) Studying multicultural aspects of consultation • Newell (2016). Consultation-based intervention services for racial/ethnic minorities • Li & Vazquez-Nuttall (2009). School consultants as agents of social justice for multicultural families 	
2-2-17	Legal/Ethical Issues Relationship Development Communication	<p style="text-align: center;">ISPA NO IN-CLASS MEETING: LECTURE WILL BE VIDEO</p> <ul style="list-style-type: none"> • Kampwirth & Powers Chapter 4-5 • McGivern, Ray-Subramanian, & Auster (2014) Best Practices in Establishing Effective Helping Relationships 	
2-09-17	Problem Identification and Problem Analysis: Social-emotional and Behavioral Problems	<ul style="list-style-type: none"> • Kampwirth & Powers Chapters 3 and 6 • Hughes, Kolbert, & Crothers (2014). Best Practices in Behavioral/Ecological Consultation. • Doll, B., LeClair, C., & Kurien, S. (2009). Effective classrooms: Classroom learning environments that foster school success. In T.B. Gutkin & C.R. Reynolds (Eds.) <i>The handbook of school psychology</i> (4th Ed.- pp. 791-807). Hoboken, NJ: Wiley. • Newell, Newell, & Looser (2013). Examining how novice consultants address cultural factors during consultation: Illustration of a computer-simulated case study method. 	
2-16-17	Problem Identification and Problem Analysis: Academic Problems	<ul style="list-style-type: none"> • Kampwirth & Powers Chapter 7 • Rosenfield, S. (2014). Best Practices in Instructional Consultation and Consultation Teams. • Benn, Jones, & Rosenfield (2008). Analysis of instructional consultants' questions and alternatives to questions during the problem identification interview. <i>Journal of Educational and Psychological Consultation</i>, 18, 58-80. • Gettinger, M. & Stoiber, K. (2009). Effective teaching and effective schools. In T.B. Gutkin & C.R. Reynolds (Eds.) <i>The handbook of school psychology</i> (4th Ed.- pp. 769-790). Hoboken, NJ: Wiley. 	Review Bergan and Kratochwill. Problem Identification Interview Template

2-23-17	Problem Analysis	<p style="text-align: center;">NASP NO IN-CLASS MEETING: LECTURE WILL BE VIDEO</p> <ul style="list-style-type: none"> Christ and Aranas (2014) Best practices in problem analysis Gravois & Gickling (2014). Best practices in instructional assessment 	Problem Identification and Problem Analysis Self-Assessment for Case I Due
3-02-17	Team-Based Consultation	<ul style="list-style-type: none"> Burns, Kanive, & Karich (2014). Best Practices in Implementing School-Based Teams within MTSS Dowd & Dowd-Eagle (2016). School-Based Teams Knotek (2003) Bias in problem solving and the social process of student study teams: A qualitative investigation Esquivel et al. (2008) Involved parents' perceptions of their experiences in school-based team meetings Algozzine, Horner, Todd, Newton, Algozzine, & Cusumano (2016). Measuring the process and outcomes of team problem-solving 	Review APA TeachTeamwork Modules: http://www.apa.org/education/k12/teach-teamwork.aspx Review DORA-II Team-Based Process Observation Tool
3-09-17	Spring Break—No Class		
3-16-17	Mid-Semester Supervision Focus: Self-Assessment of Case I Interviews and Status of All Casework		
3-16-17	Plan Implementation: Interview and Linking Assessment-Intervention	<ul style="list-style-type: none"> Erchul & Martens (2010) Chapter 8 Selecting Effective School-Based Interventions Sandoval (2014) Generating interventions in consultation Batsche, Castillo, Dixon, & Forde (2008). Best practices in linking assessment to intervention 	Bergan & Kratochwill (1990) Treatment Implementation Interview
3-23-17	Plan Evaluation: Individual Consultation Plan Evaluation: Classwide/Group Consultation and Generalization	<ul style="list-style-type: none"> Brown, Steege, & Bickford (2014). Best practices in evaluating the effectiveness of interventions using single-case methods Riley-Tillman & Eckert (2001). Generalization programming and school-based consultation: An examination of consultee's generalization of consultation-related skills 	Review Bergan & Kratochwill (1990) Plan Evaluation Interview
3-30-17	Systems-Level Consultation	<ul style="list-style-type: none"> Kampwirth & Powers Chapter 9 Sullivan, Artiles, and Hernandez-Saca (2015). Addressing special education inequity through change: Contributions of ecologically-based organizational consultation Eagle, Dowd-Eagle, Snyder, & Holtzman (2015). Implementing a multi-tiered system of support (MTSS): 	Consultation Case Report 1 Due

		Collaboration between school psychologists and administrators to promote systems-level change.	
4-06-17		Review and Refresher on Needed Skills	
4-13-17		Group Supervision	
4-20-17		NO IN-CLASS MEETING: Individual Supervision	
4-27-17		NO IN-CLASS MEETING Individual Supervision	Last day of class
5-04-17		Final Exam Week	<i>Consultation Case Report 2 Due</i> <i>Audiotapes & Transcripts for Case II Problem ID, Problem Analysis, Plan Implementation, and Plan Evaluation Due</i>

Appendix A

Course Rubrics

Domain #2

Individual Consultation Report (formerly Problem-Solving Report)

	Exceeds Standard	Meets Standard	Partially Meets Standard	Does Not Meet Standard	Points
Client Background: Consultant explained client's relevant academic, behavioral, mental health, medical/developmental history.	Report includes all relevant client background information as well as additional information about relevant family or educational history.	Report includes all relevant background information.	Report includes limited but incomplete client background information.	Report does not include any background information on client (i.e., student).	3 points
Classroom/Teaching Context: Consultant explained classroom context and teaching/management approach	Report includes complete, accurate description of classroom context and teaching, and classroom management.	Report includes complete, accurate description of classroom context and teaching and/or classroom management.	Report includes information on classroom context or teaching or classroom management.	Report does not include any information on the classroom context or teaching or classroom management approach.	3 points
Problem Identification: Consultant identified and operationalized at least one target behavior.	Report includes more than one appropriate target behavior and they are clearly operationalized.	Report includes a target behavior that is clearly operationalized.	Report includes a target behavior, but the behavior is not operationalized.	Report does not include an identified target behavior and it is not operationalized.	3 points
Problem Identification: Consultant identified at least one low-inference hypothesis focused on alterable variables.	Report includes more than one low-inference hypothesis that is focused on alterable variables.	Report includes one low-inference hypothesis that includes alterable variables.	Report includes a hypothesis but it is not low-inference.	Report does not include a hypothesis.	6 points
Problem Analysis: Consultant collected at least 3 baseline data points on target behavior and consultant collected data on the hypothesis	Report includes more than 3 baseline data points.	Report includes 3 baseline data points.	Report includes less than 3 baseline data points.	Report does not include baseline data.	3 points
Plan Implementation: Consultant selected an intervention that is consistent with hypothesis and intervention is evidence-based.	Report includes explanation of how the intervention is consistent with the hypothesis and data/theory was used to design an appropriate intervention that meets the unique client's needs.	Report includes explanation of how the intervention is consistent with the hypothesis and it is evidence-based	Report includes explanation of how the intervention is consistent with the hypothesis but it is not evidence-based	Intervention is not consistent with the hypothesis and the intervention is not evidence-based	3 points
Plan Implementation: Intervention plan includes the following components: a) what	Report includes information on all intervention plan components as well as	Report includes information on all intervention plan components.	Report includes information on less than half of the intervention plan components are	No components of the intervention plan are included.	6 points

will be implemented, b) who will implement, c) where intervention will occur, d) when intervention will be implemented, and e) progress monitoring plan.	components beyond what is required.		included		
Plan Implementation: Intervention must be implemented for at least 4 weeks	Report includes information indicating intervention was implemented for more than 4 weeks.	Report includes information indicating intervention was implemented for 4 weeks.	Report includes information indicating Intervention was implemented for 2 weeks or less.	Intervention was not implemented at all.	3 points
Plan Evaluation: Formative (progress monitoring) data must be collected during implementation and graphed using an AB single-case graph	Report includes information indicating progress monitoring data was collected and graphed on an AB single-case graph and includes additional data (e.g., summative data)	Report includes information indicating progress monitoring data was collected and graphed on an AB single-case graph	Report includes information indicating progress monitoring data was collected but it was not graphed using AB single case graph	Progress monitoring data was not collected.	6 points
Plan Evaluation: Consultant collected treatment integrity data on 50% of the intervention sessions and treatment acceptability data was collected from consultee	Report includes information on treatment integrity (more than 50% of sessions) and/or more than one type of integrity and treatment acceptability.	Report includes information on treatment integrity (50% of the sessions) and treatment acceptability.	Report includes information on treatment integrity (less than 50% of the sessions) or treatment acceptability.	Treatment integrity and treatment acceptability data was not collected.	3 points
Social Justice: Consultant explained and/or addressed how improving target concern will advance equity and/or equality for the student.	Report includes and explanation of the inhibitors to equity and/or equality and the consultant took evidence-based actions to remedy the inequity and/or inequality not just for the individual student, but also for others.	Report includes and explanation of the inhibitors to equity and/or equality and the consultant took evidence-based actions to remedy the inequity and/or inequality.	Report includes information on inhibitors to equity and/or equality, but no actions were taken to remedy the inequity or inequality.	Consultant did not address equity or equality.	6 points
Next Steps: Consultant explained next steps (i.e., continue, modify, or restart).	Report includes next steps as well as information on steps that consultant is already starting to take.	Report includes next steps (i.e., continue, modify, restart).	N/A	Report does not include next steps.	2 points
Writing: Report is free of grammatical and spelling errors. Content is clear and coherent	Report is error-free.	Report has few grammatical, spelling, and writing errors.	Report has some grammatical, spelling, and writing errors.	Report has several grammatical, spelling, and writing errors.	3 points
Total Assessment	At least all but one section rated as Exceeds Standard. No section rated as Partially Meets Standard or Does Not	All sections rated as Exceeds Standard or Meets Standard. No section rated as Partially Meets Standard or Does	All sections rated as Exceeds Standard, Meets Standard, or Partially Meets Standard. No section rated as Does Not	Any Does Not Meet Standard rating will result in an overall rating of Does Not Meet Standard.	50 points

	Meet Standard.	Not Meet Standard.	Meet Standard.		
Overall	Exceeds Standard	Meets Standard	Partially Meets Standard	Does Not Meet Standard	

Domain #2
Classwide Consultation Report (formerly Consultation & Collaboration Report)

	Exceeds Standard	Meets Standard	Partially Meets Standard	Does Not Meet Standard	Points
Classroom/Teaching Context: Consultant explained classroom context and teaching/management approach	Report includes complete, accurate description of classroom context and teaching, and classroom management.	Report includes complete, accurate description of classroom context and teaching and/or classroom management.	Report includes information on classroom context or teaching or classroom management.	Report does not include any information on the classroom context or teaching or classroom management approach.	6 points
Problem Identification: Consultant identified and operationalized at least one target behavior.	Report includes more than one appropriate target behavior and they are clearly operationalized.	Report includes a target behavior that is clearly operationalized.	Report includes a target behavior, but the behavior is not operationalized.	Report does not include an identified target behavior and it is not operationalized.	3 points
Problem Identification: Consultant identified at least one low-inference hypothesis focused on alterable variables.	Report includes more than one low-inference hypothesis that is focused on alterable variables.	Report includes one low-inference hypothesis that includes alterable variables.	Report includes a hypothesis but it is not low-inference.	Report does not include a hypothesis.	6 points
Problem Analysis: Consultant collected at least 3 baseline data points on target behavior and consultant collected data on the hypothesis	Report includes more than 3 baseline data points.	Report includes 3 baseline data points.	Report includes less than 3 baseline data points.	Report does not include baseline data.	3 points
Plan Implementation: Consultant selected an intervention that is consistent with hypothesis and intervention is evidence-based.	Report includes explanation of how the intervention is consistent with the hypothesis and data/theory was used to design an appropriate intervention that meets the unique client's needs.	Report includes explanation of how the intervention is consistent with the hypothesis and it is evidence-based	Report includes explanation of how the intervention is consistent with the hypothesis but it is not evidence-based	Intervention is not consistent with the hypothesis and the intervention is not evidence-based	3 points
Plan Implementation: Intervention plan includes the following components: a) what will be implemented, b) who will implement, c) where intervention will occur, d) when intervention will be implemented, and e) progress monitoring plan.	Report includes information on all intervention plan components as well as components beyond what is required.	Report includes information on all intervention plan components.	Report includes information on less than half of the intervention plan components are included	No components of the intervention plan are included.	6 points
Plan Implementation: Intervention must be implemented for at least 4 weeks	Report includes information indicating intervention was implemented for more than 4 weeks.	Report includes information indicating intervention was implemented for 4 weeks.	Report includes information indicating Intervention was implemented for 2 weeks or less.	Intervention was not implemented at all.	3 points

Plan Evaluation: Formative (progress monitoring) data must be collected during implementation and graphed using an AB single-case graph	Report includes information indicating progress monitoring data was collected and graphed on an AB single-case graph and includes additional data (e.g., summative data)	Report includes information indicating progress monitoring data was collected and graphed on an AB single-case graph	Report includes information indicating progress monitoring data was collected but it was not graphed using AB single case graph	Progress monitoring data was not collected.	6 points
Plan Evaluation: Consultant collected treatment integrity data on 50% of the intervention sessions and treatment acceptability data was collected from consultee	Report includes information on treatment integrity (more than 50% of sessions) and/or more than one type of integrity and treatment acceptability.	Report includes information on treatment integrity (50% of the sessions) and treatment acceptability.	Report includes information on treatment integrity (less than 50% of the sessions) or treatment acceptability.	Treatment integrity and treatment acceptability data was not collected.	3 points
Social Justice: Consultant explained and/or addressed how improving target concern will advance equity and/or equality for the students.	Report includes and explanation of the inhibitors to equity and/or equality and the consultant took evidence-based actions to remedy the inequity and/or inequality not just for the individual student, but also for others.	Report includes and explanation of the inhibitors to equity and/or equality and the consultant took evidence-based actions to remedy the inequity and/or inequality.	Report includes information on inhibitors to equity and/or equality, but no actions were taken to remedy the inequity or inequality.	Consultant did not address equity or equality.	6 points
Next Steps: Consultant explained next steps (i.e., continue, modify, or restart).	Report includes next steps as well as information on steps that consultant is already starting to take.	Report includes next steps (i.e., continue, modify, restart).	N/A	Report does not include next steps.	2 points
Writing: Report is free of grammatical and spelling errors. Content is clear and coherent	Report is error-free.	Report has few grammatical, spelling, and writing errors.	Report has some grammatical, spelling, and writing errors.	Report has several grammatical, spelling, and writing errors.	3 points
Total Assessment	At least all but one section rated as Exceeds Standard. No section rated as Partially Meets Standard or Does Not Meet Standard.	All sections rated as Exceeds Standard or Meets Standard. No section rated as Partially Meets Standard or Does Not Meet Standard.	All sections rated as Exceeds Standard, Meets Standard, or Partially Meets Standard. No section rated as Does Not Meet Standard.	Any Does Not Meet Standard rating will result in an overall rating of Does Not Meet Standard.	50 points
Overall	Exceeds Standard	Meets Standard	Partially Meets Standard	Does Not Meet Standard	

Consultation Interview Transcript Evaluation

Skill	Not Present	Minimal	Adequate/ Satisfactory	Very Good	Excellent
Use of Micro-skills and Effective Interview Techniques Rapport and Relationship Established and/or Maintained for Consultation Process	0 points	1-4 points	5 points	6-9 points	10 points
Effective use of Problem-Solving Stages and Strategies (e.g., clearly defining problem during problem id interview, developing effective treatment recommendations during plan implementation) Clear Understanding of Next Steps	0 points	1-4 points	5 points	6-9 points	10 points
Full and Complete Transcript and Audible Audio file	*You cannot earn a score higher than 10 if you do not have a full, audible audio file for the entire Case II consultation process.				

Total Points Possible: 20