Welcome to Loyola and Chicago! We are excited to have you join us this semester. Please keep this packet to help you answer your questions today and throughout your time in the program.
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<td>Book List</td>
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Welcome

Welcome to Loyola’s English Language Learning Program (ELLP)! Our English as a Second Language (ESL) Program is designed for people who are serious and excited about learning English. We thank you for coming to study with us. We hope you have a positive experience during your time with us!
Overview of Program

Entrance to the Program

Students admitted to Loyola’s ELLP are required to take the ESL Accuplacer Placement exam (four parts – listening, reading, grammar, and writing). Upon completion of the exam, students will be appropriately placed into core level courses – beginner, intermediate, advanced, and bridge according to our scoring rubric.

<table>
<thead>
<tr>
<th>Intermediate Level</th>
<th>CORE CLASSES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ESL 70 Intermediate Reading and Vocabulary (6 hours per week)</td>
</tr>
<tr>
<td></td>
<td>ESL 71 Intermediate Listening and Speaking (6 hours per week)</td>
</tr>
<tr>
<td></td>
<td>ESL 72 Intermediate Writing and Grammar (6 hours per week)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>High-Intermediate Level</th>
<th>CORE CLASSES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ESL 80 High Intermediate Reading and Vocabulary (6 hours per week)</td>
</tr>
<tr>
<td></td>
<td>ESL 81 High Intermediate Listening and Speaking (6 hours per week)</td>
</tr>
<tr>
<td></td>
<td>ESL 82 High Intermediate Writing and Grammar (6 hours per week)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Advanced Level</th>
<th>CORE CLASSES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ESL 90 Advanced Reading and Vocabulary (6 hours per week)</td>
</tr>
<tr>
<td></td>
<td>ESL 91 Advanced Listening and Speaking (6 hours per week)</td>
</tr>
<tr>
<td></td>
<td>ESL 92 Advanced Writing and Grammar (6 hours per week)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Bridge Level**</th>
<th>CORE CLASSES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ESL 101 Graduate Reading and Vocabulary (6 hours per week)</td>
</tr>
<tr>
<td></td>
<td>ESL 102 Graduate Writing and Grammar (6 hours per week)</td>
</tr>
</tbody>
</table>

*The lower levels may not run due to low enrollment (less than 4 students in the class).
**The Bridge Level is required for students in graduate programs at Loyola or students planning to study in graduate-level programs at Loyola.
A NOTE ON GRADING: In all levels of ESL class through the Advanced level, students must earn a B- (80%) or higher in order to advance to the next level. Grades are based upon successful completion of major coursework, attendance, and participation. Students with a 79% or lower will be required to repeat the level course before being allowed to advance. Students who fail an ESL class two times will be dismissed from the program and Loyola University Chicago.

A NOTE for International Conditional Admittance Program (ICAP) students – In addition to a minimum grade of B-(80%), ICAP students must also have teacher recommendations and a passing score on the ELLP Exit Exam in order to begin full-time university coursework. Graduate ICAP students must meet the same requirements, but earn a minimum of B+/87% in their Graduate Bridge ESL classes. If students fail to meet any of these requirements, they MUST repeat their ESL course. If students fail to meet these requirements for a second time, they will be dismissed from the ESL program and Loyola University Chicago.

Course Schedule

All ESL classes are Monday-Thursday from 9:00-11:50 and 1:00-3:50.

Sample Schedule

<table>
<thead>
<tr>
<th>Time</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00-11:50</td>
<td>ESL 72 Intermediate Writing and Grammar</td>
<td>ESL 70 Intermediate Reading and Vocabulary</td>
<td>ESL 72 Intermediate Writing and Grammar</td>
<td>ESL 70 Intermediate Reading and Vocabulary</td>
</tr>
<tr>
<td>11:50-1:00</td>
<td></td>
<td></td>
<td></td>
<td>Break</td>
</tr>
<tr>
<td>1:00-3:50</td>
<td>ESL 71 Intermediate Listening and Speaking</td>
<td></td>
<td>ESL 71 Intermediate Listening and Speaking</td>
<td></td>
</tr>
</tbody>
</table>
Attendance Policy

Regular attendance is very important in order to improve your language skills, be successful in your studies, and maintain your visa status as an international student. All students are expected to attend all class sessions, arrive on time, and be prepared and attentive. 100% attendance is highly encouraged, and students must attend a minimum of 85% of class. This minimum attendance is required by ELLP policy, Loyola policy, and federal regulations for international ESL students.

All students are expected to be enrolled and attending class from the first scheduled class meeting. Continuing students who are not in class will be marked absent and this will factor into their overall attendance percentage. For students with scholarships, their attendance percentage is also reported to their government sponsor. For late-admitted students, their attendance will be counted from the first day that they arrive and take the ESL placement test.

85% attendance in an ESL course means that ELLP students are allowed to miss 2 classes in an 8-week session. Written excuses, such as from a doctor, are not necessary. All students are allowed the same number of absences and an absence can be used for any reason: family visit, illness, appointment, court date, etc. Additionally, when a student is late four times to class, that counts as one absence.

When a student is absent, it is still his or her responsibility to make up missed work. “I was absent” is not an excuse to not do the homework. When a student is absent on the day of a quiz or major assignment, he or she is not allowed to make-up that assignment unless he or she notified the instructor at least one hour before the start of class. Each student is only allowed one make-up with an hour notification per class and per semester.

In order to emphasize the importance of good attendance and to help students follow this attendance policy, these steps will be followed:

1) When a student reaches his/her 1st absence or an accumulation of late arrivals that equals 1 absence, in any one ESL class, the instructor will issue a warning to the student.

2) When a student reaches his/her 2nd absence or an accumulation of late arrivals that equals 2 absences, in any one ESL course, the student may need to meet with the ESL Program Coordinator or Associate Director.

3) When a student has more than 2 absences or stops attending class, he or she will fail the class and may be reported to the International Students and Scholars office. The student may be in violation of immigration laws and this could result in the termination of the student’s visa.
ELLP Academic Policies

Placement All new students are required to take Loyola’s ELLP placement test. Based upon those scores students will be appropriately placed into skill level courses. **All placement decisions are final;** however, **students may request a lower level within the first week of the semester. Only a teacher may recommend that a student move to an advanced level.**

Placement Appeals Process If a student feels their class level does not match their abilities, the following steps may be taken to appeal the placement decision:

1. **Speak with your instructor within the first week of classes.** Please understand that **no class changes can be made past the University's add/drop period,** which **ends on the Friday of the first week of classes.**

2. **In speaking with your instructor, try to offer evidence to help prove your point.** Be prepared to explain and show how a different level might help you in your studies.

3. **Your instructor will then speak with the ELLP Coordinator regarding your case.** If necessary, a meeting may need to be arranged with the ELLP Associate Director.

4. **After having carefully reviewed all of the information in the case,** the **ELLP Associate Director will then make a final decision regarding your request.** **All decisions made at this point will be final.**

Respect: Other Students, Teachers, Yourself Students are asked to respect themselves, their classmates, and their teachers. Students who display inappropriate behavior will not be invited back to study in our program. Overall, be kind to one another, be respectful of different beliefs and cultures, and enjoy class!

Participation is expected of all students. It means coming to class on time and fully prepared, asking questions, engaging in discussion regarding the course topics, listening actively to fellow classmates and the teacher, completing all assignments, and keeping/reviewing all handouts and assignments as needed.

Dropping a Course All F-1 visa holders must maintain 18 hours of classroom time per week. **Students who fall below 18 hours will be in violation of their visa status.** Other visa holders may drop, but they are required to meet with the ELLP Coordinator and/or Associate Director first.

Repeating a Level Students who have not successfully passed a course with an 80% (B-) or higher will be asked to repeat the course. Students may take a course **two times** until successful completion. **Note: If a student has failed the same class twice, because of attendance or lack of academic progress, he or she will not be allowed to take that class a third time and will be dismissed from the program.**

Homework Students should be prepared to complete 7 hours’ worth of homework outside of class per week. This averages just over 1 hour per night. Homework is essential in order to advance in one’s study of English.
**Communication** Students are expected to communicate with their teachers, classmates, and the program coordinator. In case of any absences students are expected to email or call their teachers immediately. In case of any problems or concerns, students are expected to contact the coordinator. Loyola email must be used at all times.

**Advancing to the Next Level** Students who regularly participate, do all of their major course work, and earn a minimum of an 80% (B-) will be invited to participate in our ELLP’s next skill level.

**Academic Honesty** Students are expected to do their own work. Students must not copy from another student or source (book, magazine, etc.). This is considering stealing and is called plagiarism. Students who plagiarize will receive a warning for the first instance of plagiarism. For the second instance, he or she will fail that assignment. For the third instance, he or she will fail the course and possibly be dismissed from the program and the university.

**Completing the Program** Students who have earned an 80% or higher in all advanced courses and have passed the exit exam will be awarded a certificate of program completion and exit the program.

**Photo Release Policy** Students may have their pictures taken in the classroom or at ELLP events and these pictures may be used on our website, ELLP newsletter or marketing materials. All students must complete the Photo Release Form and let us know whether they will allow or not allow their pictures to be used.

---

**Grading System**

Your grades will be based on the following scale:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>94-100%</td>
</tr>
<tr>
<td>A-</td>
<td>90-93%</td>
</tr>
<tr>
<td>B+</td>
<td>87-89%</td>
</tr>
<tr>
<td>B</td>
<td>84-86%</td>
</tr>
<tr>
<td>B-</td>
<td>80-83%</td>
</tr>
<tr>
<td>C+</td>
<td>77-79%</td>
</tr>
<tr>
<td>C</td>
<td>74-76%</td>
</tr>
<tr>
<td>C-</td>
<td>70-73%</td>
</tr>
<tr>
<td>D+</td>
<td>67-69%</td>
</tr>
<tr>
<td>D</td>
<td>64-66%</td>
</tr>
<tr>
<td>D-</td>
<td>60-63%</td>
</tr>
<tr>
<td>F</td>
<td>59% or lower</td>
</tr>
</tbody>
</table>

* It is necessary to earn a grade of a B- (80%) or higher in your courses. If you are in our Graduate Bridge level, you must earn a grade of B+ (87%) or higher.

---

**Problems with a Class**

This semester, if you have a problem with one of your classes, please do the following:

1. First, talk to your teacher. Explain the problem and see if he or she can help.

2. If you still need assistance, visit the ELLP Coordinator to discuss your situation. If appropriate, we will schedule a meeting with the ELLP Associate Director at that time. You may also visit the Office of International Programs (Sullivan Center 206) and complete a Grievance Procedure Card (ask them for this).

3. If necessary, the ELLP Associate Director will contact you to arrange a meeting.
IMMUNIZATIONS

The State of Illinois Public Act 85-1315 requires that any student entering a college or university must provide proof of immunity to certain diseases. All Loyola students enrolled in seven or more credit hours must complete the two-step process to verify proof of immunity. Incomplete immunization information will block access to registering or changing classes. All students must submit immunization requirements into LOCUS and submit supporting documents to the Wellness Center before the 10th day of the term. Failure to provide timely information will result in a $50 Non-compliance fee that may be applied to your account.

In order to comply with this law, you should either submit the immunization records, which you have from home or go to the Student Health Center for the required immunizations. If these records are not in English, they must be accompanied by a certified translation.

All Loyola University Chicago students are required to have the following immunizations:

- Measles (2)
- Mumps (2)
- Rubella (2)
- A series of 3 diphtheria/tetanus shots are required. One must be TDAP, and must be given within the last ten years prior to enrollment.
- Meningitis (required if student is under the age of 22; Must be given on or after the age of 16 years: Menomune and Meningitis B do NOT meet this requirement)

Recommended Vaccines

- Hepatitis B
- Influenza (during flu season)
- Varicella

If you need assistance with this, please speak to the ELLP Coordinator.
It is critical the international students in F-1 or J-1 visa classification maintain their legal status in the United States. Now that you have entered the United States as a nonimmigrant student, you must be aware of and comply fully with the following in order to maintain your legal status:

1. Attend the mandatory orientation for new international students. Bring your Passport, I-94 card and I-20 to the orientation, or to the Office for International Programs (OIP) within the first week of classes to have your documents copied. Please provide your local address so that you can be registered in SEVIS and remain in legal F-1 status. In addition, please report any change of local address in the “Mailing address” field in LOCUS within 10 days of the move. We will monitor the Mailing address field in LOCUS and report any changes to SEVIS.

2. Maintain a valid passport at all times, unless exempt from passport requirements.

3. Attend the college/university that USCIS or DOS has authorized you to attend as recorded on your I-20.

4. If you wish to transfer, complete an official immigration transfer request form, notify your current institution of your intent to transfer and obtain a new I-20 from your new institution. The U.S. immigration service has set specific time frames necessary for completing "transfer out" procedures as well as "transfer in" procedures.

5. You must be enrolled in a full course of study during normal enrollment periods. A full course of study means at least:

For full-time ESL students = 18 credits for Fall and Spring Semesters

QUESTIONS?
If you have any questions regarding your I-20, VISA or any other immigration questions please contact your international student advisor:

Students with Family Names that start with letters A-L:
Ryan Radebaugh – rradebaugh@luc.edu

Students with Family Names that start with letters M-Z:
Molly Jordan – mjordan6@luc.edu
Introduction to Loyola

At Loyola University Chicago, we continue to advance the 450 year-old Jesuit tradition of academic study, firmly grounded in the liberal arts. Loyola helps students prepare for meaningful careers with top academic programs in business, the sciences, and numerous other disciplines, along with opportunities for internships throughout the city of Chicago and beyond. We also help students develop as a whole person intellectually, socially, physically and spiritually. Recognizing Loyola's excellence in education, U.S. News and World Report has ranked Loyola consistently among the “top national universities,” and named the University a "best value" in its 2008 rankings.

Academics
- 71 undergraduate majors, 71 undergraduate minors, 85 master’s degrees, and 31 doctoral degrees.
- Undergraduate degrees: B.A., B.B.A., B.S., B.S.Ed, B.A., B.S.N
- Distinguished teaching faculty, 97% with Ph.D
- Student faculty ratio of 13:1

Majors and Academic Programs
- College of Arts and Sciences- For a full list of academic majors visit the web site http://www.luc.edu/schools/cas/
- School of Business Administration- For a full list of academic majors visit the web site http://www.sba.luc.edu/undergrad/
- For the School of Education http://www.luc.edu/education/

Campuses

Lake Shore Campus: A lakefront residential campus on Chicago’s far North Side, home to the College of Arts and Sciences, The Graduate School, and the Marcella Niehoff School of Nursing. More than 3,000 students live in residence halls. The Lake Shore Campus also includes the Joseph J. Gentile Center, Madonna della Strada Chapel, the university’s main Cudahy Library and the Halas Sports Center. For more information, visit http://www.luc.edu/values/campus/vt_lakeshore.html.

Water Tower Campus: Located off North Michigan Avenue, Chicago’s "Magnificent Mile," home to the Schools of Business Administration, Education, Law, Professional Studies and Social Work, and to selected programs of the College of Arts and Sciences. Major buildings include Lewis Towers, Maguire Hall and the 25 E. Pearson Building. Students can opt to live in the Baumhart Residence Hall on this campus. For more information please visit http://www.luc.edu/values/campus/vt_watertower.html.

To Travel Between Campuses: Loyola offers an Intercampus Shuttle to all students. The shuttle operates in 20-minute intervals Monday through Friday, from 7am to midnight during the Fall and Spring Semesters. To see pickup locations and more information, visit www.luc.edu/campustransportation/services/.

For Lake Shore Campus Evening Travel: The 8-RIDE program allows students to call a vehicle that picks them up and transports them anywhere they wish to travel on-campus, and a few nearby destinations off-campus, including CTA stops and Walgreens. To learn more about the service, visit www.luc.edu/campustransportation/services/.


**Campus Life/ Recreation / Student Organizations**

Lake Shore Campus location is on Chicago’s Northside in the Rogers Park neighborhood. Student Activities Office at Centennial Forum Student Union, Room LL39, tel. (773) 508-8850 For information about such organizations as the International Club, Indian Student Association, Korean Student Association, Taiwanese Student Association, Turkish International Club, Thai Cultural Organization, Polish Student Alliance plus a variety of other rich and diverse clubs and organizations are offered, please visit http://www.luc.edu/saga/

NOTE: Many of the student organizations are open to Graduate students as well as Undergraduate students.

The Department of Campus Recreation provides a variety of fitness, wellness, and recreation experiences to encourage maximum participation of students and other members of the university community in the pursuit of an active and healthy lifestyle.

For information about various fitness related classes and intramural/club sport teams visit: http://www.luc.edu/depts/campusrec/.

Loyola offers more than 100 student organizations, and they include the following:

- Academic/Honorary
- Club Sports/Athletics (Baseball, Cycling, Equestrian, Lacrosse, Rugby, Tennis, Soccer, Volleyball)
- Cultural/Ethnic
- Government/Programming Boards
- Greek Affairs (Fraternities and Sororities)
- Hobby/Special Interest
- Media
- Political/Social Issues
- Service/Spiritual

For a full listing of organizations and events visit this web site: http://www.luc.edu/activities/

For a full list of Loyola Facts, please visit the web site: http://www.luc.edu/keyfacts/index.shtm

For information about upcoming events, please visit: http://www.luc.edu/campus_community.shtml

For information about academic upcoming schedules visit this web site: http://www.luc.edu/academics/schedules/keydates.shtml
Campus Safety / Safety Tips

Loyola is committed to the safety and security of students, faculty, staff, administrators, alumni and visitors. The Department of Campus Safety contributes to the Loyola University mission through non-intrusive safety procedures that promote the intellectual, social, spiritual, physical and recreational aspects of students’ lives. For more information about Loyola Campus Safety, visit http://www.luc.edu/safety/about.shtml

Street Tips

✓ Walk or jog with a friend whenever possible.
✓ Stay alert and tuned-in to your surroundings.
✓ Walk or jog in well-lighted areas, stay away from alleys.
✓ Tell someone where you are going and when you will return.
✓ Do not listen to earphones while out alone. This minimizes your ability to hear an approaching threat, and it also advertises to a would-be thief that you may have a desirable item to attempt to steal.
✓ Carry a whistle or a body alarm. This can serve as a reminder to exercise caution, and can alert someone in the area that you need help.

Home Tips

✓ Always keep your dorm or apartment room doors locked, even when you are inside.
✓ Keep an inventory of valuable possessions and record serial numbers.
✓ Don’t loan your keys to anyone. Don’t mark your key chain with your name or address. Lost keys can lead to theft.
✓ Don’t let unfamiliar people into your room.
✓ Don’t prop open residence hall doors that are supposed to be locked.
✓ Call Campus Safety IMMEDIATELY if you see strangers loitering in or around the dorms.

Emergency phones

There are over 400 emergency phones located inside buildings and throughout the grounds of our Lakeside campuses.

Many of the Blue light emergency phones on campus have the ability to act as public address systems in the event of an emergency. These can be used to relay important life-saving information during emergencies on campus. The phone picture above is one of these kinds of phones. In an emergency, simply push the red "EMERGENCY" button to notify Campus Safety of your emergency and need for assistance.

Contacting Campus police

See “Where to Go for Help” section.
Bank Accounts, Cell Phones, and Credit Cards

Opening a Bank Account:
To open a bank account you do not need a Social Security Number. Many local banks are aware of International Student needs. Local Banks in Area are PNC (Damen Student Center), Chase Bank, Harris Bank, and MB Financial.

Cellular Phone:
Radio Shack at the Granada Center, Lake Shore Campus: They have pre-paid cell phones, and cellular phones with month to month plans. For month to month plans a deposit is required for students who do not have Social Security Numbers.

Pre-paid Credit Card:
A pre-paid credit card called a “Green Dot: Master Card is also available at Radio Shack. You may also visit any local Currency Exchange for other options pertaining to a pre-paid credit card.

Post Office and Mailing

United States Postal Services U.S.P.S
1723 W. Devon Ave.

Chicago, IL
800.275.8777

The UPS Store
1333 W. Devon
Chicago, IL
773.381.1400

Stamps
You can purchase stamps at Centennial Forum's information desk (see campus map), the post office, any currency exchange, Walgreen’s, Osco Drug, and at the Customer Service Counter at Dominick’s Grocery Store
Transportation

Mass Transit in Chicago
The CTA (Chicago Transit Authority partnered with the new Ventra system) is the 2nd largest
dependent public transit system in the United States. CTA operates buses and a rail system throughout the
Chicago area and suburbs; you can find more detailed information at
http://www.transitchicago.com/
Metra is the commuter train system that serves northeast Illinois and fares can vary.
Fares on buses and the “L” are $2.25.
In the fall/spring semesters, every Loyola student receives a University pass (U-pass) for $137.00
a semester, which is for unlimited rides on CTA buses/trains. This U-pass is unavailable during
the summer and to midterm-entry students, and we recommend that students purchase a
monthly unlimited CTA pass. It can be purchased at the following locations near Loyola:

<table>
<thead>
<tr>
<th>Loyola Food Mart</th>
<th>CVS Store 8980</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
<td>Address:</td>
</tr>
<tr>
<td>1200 W. Loyola Avenue, Chicago IL 60626</td>
<td>6510 North Sheridan Rd., Chicago IL 60626</td>
</tr>
</tbody>
</table>

For information about public transportation in Chicago go to https://www.ventrachicago.com/
or http://www.transitchicago.com/

Chicago / Things to Do

Chicago is the third largest city in the United States after New York and Los Angeles. Despite its
large size, you will find it very manageable: Chicago is a city of many diverse neighborhoods that have
been built and developed according to their unique histories and ethnic backgrounds. To the east,
Chicago is 29 miles of lakefront, as it sits along Lake Michigan, one of the five Great Lakes. In the
summer, the beaches are filled and the boats set sail. The heart of Chicago is called the "Loop", due to the
looped formation of the elevated metro system. This part of the city contains its financial district and
some of the world's largest buildings, including the Sears Tower (tallest building in the United States),
and famous cultural institutions such as the Chicago Art Institute. You will have many opportunities to
explore Chicago's diversity in people, architecture, cuisine, and more.* For more information, visit

For events around the city check out the Chicago Reader www.chicagoreader.com
For the latest on what's going on around the city go to Metro Mix http://metromix.chicagotribune.com/
To find out about architectural and neighborhood tours visit www.architecture.org
For general information about Chicago visit http://www.luc.edu/about/chicago.shtml

Chicago Sightseeing:
- Art Institute of Chicago
- Millennium Park
- The Chicago Theater
- Chicago History Museum
- Michigan Avenue and the Magnificent Mile

- Wrigley Field
- The Chicago Cultural Center
- Frank Lloyd Wright Homes
- Navy Pier
- Willis Tower SkyDeck
## Restaurants, Coffee Shops, and Local Shopping

<table>
<thead>
<tr>
<th>Restaurant/Coffee Shop</th>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arya Bhavan</td>
<td>Vegetarian/Indian, 2508 W. Devon, Chicago, IL</td>
<td>773.274.5800</td>
</tr>
<tr>
<td>Starbucks-Coffee Shop</td>
<td>6738 N. Sheridan Rd., Chicago, IL</td>
<td>773.743.0417</td>
</tr>
<tr>
<td>Giordano’s Pizza</td>
<td>6836 N. Sheridan Rd., Chicago, IL</td>
<td>773.262.1313</td>
</tr>
<tr>
<td>Lickity Split Frozen Custard</td>
<td>6056 N Broadway St., Chicago, IL</td>
<td>773.274.0830</td>
</tr>
<tr>
<td>Heartland Café</td>
<td>American, vegetarian friendly, 7000 N. Glenwood Ave., Chicago, IL</td>
<td>773.465.8005</td>
</tr>
<tr>
<td>Taste of Peru</td>
<td>6545 N Clark St, Chicago, IL</td>
<td>773.381.4540</td>
</tr>
<tr>
<td>Leona’s Pizzeria &amp; Restaurant</td>
<td>6935 N Sheridan Rd, Chicago, IL</td>
<td>773.764.5757</td>
</tr>
<tr>
<td>Walgreen’s Pharmacy</td>
<td>6121 N. Broadway, Chicago, IL</td>
<td>773.764.8961</td>
</tr>
<tr>
<td>Clarkes Rogers Park</td>
<td>6431 N Sheridan Rd, Chicago, IL</td>
<td>773.961.8723</td>
</tr>
<tr>
<td>El Famous Burrito - Mexican</td>
<td>7047 N. Clark St, Chicago, IL</td>
<td>773.465.0377</td>
</tr>
<tr>
<td>Five Guys</td>
<td>6477 N Sheridan Rd, Chicago, IL</td>
<td>(773) 262-9810</td>
</tr>
<tr>
<td>Insomnia Cookies</td>
<td>6470 N Sheridan Rd, Chicago, IL</td>
<td>773.839.4662</td>
</tr>
<tr>
<td>Thai Grill</td>
<td>1040 W. Granville, Chicago, IL</td>
<td>773.274.7510</td>
</tr>
<tr>
<td>Mr. Falafel</td>
<td>6404 N California Ave, Chicago, IL</td>
<td>(773) 338-6666</td>
</tr>
<tr>
<td>Chipotle Mexican Grill</td>
<td>6600 N. Sheridan Rd, Chicago, IL</td>
<td>773.465.9281</td>
</tr>
<tr>
<td>Metropolis Coffee Company</td>
<td>1039 W. Granville, Chicago, IL</td>
<td>773.764.0400</td>
</tr>
<tr>
<td>Thai Spice</td>
<td>1320 W Devon Ave, Chicago, IL</td>
<td>773.973.0504</td>
</tr>
<tr>
<td>Tel-Aviv Kosher Bakery</td>
<td>2944 W Devon Ave, Chicago, IL</td>
<td>773.973.8877</td>
</tr>
<tr>
<td>Tai Nam Food Market</td>
<td>4925 N Broadway St, Chicago, IL</td>
<td>(773) 275-5666</td>
</tr>
</tbody>
</table>

On Devon Ave., via bus #155 you will find many Middle Eastern, Indian, and Pakistani stores and restaurants. Off of the Argyle Red Line stop is an Asian neighborhood; there are many grocery stores and restaurants. For a diversity of restaurants ranging from Chinese, Thai, Mexican, or South American, you can visit Clark Ave. North of Devon Ave.
First Week Common Questions

In the first few weeks...

Where do I buy my books?

Once you receive your schedule, you can visit Loyola’s Bookstore (see campus map). Bring your schedule and locate your books by the call numbers, for example, ESL 72.

I’m having a problem logging into a Loyola computer; what do I do? / Where can I go for computer assistance?

Please visit Loyola’s Information Commons (see campus map) and ask for help at the main desk.

When and where do I pay my tuition?

Tuition is due in full the second or third week of classes. You may pay in person with a check, money order, electronic wire, or credit card. Using a credit card will result in an additional 2.75% charge to the overall bill. Loyola accepts MasterCard, Discover, and American Express. The university does not accept Visa. Please visit the BURSAR’s Office on the first floor of the Sullivan Center.

If I have a problem with one of my classes what do I do?

Please see the section “Problems with a Class” in this packet, page 7.

How do I change my meal plan if I wish to do so?

Please visit Campus Card in Sullivan Room 197; they can assist you.

I’m having a health problem, what can I do?

Please visit Loyola’s Wellness Center for assistance:

<table>
<thead>
<tr>
<th>Lake Shore Campus</th>
<th>Water Tower Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Granada Center</td>
<td>Terry Student Center</td>
</tr>
<tr>
<td>6439 N. Sheridan Rd., Suite 310</td>
<td>26 E. Pearson (two blocks west of Michigan Ave.) Suite 250</td>
</tr>
<tr>
<td>Chicago, IL 60626</td>
<td>Chicago, IL 60611</td>
</tr>
<tr>
<td>Phone: 773.508.2530</td>
<td>Phone: 312.915.6360</td>
</tr>
<tr>
<td>Fax: 773.508.8790</td>
<td>Fax: 312.915.6362</td>
</tr>
<tr>
<td>Immunization Fax: 773.508.2505</td>
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</tbody>
</table>
Where to Go For Help

Office of International Programs, 206 Sullivan Center (#42 on campus map)
- Visa or Immigration Questions, walk-in hours M-F 1 p.m. – 3 p.m.
- 773- 508-3899
- INTLCNTR@luc.edu

HUB, 1st Floor Sullivan Center (#42 on campus map)
- General Information Questions, LOCUS, Health Insurance, Billing, etc.
- 773-508-7700
- HUB@luc.edu

English Language Learning Program (ELLP), Loyola Hall (#4 on campus map)
- ELLP Program Information; Walk-In Hours – Monday through Friday, 11am-12pm
- 773-508-3990
- ellp@luc.edu

The Wellness Center – Granada Center (#22 on campus map)
- Medical or Health Questions
- 773-508-2530
- WellnessCenter@luc.edu

Residence Life, 107 Simpson Living Center (#32 on campus map)
- Housing Questions
- 773-508-3300
- res-life@luc.edu

Bursar’s Office, 190 Sullivan Center (#42 on campus map)
- Tuition and Billing Questions
- 773-87705
- BURSAR@luc.edu

Information Commons / Library, 1st Floor Information Commons (#16 on campus map)
- Computer Questions
- 773-508-8000
- ic@luc.edu

Safety Questions or Reporting a Crime
- 773-508-6039
- asksafety@luc.edu

University Bookstore, Granada Center (#22 on campus map)
- Questions about Books
- 773-508-7350
- Luc-lsc@bkstr.com

Campus Card, 197 Sullivan Center (#42 on campus map)
- Questions about your student ID or meal plans
- 773- 508-2273
- campuscard@luc.edu
ELLPP Booklist

All students must have their textbooks on the second day of classes. For example, if your Writing class meets on Mondays/Wednesdays, you must have your textbook on Wednesday of Week 1 of the term. Students will sign up for electives in Week 1 and then elective classes will start in Week 2; students will be expected to have their textbooks on the first day of their elective class.

Textbooks must be **NEW** or **USED – LIKE NEW**. Any answers MUST be erased or whited out of any used textbooks. Students who do NOT have their textbook by the second week of class or who have a USED textbook with answers NOT erased or whited out will lose participation points/may be marked absent.

Students may purchase their textbooks at the university bookstore or online, for example, at Amazon.com. It is recommended that students use the ISBN number to order their books. The International Standard Book Number (ISBN) is a 10-digit or 13-digit number that uniquely identifies books. This is to ensure that students don’t buy an incorrect book or edition.

The textbooks for this term are listed below for your information and so you can purchase them today.

<table>
<thead>
<tr>
<th>Level</th>
<th>Course 1</th>
<th>Course 2</th>
<th>Course 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intermediate</td>
<td>070 Reading and Vocabulary</td>
<td>071 Listening and Speaking</td>
<td>072 Writing and Vocabulary</td>
</tr>
<tr>
<td></td>
<td><em>Interactions 2</em></td>
<td><em>Lecture Ready 2</em></td>
<td><em>Writer’s at Work: The Essay</em></td>
</tr>
<tr>
<td>High-Intermediate</td>
<td>080 Reading and Vocabulary</td>
<td>081 Listening and Speaking</td>
<td>082 Writing and Vocabulary</td>
</tr>
<tr>
<td>Level</td>
<td><em>Interactions 2</em></td>
<td><em>Lecture Ready 2</em></td>
<td><em>Writer’s at Work: The Essay</em></td>
</tr>
<tr>
<td>Advanced</td>
<td>090 Reading and Vocabulary</td>
<td>091 Listening and Speaking</td>
<td>092 Writing and Vocabulary</td>
</tr>
<tr>
<td></td>
<td><em>purchasing the eBook or renting from Amazon is also acceptable</em></td>
<td><em>Listening &amp; Notetaking Skills: Level 3</em></td>
<td>ISBN: 9781305493445</td>
</tr>
<tr>
<td>Bridge Level</td>
<td>ESL 101 Graduate Reading</td>
<td>ESL 102 Graduate Writing</td>
<td></td>
</tr>
<tr>
<td></td>
<td><em>Writing from Sources - 9th ed.</em></td>
<td><em>Writing from Sources - 9th ed.</em></td>
<td></td>
</tr>
</tbody>
</table>