

Faculty Council Minutes, Edited  
May 10, 2006  
Recorder: Alanah Fitch

Marta Lundy, Gordon Ramsey, Alan Raphael, Robert Bireley, S. J., David Mirza, Allen Schoenberger, Heather Cannon, Dawn Lynn, David Schweickart, Peter Schraeder, Henry Rose, Kim Dell'Angela, Janis Fine, Walter Jay, Rich Bowen, Ian Boussy, Harvey Boller, Patti Jung, Ayana Karanja, Linda Paskiewicz, Nick Lash, Anna Lowe, Tom DeStefani, Gloria Jacobson, Michael Zinaman, Pamela Caughie, Paul Jay, Chris Kendrick, Gerry McDonald, Alanah Fitch

**1. Invocation** Janis Fine

**2. Approval of April Minutes**

Some corrections were made to the minutes; move to approve by Allen Schoenberg.

There were several discussion points raised by members who had not been at the previous Faculty Council (FC) meeting. David Schweickert requested explanation of April minutes reporting that the Leave policy was to be directed to a subcommittee of FC. Gerry McDonald indicated that while the minutes were correct that the reported statement may be irrelevant in that the new university policy committee (UPC) structure proposed may result in the policy winding back up in the Faculty Affairs (FA) UPC.. Paul Jay, a new member, reported that the original charge to the FAUPC was to do a comprehensive study with respect to other institutions on leave policy, not to create a leave policy. Gerry directed the discussion back to approval of the minutes at this point

Vote to approve: 22/0/2

**3. Old Business, Vote on Constitutional Amendment**

First Amendment:

Add to Article II: Membership a new Section D:

*"The Provost at the Lakeside campuses, and the equivalent position at the medical center campus are both non-voting, ex officio members of faculty council. Each is invited to attend all faculty council meetings.*

*Proviso: At any session of faculty council, by request of the Chairperson, either or both the provost and his medical center equivalent will excuse themselves from the meeting of faculty council. Any member of Faculty Council may request that the Chairperson ask either or both to excuse themselves from the meeting. Such a request shall be construed as a motion from a standing committee of faculty council, and is not subject to debate, but shall be voted upon by secret ballot in a prompt manner.*

Second Amendment

*The President of the University, is an ex officio member of faculty council. He is invited to attend all faculty council meetings. Proviso: same as above:*

**Discussion** of the proposed FC constitution.

Ian Boussy asked if a delegated representative of the ex-officio member could vote. Allen Schoenberger said that the current constitution forbids that. Rich Bowen worried that we would have less impact because key administrators would simply send delegates to avoid attending. David Schweickert disagreed. Nick Lash indicated that the current situation (invitation) was the ideal situation. Patty Jung said that David Schweickert had convinced her that the more opportunities to discuss issues the more successful shared governance would be and that having ex officio members was a way to increase opportunities. Janis Fine agreed with Patty Jung. Ian Boussy while not opposing the measure thought that some administrators might “take over” the discussion. Gordon Ramsey said that we could then excuse them when we wanted to take back control. Janis Fine pointed out that for them to speak they would need to be recognized. David Mirza repeated his support for ex officio membership and again requested that the same ex officio membership be extended to faculty serving on the Board of Trustee’s committees.

The question was called by Allen Schoenberger and it was decided to vote on ex officio membership for the Provost and President separately.

A secret ballot resulted in 21/5. The motion required 23 votes and so failed.

Father Bireley said that if we wanted to upgrade from council to senate we had just downgraded our own status. FC elect Paul Jay (non-voting) said that he would make exactly the opposite observation. Kim Dell’Angela moved to table the second amendment. The motion to table was seconded by David Mirza. Motion to table passed 21/3/0

### **3. Chair’s Report**

Gerry McDonald reported that Acting Provost John Frenreis (JF) was asked about the Provost search at the Executive Committee (EC) meeting. In that meeting he indicated that a search committee was being formed. Other members of FC volunteered information that the committee had been appointed and is to meet next week. Some of the people recommended by the EC committee have been names to.

Gerry McDonald thanked all the FC committee chairs for their hard and productive work. He also thanked members of the EC committee for guiding him in his year as chair of FC. He thanked Dana Adams in catering and Marion Claferty for technical support.

### **4. Committee Reports:**

#### **4a. Administrative Policies and Resources - Nick Lash**

Nick Lash reported that Harvey Boller suggested instituting a first year review of the deans the results of which would be made known only to the Dean so that first year corrections could be made. The committee will be discussing the motion. He also reported that Gerry McDonald and Nick Lash will be meeting with Barbato to discuss the nursing dean evaluation. He also made a motion that the evaluation form be changed to reflect scoring of 1 as poor and 4 as excellent as compared to the current method of 1 as excellent and 4 as poor.

The motion passed 25/0/1.

Rich Bowen suggested that evaluation methodology usually has a scale of 1 to 5 so that 3 is neutral. Some discussion on the relative merits of a 1-4 vs 1-5 scale ensued. Pamela Fenning called the question, seconded by Alan Raphael.

A motion to change the scale from 1-4 to 1-5 passed 19/4/2.

#### **4c. Awards Committee - Rich Bowen**

Rich Bowen reported that far more nominees were submitted for Faculty Member of the Year Award. He suggested this might be because a bigger award was offered and that the nomination process with streamlined. He reported that there are three committee suggests for the future. One is to increase the membership of the committee to 7. A second is to include data on teaching for the candidate. Third is for the candidates to characterize how they contribute to Loyola in the three categories of teaching, research and service.

Allen Schoenberger commended the committee in getting a public forum for the awardee of the Faculty Member of the Year.

#### **New Business**

A motion submitted by Alanah Fitch was considered:

*Faculty Council directs the Research UPC to set up and prominently communicate procedures by which departments can set reasonable work loads for graduate students and by which departments can support undergraduate research. FC suggests of consideration the following procedures. FC requests that the Research UPC report back to FC in written detail its deliberations.*

*1. Graduate student activities, apart from research and course work, can embody activities construed as formal work. An example, not meant to be definitive, is the use of graduate students in teaching laboratories, discussion sections, and or lectures. The total amount of teaching required by the institution should be established and/or adjusted, by a panel established by the Research UPC consisting of representatives from the Graduate School, the School/College affected, the Chair of the Department affected, and two other faculty members, and a representative of the graduate student council. The work load shall be established taking into account the best practices for graduate education as articulated by the appropriate disciplinary society. Recommendations shall be implemented in such a way as to avoid shifting of work loads from graduate students to faculty, tenure or clinical. If RUPC panel recommendations are not accepted explicit rationale for rejection shall be provided in writing to the affected school/college key administrator, the chair of the affected department, and the graduate student council. The panel established by RUPC shall be empowered to consider changes in current work loads upon request by graduate students, faculty, chairs, or administrators.*

*2. Loyola recognizes that research by undergraduates rarely results in funding or publications and therefore serves primarily to instruct undergraduates in research methods in a given disciplinary field and to induct students into the attitudes within a given profession. As such, the university shall provide appropriate support for undergraduate research activities undertaken during the nine month academic year. Two major forms of support are a decrease in formal class course load for the faculty member supervising the research and stipends for consumable materials used during research. A panel shall be formed by the Research UPC which will establish the course load reduction, stipend value, and/or other form of compensation to the faculty member for such instruction on a per student basis. The panel should consist of an administrator from the affected school/college, the chair of the department, and several faculty members. The deliberations of the*

*panel should take into account best practices as established by the relevant disciplinary society. The process devised by the panel should be flexible with respect to the timing and type of compensation requested by the faculty members.*

*The final method arrived at should not result in a mere shifting of teaching work load from one faculty member to other members of the affected department.*

Gerry McDonald said that JF had pointed out that his proposal should go to the University Coordinating Committee (UCC) for a decision where to send the proposal.

Gordon Ramsey of physics spoke in support of the proposal in that physics had difficulty accommodating students for research.

Ian Boussy of Biology reported that Biology has difficulty supply research experience to undergraduates and that there is no real compensation for faculty for do direct undergraduates in research. Biology has no specific budget for research. Ian indicated that the proposal with graduate students was a work load issue which would cross cut a variety of UPCs and that the proposal as written was too directive. Patty Jung of Theology reported that a capstone class is required for their undergraduates with several faculty working with seniors all year which does not show up in work load compensation either. She was not sure that a motion that addresses only one piece of faculty work load would be successful

Rich Bowen pointed out that both issues have been greatly aggravated by the down sizing of the College of Arts and Sciences (CAS) and that one general solution is to hire more faculty.

David Schweickart said he was in support of the motion and that it should get underway, and that it will have broad implications for other departments.

Ian Boussy again raised the issue of multiple UPCs needing to explore the issue. He suggested that the issue be sent to them to create a task force.

Allen Schoenberger indicated he saw no advantage to delaying the issue. He said he would rather send it off as a voted on policy to the UCC to get the university engaged in strategic planning because it will involve budgetary issues.

Walter Jay called the question.

Motion Passed: 21/1/1.

## **7. Shared Governance Report**

Gerry McDonald reported that at a meeting of the University Coordinating Committee (UCC) last week he informed Father Garanzini that FC could not ratify a shared governance document unless FC has some control over composition of FAUPC. Father G has given FC the task of selecting all of the faculty members serving on all UPCs - for example we will select all 6 members of FAUPC. Gerry also asked that we have 4 faculty representatives on the UCC - we will have all three campuses and the chair of faculty council.

Paul Jay (new member elect) said he was in favor of FC having teeth, but registered concern and a high level of discomfort that this would be implemented without discussion.

Gerry McDonald responded that this is a proposal that needs to be ratified. Paul Jay said that ratification and implementation by the beginning of Fall 2006 was unrealistic. Kim Dell'Angela wanted to know if the document was "going to morph" over the summer? Gerry McDonald said that the UCC had met to discuss the Shared Governance Task Force (SGTF.) report and that 15 minutes into the meeting Father G had indicated that he was writing a final document based on the SGTF.

report. Gerry said that according to the SG agreement that is in effect, any new SG agreement must be ratified by the three bodies in an appropriate sequence and time line. He stated that we should keep in mind that moving quickly will get things approved.

Gerry indicated that FC should deliberate on the proposed SG agreement at the FC retreat at the end of summer. Concern among several faculty was expressed that the speed of consideration of the agreement gives the appearance of a “done deal” and will be met with cynicism by many.

Discussion was cut short and the council of 05/06 was officially ended.

### **Seating of New Members**

New Members of FC who were present were introduced and seated: Heather Cannon of the Medical Library; Pamela Caughie and Paul Jay of English, Anna Lowe of Education, Henry Rose of Law, and Michael Zinaman of Obstetrics.

### **Elections**

At the April meeting the elections committee had nominated Gerry McDonald FC Chair, Kim Dell’Angela Vice Chair, Alanah Fitch secretary, Nick Lash, Allen Schoenberger, Walter Jay, and Ian Boussy as members of the steering committee. David Schweickart opened the floor to nominations.

Chair: No other nominations were made, nominations were closed and Gerry McDonald elected.

Vice-Chair: No other nominations were made, nominations were closed and Kim Dell’Angela elected.

Secretary: No other nominations were made, nominations were closed and Alanah Fitch elected.

Members of the Steering Committee: Ayana Karanja was nominated by Patty Jung and seconded by Harvey Boller in addition to those nominated by the Elections committee.

### **Meeting was Adjourned.**