

Meeting Minutes Archive**September 13, 2000**

To: Members of the Corporate Faculty  
From: Dr. Sarah Gabel, Secretary, Faculty Council  
Subject: Meeting held in the room 30 Marquette Center, WTC

**#162 I. Meeting called to order by Faculty Council Chair, Dr. Barbara Leonard, Accounting, at 3: 04 PM**

Dr. Leonard asked for a moment of silence for reflection.

**#163 II. Minutes of May 3, 2000 minutes**

Chairperson asked for a motion to approve the May 3 Minutes.

Motion: That the May 3 minutes be approved.

Moved: Dr. Raymond Tatalovich, Political Science

Seconded: Ms. Karla Petersen, Library

Action: The motion passed unanimously.

**#164 III. Chairperson's Report- Dr. Barbara Leonard, Accounting**

The Executive Committee has been working with Mr. Wayne Magdziarz, Senior Vice President of Operations, to develop an I.T. Policy Committee. Faculty representatives nominated to this committee are Dr. Maria Connolly, Nursing, Dr. Ann McDonald, Mathematics and Computer Sciences, Dr. Mary Boyd, Chemistry and Carla Lee, Library . Faculty Council accepted the nominees and ratified their appointment to the IT Policy Committee.

The Executive Committee has been in discussions with Dr. Braskamp, Senior Vice President of Academic Affairs, concerning whom will have access to the full CARP report. Chair of the CARP Committee, Dr. Timothy O'Connell, IPS, reported to Dr. Leonard that it was clear that some of the reports were written with belief that only the CARP Committee and the upper administration would see the entire report and therefore complete disclosure would be a breach of confidence. The Executive Committee has recommended that CARP continue on after the report has been submitted and serve in some kind of oversight capacity. It also recommended that members of SCC and CFA have access to the entire report if necessary.

Dr. Carolyn Saari, Social Work, remarked that she does not want to endorse the continuation of the CARP Committee until the report comes out. Dr. Alan Shoenberger, Law, stated that he was under the impression that CARP would become a standard procedure in the future.

CARP is going to recommend that Academic Review and Planning in some form be an on going process for the university.

**#165 IV, Guest Speaker, Dr, Cam Von Walde, former chair of CFA.**

Dr. Von Walde shared with council the difficulties of reporting on the work of CFA because so much of what the committee does concerns personnel. Dr. Von Walde served as chair for only one year and suggested that there is a very steep learning curve. CFA is intended to be the final faculty based elected review committee, which deals with faculty issues. He believes the chair should serve for more than one year. He also remarked that the number of volunteers willing to become a CFA member is small because it is an enormous time commitment and requires a lot of reading. Sometimes there are not enough volunteers to make it a real election. He is very impressed with the time and care taken by the deans and chairs with the evaluation process. He is also impressed with his colleagues who serve. Since so much of what they do can-not be discussed, there is very little recognition of the committee. He is concerned about the constitution of the charge of CFA. He believes that because members are elected the chair should also be elected by members of the committee rather than appointed by the Senior Vice President of Academic Affairs. Dr. Von Walde understands the importance of CFA and the handbook and would be willing to serve on a committee to rewrite the handbook.

Dr. John New, Biology, noted that there are ambiguous sentences in the handbook and it appears there are times that the Deans may interpret it one way and CFA another.

Dr. John McNulty, CBN and Anatomy asked about the review of the closing of the Chemistry Department on the Medical Center campus. Dr. Von Walde said that the review is not yet complete.

## #166 V. Committee Reports

### A. Awards Committee - Dr. Raymond Dye, Psychology - Chair

Per last meeting's motion the Awards Committee is waiting until the September meeting to present the 1999/2000 Faculty Member of the Year nominee. Dr. Marcel Fredericks, Sociology and Anthropology, was nominated and approved by Faculty Council as the 1999/2000 Faculty Member of the Year. He will be honored at both Faculty Convocations held by the Sr. VPAA.

### B. Dean Evaluations Committee - Dr. Raymond Tatalovich, Political Science - Chair

Faculty Council went into Executive Session. All guests were asked to leave.

### C. Research Committee - Dr. Leslie Fung, Chemistry - Chair

1. Dr. Fong asked Dr. Ian Boussy, Biology, to speak on the work of task force, which reviewed the Yost proposal. Full report available at [www.luc.edu/resources/faccouncil/committees/yost/report1.htm](http://www.luc.edu/resources/faccouncil/committees/yost/report1.htm)
2. Dr. Boussy stated that the main objections by the ad hoc Committee were threefold:
3. There is no clear, shared vision at the highest administrative levels of the **roles of research and graduate education** in Loyola University. This makes it difficult to point to an overriding goal or principle when evaluating a position or an administrative structure.
4. There is no clear, shared vision at the highest administrative levels of the **relationship between the Lakeside and Medical Center campuses**. This has led to difficulties in administering programs such as the graduate school that are supposed to be university-wide, and to partial duplication of services, including an independent office of research services at LUMC. The independent Research Services offices have differing policies and procedures in some areas (e.g., forms, deadlines, chargebacks).
5. There is no clear, shared vision at the highest administrative levels of the **degree of centralization** that is appropriate for graduate school administration. Currently, the Stritch School of Medicine (SSOM) assumes complete financial responsibility for funding graduate stipends at the Medical Center and the Dean of the SSOM distributes the stipends to departments. In all other graduate programs, graduate stipends are disbursed by the Dean of the Graduate School, although there is currently interest by some deans (Education, Social Work) in controlling stipends in their schools.
6. Dr. Boussy said that the ad hoc Committee met with Dr. Barbato, Sr. Vice-President of Health Sciences, and Dr. Slogoff, Dean of the Strich School of Medical School during the summer. It was the ad hoc committee members' understanding that these agreed with the task but now there is an announcement (AAI #4) by Dr. Barbato and Dr. Braskamp that contradicts many of the recommendations of the ad hoc Committee.
7. The ad hoc Committee recommends that:
  - the membership of the search committee should include faculty members.
  - the head of research position should be at Vice-President level.
  - sponsored Programs Accounting should be made part of the Research Services offices.
  - separate position, Dean of the Graduate School be established.
  - the issue of the structure of graduate education at Loyola be studied and debated openly made.
8. Dr. Timothy Austin, English and a member of the ad hoc Committee, remarked that when the ad hoc Committee met with Dr. Barbato, Dr. Barbato had not yet met with Dr. Braskamp on this matter.
9. Dr. Leonard, Accounting, thanked the ad hoc Committee and the Research Committee for their fine work and promised to have both Dr. Braskamp and Dr. Barbato come to a council meeting and discuss this issue with the entire council.
10. Dr. Leslie Fung continued to present the report from the Research Committee. The Research Committee will continue to study the proposals and announcements and to work with other involved parties, such as the Council of Graduate Programs to ensure that appropriate procedures are followed with more faculty input. Dr. Fung also reported that Dr. Loretta Stalans, chair of the Task Force on Development of Policies and Procedures for Research Leaves submitted a report to Dr. Braskamp on July 12, 2000. Dr. Braskamp sent a letter to Dr. Stalans on September 7, 2000 thanking the Task Force for their report. He also responded to several of the policy recommendations that were presented in the report. There were seven recommendations in the report:
  1. Keep current research leave policies concerning the time interval between leaves (ie.

- faculty are eligible to apply every four years) and the level of funding (ie. full year at one-half pay, or one semester at full pay).
2. Any leaves granted at the end of the administrative periods should be termed "administrative leaves" that are granted directly by the Senior Vice President for Academic Affairs.
  3. The research leave process should have a two-cycle process each academic year with an option for faculty with extraordinary circumstances to apply at any time.
  4. Applicants should see the chair's recommendation before it is forwarded, and have the option of commenting on it.
  5. Applicants should have the option to have an evaluation from a department committee, separate from the chair, which will be forwarded to the Committee on Faculty Appointments.
  6. All applicants should receive from the Committee on Faculty Appointments written comments about the strengths and weaknesses of the application and the CFA's overall recommendation.
  7. The Committee on Faculty Appointments should require that re-submissions include a one-page summary on how the re-application has addressed CFA's previous review comments.
11. Dr. Braskamp agrees with recommendations (1) and (2), but rejected (3) based on his consultation with Deans and Chairs who uniformly were against a two-cycle process because they believed it would add an administrative burden to the scheduling of classes. He indicates that Recommendations (4) and (5) represent a substantive change in policy and will be reviewed more carefully by his office, the Council of Deans and the Committee of Faculty Appointments. Recommendations (6) and (7) will be reviewed by his office and the Committee on Faculty Appointments.
  12. Committee members were surprised that Dr. Braskamp did not accept **all** the recommendations since the task force comprised members representing the Committee of Faculty Appointments. The Research Committee will continue to monitor the development of these recommendations.

#### **#167 VI. Guest Speaker-Dr. Larry Braskamp, Senior Vice President of Academic Affairs**

Faculty Council went into Executive Session to discuss the Dean's Evaluations.

Dr. Braskamp said that he would prefer to discuss the Director of Research/Dean of Graduate School position when Dr. Barbato can attend since the decision to combine the position at the Associate Vice President level was a decision they made together.

#### **#168 VII. Guest Speaker-Dr. Janet Gibbs, Senior Vice President of Finance**

1. Dr. Gibbs provide council members with copies of her presentation to the Board of Trustees' Audit and Finance Committee on September 7, 2000 and Estimate of the FY2001 Budgetary Shortfall due to enrollment for Fall 2000.
2. Enrollment is off from what as projected by 718 students, 429 are at the undergraduate level and 289 are at the graduate level.
3. We missed the freshman and transfer student target numbers by 318. The rest are due to attrition and missed graduate targets.
4. This has impacts housing revenue to a loss of almost 2 million dollars.
5. We hope to bring in more transfer students in January and keep the freshman and transfers we have.
6. Budget for FY01 includes a \$12.2 deficit and now there is an additional \$10 million.
7. We need 2,000 additional students to cover the 22.2 million-dollar deficit at the current discount rate of 60%. 1600 of the students need to be freshman and new transfer students. Our maximum in the past was 1300 plus.
8. Ms. Gibbs told the board that we cannot sustain more across the board cuts, instead we must look for any "fat" and cut there. We need to make reductions or transfers. Being judicious when filling vacancies will be crucial.
9. Long range plans include cost saving and revenue enhancement recommendations for the SCC and CARP.
10. We must generate a larger enrollment.
11. Dr. Schweikart, Philosophy asked how much will be cut from the budget. Ms. Gibbs replied that her staff is looking at historical patterns to see where cuts can occur.
12. The University Budget Committee will begin meeting again this month to discuss this issue.
13. Dr. Gerry McDonald, Mathematical and Computer Sciences, said he thought Ms. Gibbs said the performance of the endowment was strong last year. Ms. Gibbs replied that there was a 20.8 % return on the investment that returned \$73 million plus 27 million increase in the endowment.
14. Dr. Stephen Jones, Physiology, asked how many students left. Ms. Gibbs said that Terry Richards,

Admissions, reported larger than expected attrition rate from sophomores and juniors and more students than expected graduated. There is an attempt to discover why students are leaving but there is no hard evidence just yet.

15. Dean's Evaluation Committee Continued-Dr. Raymond Tatolovich, Political Science-Chair
16. Faculty Council went back into executive session to continue earlier discussion.

#### **#169 VI. The meeting was adjourned at 5:13 P.M.**

Respectfully Submitted,  
Dr. Sarah Gabel  
Theatre  
Secretary, Faculty Council

#### **Members Present:**

##### Professional Schools

Dr. Raymond Benton, Marketing; Dr. Mark Cichon, Surgery; Dr. Kim Dell' Angela, Pediatrics; Dr. Janis Fine, ELPS; Dr. Robert Flanigan, Urology; Dr. Jennifer Haworth, ELPS; Dr. Gloria Jacobson CMHA; Dr. Stephen Jones, Physiology; Dr. Kenneth McClatchey, Pathology; Dr. John McNulty, CBN and Anatomy; Dr. Nicholas Lash, Finance; Dr. Dorothy Lanuza, Medial Surgical; Dr. Barbara Leonard, Accounting; Dr. Carolyn Saari, School of Social Work; Dr. Allen Shoenberger, Law; Dr. Frederick Wezeman, Orthopedics

##### Arts and Sciences

Dr. Tim Austin, English; Dr. Robert Bucholz, History; Dr. Raymond Dye, Psychology; Dr. Leslie Fung, Chemistry; Dr. Sarah Gabel, Theatre; Dr. Paolo Giordano, Modern Languages and Literatures; Dr. Fred Kniss, Sociology and Anthropology; Dr. Gerard McDonald, Mathematics; Dr. Bren Murphy, Communication; Dr. John New, Biology; Dr. Susan Ross, Theology; Dr. David Schweickart, Philosophy; Dr. Raymond Tatalovich, Political Science

##### Graduate Institutes and Professional Librarians

Dr. Timothy O'Connell, IPS; Kerry Cochrane, Librarian; Karla Petersen, Librarian

#### **Do you have any comments you would like to share with Faculty Council?**

If so, fill out the online form; campus-mail them to Sarah Gabel, Faculty Council Secretary, 808 Sky, LSC; or e-mail her.

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*revised December, 2000 by Rebecca Graff (rgraff@luc.edu), University Libraries*  
<http://www.luc.edu/resources/faccouncil/minutes/september00.htm>