

Meeting Minutes Archive**Minutes: September 10, 1997**

To: Members of the Corporate Faculty
 From: Secretary, Faculty Council
 Subject: Meeting held in the Presidents Room, Marquette Center, WTC

#1. Meeting called to order by Professor Shoenberger at 3:10 P.M.

Opening Prayer offered by Dr. Thomas Ranck, Theology.

#2. The meeting began with the introduction of all members.**#3. Approval of the Appendix of the election of the Officers and the Members of the Executive Committee.**

Dr. Wendy Cotter, Theology presented the results of the election of officers and the executive committee for 1997-98 which were held in the May, 1997 meeting. (See Appendix A)

Motion: That the election held in May, 1997 be certified.
 As the motion comes from a Standing Committee, no second is necessary.
Action: The motion passed unanimously.

#4. Minutes of the May Meeting.

Motion: That the minutes of the May, 1997 meeting be approved.
Moved: Dr. Anthony Cardoza, History
Seconded: Dr. Art Safer, Education
Action: The motion passed unanimously.

#5. Introduction of Dr. Helena Gunnerson, Medicine: Clinical.

Dr. Wendy Cotter, Chairperson, Elections Committee indicated that Dr. Wendy Marshall, Medicine Clinical, will be unable to continue as one of the newly elected members of council for the 1997-98 term.

Motion: That Dr. Gunnerson, Anesthesiology, be appointed as a member for a two year term, 1997-99 to replace Dr. Wendy Marshall.
 As the motion comes from a Standing Committee no second is needed.
Action: The motion passed 27 aye, and 1 abstention.

#6. Meetings of the Faculty Council in 1997 at Water Tower Campus, Marquette Center.

September 10, 1997	3-5 P.M.	Room Thirty
October 8	3-5 P.M.	" "
November 12	3-5 P.M.	Presidents Room
December 3	3-9 P.M.	" "
January 14	3-5 P.M.	" "
February 11	3-5 P.M.	" "
March 11	3-5 P.M.	" "
April 8	3-5 P.M.	" "
May 6	3-9 P.M.	" "

Motion: That the above dates be approved for the 1997-98 meetings.
Moved: Dr. Thomas Ranck, Theology
Seconded: Dr. Tony Castro, Medicine-Basic Sciences
Action: The motion passed unanimously.

#7. Chairperson's Report

A. Professor Shoenberger asked the council for nominations for guest speakers for Faculty Council in 1997-98. Among those suggested were 1) Dave Meagher, 2) Dr. Sherwin, Assoc. V.P., Research Services, 3) Dr. James Wisner, 4) Ms. Sherri Noel Coe-Perkins, V.P. Student Affairs, 5) Dr. Wisner's temporary appointment, 6) Dr. Ron

Walker.

B. The theme for the year has been suggested by the Committee on Committees which is chaired by Dr. Ed Gumz, Social Work. The Faculty Council designated "Participation in Governance" as the theme for 1997-98. The Chair of the Faculty Council will inform Faculty on all University Committees of the designated theme and request their cooperation in placing the matter on their respective committee agendas. The Committee on Committees will report periodically to the Faculty Council on the responses may by Faculty and University Committees on the theme.

Motion: It is requested that all Committee members of university committees present the theme of Participation in Governance and address the issues and seek way for it to be implemented.

As the motion comes from a Standing Committee no second is needed.

Action: The motion passed. 27 aye, 1 abstention.

Discussion followed. A governance topic suggested by one of the members might be whether the university should have a Faculty Senate or a Faculty Council. Many changes would be implied in such a shift. The issues would have to be carefully studied because the Faculty Handbook and the By-laws might be affected. The value of the present council as a university wide body was highly praised. Some faculty reportedly felt that the Faculty Council was ineffective. It was pointed out that the work of the Council has been well received when you look at the Council's motions and actions over the last several years. It appears that the Administration has moved to a an attitude of cooperation with the Council and they are working with us in a gracious spirit. We need to emphasize the place of the new spirit with the Administration.

An issue of concern has been the time lag between the actions taken by the Council and their dissemination to the faculty. It has been suggested that the old system of waiting until the next meeting before approving the minutes of the last meeting be changed. A preliminary set of minutes will be sent to the members of Council for their corrections within a week of the meeting. The Council Members will E-mail their corrections to the Secretary within seven days. At that point the minutes will be sent out to the faculty at large. It was also suggested that the Agenda for the meeting be placed on Faculty E-mail so that individuals might attend meetings.

Another member suggested that the position of Secretary seems to be coming under an increasing workload. Perhaps the University needs to look into the possibility of hiring a professional secretary. The issue of the place of Council on the World Wide Web was raised. Should the minutes of Council be available to all or should it be placed on Intranet. If the materials are placed there, they would be available only to Loyola individuals. Some suggested the use of a disclaimer on the documents. That the materials are only for the use of Loyola Faculty. The problem with Information Technologies and the capacity of our system needs to be more closely examined.

Motion: That the discussion of the methods of dissemination of the Faculty Council Minutes be tabled until more information is obtained regarding the process of distribution.

Moved: Dr. Micael Clarke, English

Seconded: Den Ken McClatchey, Medicine-Clinical

Action: The motion passed unanimously.

C. Professor Shoenberger asked for nominations for the search committee to recommend a replacement for Dr. Wisner and for the new Admissions Director.

D. Professor Shoenberger reported that notification had been sent to the appropriate parties concerning the evaluations of Dr. Kathleen McCourt, Dean-College of Arts and Sciences, and Dr. Stephen Freedman, Dean-Mundelein College. He reported that there has been no communication to date to the faculty of the results of the evaluation of Dr. Daniel Winship, Dean-School of Medicine.

E. Professor Shoenberger reported that there is an apparent small increase in enrollment across the University. Dr. Micael Clarke, English presented enrollment statistics from September 8, 1997. It is apparent that the Freshman class is up in numbers, however, the number of transfer students is down. It was noted that the Rome Center has only half its allotment of students. The recent problems at the school may account for the decrease. The next semester is reported with a higher anticipated number of students.

#8. Report of the Faculty Status Committee.

The report of the Faculty Status Committee was made by Dr. Carrol Gold, Nursing. The report consisted of two parts:

- 1) a report on Faculty Salaries (See Appendix C.)and
- 2) a report on a Proposed Gender Equity Study (See Appendix B).

Discussion followed on faculty status concerns. A problem area was brought up in the area of the increasing role of part-time faculty, their salaries and status. The concern was pointed out particularly in the College of Arts and Sciences and the Rome Center. Some departments appear to be requiring more Part-timers than ever before. This impacts the curriculum greatly. Other schools in the University seem to be dealing the issue by using Visiting Professors. There is at present no definition of the terminology or length of service for these individuals. Some believed that Part-timers need to be looked at as we may be losing faculty lines. When a Department needs to obtain a replacement for a faculty who has left, the process to see if the line will be replaced takes nearly a school year for resolution. Part-timers have to fill the void. The matter will again be examined at the next meeting.

It was announced that the Faculty Status Committee needs more members on the Committee (particularly from the Clinical side from the Medical Center) The Committee meets from 1-2:45 in the Alumni Lounge, Marquette Center, W.T.C. The issue of other Committees was then raised. Meeting times need to be announced.

The issue of the "XYZ" Plan and the "BSI" Plan were raised by the Medical School representatives. More information is needed about both plans. The new "BSI" Plan affects the salary of the medical school faculty. The issue will be closely watched by the Faculty Status Committee.

Dr. Lou Cain, School of Business, reported on the Review of Salaries. With respect to the salaries for the 1996-97 academic year, our percentile ranking continues to decrease with respect to the salaries of continuing faculty but we remain in the second quintile for Full and Associate Professors and in the third quintile for Assistant Professors. The particularly low levels of increase experienced at the Assistant Professor rank and the effect of low increments on morale and incentives needs to be studied carefully. Also noted was the failure to move toward the target of 10% university contribution to retirement.

Motion: That the Council accept the Report on Gender Equity Study and the Annual Review of Salaries, 1996-97. As the motion comes from a Standing Committee no second is necessary.

Action: The motion passed unanimously.

#9. Request for Committee Chairpersons.

Professor Shoenberger requested volunteers to chair the following Faculty Council Committees: Physical Resources and Elections.

#10. New Business.

A. ROME CENTER- Due to the events which occurred last year at the Rome Center, a request was made to Professor Shoenberger to ask how the faculty might join together to form a body which could have a voice to speak to the Administration. It was suggested that the Faculty could draft a constitution, appoint a liaison individual to the Faculty Council which would create a Rome Center Faculty Organization. The Rome faculty organization could address specific concerns of the Rome Center. It was the consensus of the Council that a liaison person be established for the Rome Center Faculty.

#11. As there was no further business, a motion to adjourn was made at 5:10 P.M.

Respectfully Submitted,

Dr. Thomas E. Ranck, Theology
Secretary, Faculty Council

Members Present

Professional Schools

Dr. Lou Cain, Business Administration; Dr. Tony Castro, Medicine-Basic Sciences; Dr. Janis Fine, School of Education; Dr. Carrol Gold, School of Nursing; Dr. Ed Gumz, School of Social Work;

Dr. Helena Gunnerson, Medicine-Clinical; Dr. Stephen Jones,

Medicine-Basic Sciences; Ms. Joanne Kouba, School of Nursing-Food and Nutrition; Dr. Nick Lash, School of Business;

Dr. Barbara Leonard, School of Business; Dr. Kenneth McClatchey,

School of Medicine-Clinical; Dr. Tim O'Connell-Institute of Pastoral Studies; Dr. Art Safer, School of Education; Dr. Allen Shoenberger, School of Law

Arts and Sciences

Dr. Ann Bugliani, Modern Languages and Literatures; Dr. Anthony

Cardoza, History; Dr. Micael Clarke, English; Dr. Wendy Cotter,

Theology; Dr. Leslie Fung, Chemistry; Dr. Sarah Gabel, Theatre;

Dr. Anne Grauer, Sociology/Anthropology; Dr. Fred Kniss, Sociology/Anthropology; Dr. Mary Lawton, Fine Arts; Dr. Joe Mayne, Mathematical Sciences; Dr. Gerard McDonald, Mathematical Sciences;

Dr. Prudence Moylan, History; Dr. Thomas Ranck, Theology; Dr. David Struckhoff, Criminal Justice

FACULTY COUNCIL REACTION SHEET SEPTEMBER 1997

If you choose to respond to the various topics discussed in the minutes, please respond to:

Name: _____

Department: _____

School: _____

Please return this comment sheet to:

**Dr. Thomas Ranck,
CC327,
Theology, LSC**

or E-mail tranck

REPORT OF THE ELECTIONS COMMITTEE Appendix A, Sept. 1997
FACULTY COUNCIL ELECTIONS OF THE EXECUTIVE COMMITTEE, 1997-98

**Submitted by the Faculty Council Committee on Elections:
Drs. Wendy Cotter, Theology and Mary Lawton, Fine Arts**

Date: May 26, 1997

On Wednesday May 7, 1997, which was the last meeting of Faculty Council for the academic year 1996-97, elections were conducted for the new executive committee for the academic year 1997-98.

Dr. Wendy Cotter, Theology invited Dr. Mary Lawton, Fine Arts to conduct the elections.

1. CHAIRPERSON

Nominated

Dr. Allen Shoenberger, School of Law
Dr. Micael Clarke, A&S, English (Dr. Clarke withdrew)

Elected

Dr. Allen Shoenberger, by acclamation

2. VICE-CHAIRPERSON

Nominated

Dr. Louis Cain, School of Business
Dr. Ann Bugliani, A&S, Modern Languages and Literatures

ELECTED

Dr. Ann Bugliani

3. SECRETARY

Nominated and Elected by Acclamation

Dr. Thomas Ranck, Theology Department

4. FOUR MEMBERS OF THE EXECUTIVE COMMITTEE

Nominated

Dr. Micael Clarke, English
Dr. Nicholas Lash, School of Business Administration
Dr. Louis Cain, School of Business Administration
Dr. Leslie Fung, Chemistry
Dr. Art Safer, School of Education
Dr. Allen Goldberg, Pediatrics, Medical School
Dr. Carrol Gold, Nursing

FOUR ELECTED

1. DR. ALLEN GOLDBERG 23
2. DR. MICAEL CLARKE 22
3. DR. LOUIS CAIN 21
4. DR. CARROL GOLD 15

Dr. Nicholas Lash 10
Dr. Leslie Fung 9
Dr. Art Safer 9

Respectfully Submitted

Dr. Wendy Cotter C.S.J., Theology
and Dr. Mary Lawton, Fine Arts