# 2017–2018 Financial Aid Award Adjustment Request

**Student Name:** __________________________  **Loyola ID:** __________________________

If reducing or cancelling a loan, this form must be submitted no later than 30 days after disbursement. We will process the change and send the funds back to the lender on your behalf. **Note:** Reducing or cancelling a loan after it has disbursed may result in a balance on your account. All amounts should be gross amounts before origination fees are removed.

**Check all that apply:**

**Subsidized Stafford Loan**
- [ ] Cancel entire loan
- [ ] Reduce loan amount to:  
  - Fall $________  
  - Spring $________  
  - Summer $________  
- [ ] Reinstate loan amount to:  
  - Fall $________  
  - Spring $________  
  - Summer $________

**Unsubsidized Stafford Loan**
- [ ] Cancel entire loan
- [ ] Reduce loan amount to:  
  - Fall $________  
  - Winter* $________  
  - Spring $________  
  - Summer $________  
- [ ] Reinstate loan amount to:  
  - Fall $________  
  - Winter* $________  
  - Spring $________  
  - Summer $________

**Graduate PLUS Loan**
- [ ] Cancel entire loan
- [ ] Reduce loan amount to:  
  - Fall $________  
  - Winter* $________  
  - Spring $________  
  - Summer $________  
- [ ] Increase loan amount to:  
  - Total _________ (loan will be evenly split between terms)  
  - Fall $________  
  - Winter* $________  
  - Spring $________  
  - Summer $________

**Other (Alternative loans, work study, etc.)** __________________________ (name of award)
- [ ] Cancel entire award
- [ ] Reduce award amount to:  
  - Fall $________  
  - Winter* $________  
  - Spring $________  
  - Summer $________  
- [ ] Reinstate award amount to:  
  - Fall $________  
  - Winter* $________  
  - Spring $________  
  - Summer $________

**Increase loan (only due to change in grade level)**
- [ ] Sophomore (30-59 credits completed)  
- [ ] Junior/Senior (60+ credits completed)

I understand that rejected loan awards cannot be replaced with grant assistance. I understand that I am responsible for all educational expenses not covered by other financial aid programs. I understand that previously reduced or canceled awards will be reinstated only if requested before the end of the term.

**Student Signature**

**Date**

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*Winter term is for Business students only*  
**Typed and digital signatures are not acceptable**