Financial Aid Award Adjustment Request

If reducing or cancelling a loan, this form must be submitted no later than 30 days after disbursement. We will process the change and send the funds back to the lender on your behalf. **Note: Reducing or cancelling a loan after it has disbursed may result in a balance on your account.** All amounts should be gross amounts before origination fees are removed.

Check all that apply:

**Subsidized Stafford Loan**
- [ ] Cancel entire loan
- [ ] Reduce loan amount to:
  - Fall $_______
  - Spring $_______
  - Summer $_______
- [ ] Reinstate loan amount to:
  - Fall $_______
  - Spring $_______
  - Summer $_______

**Unsubsidized Stafford Loan**
- [ ] Cancel entire loan
- [ ] Reduce loan amount to:
  - Fall $_______
  - Winter* $_______
  - Spring $_______
  - Summer $_______
- [ ] Reinstate loan amount to:
  - Fall $_______
  - Winter* $_______
  - Spring $_______
  - Summer $_______

**Graduate PLUS Loan**
- [ ] Cancel entire loan
- [ ] Reduce loan amount to:
  - Fall $_______
  - Winter* $_______
  - Spring $_______
  - Summer $_______
- [ ] Increase loan amount to:
  - Total _______ (loan will be evenly split between terms)
  - Fall $_______
  - Winter* $_______
  - Spring $_______
  - Summer $_______

**Other (Alternative loans, work study, etc.)** ____________________________________________ (name of award)
- [ ] Cancel entire award
- [ ] Reduce award amount to:
  - Fall $_______
  - Winter* $_______
  - Spring $_______
  - Summer $_______
- [ ] Reinstate award amount to:
  - Fall $_______
  - Winter* $_______
  - Spring $_______
  - Summer $_______

**Increase loan (only due to change in grade level)**
- [ ] Sophomore (30-59 credits completed)
- [ ] Junior/Senior (60+ credits completed)

I understand that rejected loan awards cannot be replaced with grant assistance. I understand that I am responsible for all educational expenses not covered by other financial aid programs. I understand that previously reduced or canceled awards will be reinstated only if requested before the end of the term.

Student Signature**

Date

*Winter term is for Business students only

**Typed and digital signatures are not acceptable