If reducing or cancelling a loan, this form must be submitted no later than 30 days after disbursement. We will process the change and send the funds back to the lender on your behalf. **Note:** Reducing or cancelling a loan after it has disbursed may result in a balance on your account. All amounts should be gross amounts before origination fees are removed.

Check all that apply:

### Subsidized Stafford Loan
- □ Cancel entire loan
- □ Reduce loan amount to:  
  - Fall $________  
  - Spring $________  
  - Summer $________  
- □ Reinstate loan amount to:  
  - Fall $________  
  - Spring $________  
  - Summer $________

### Unsubsidized Stafford Loan
- □ Cancel entire loan
- □ Reduce loan amount to:  
  - Fall $________  
  - Winter* $________  
  - Spring $________  
  - Summer $________  
- □ Reinstate loan amount to:  
  - Fall $________  
  - Winter* $________  
  - Spring $________  
  - Summer $________

### Graduate PLUS Loan
- □ Cancel entire loan
- □ Reduce loan amount to:  
  - Fall $________  
  - Winter* $________  
  - Spring $________  
  - Summer $________  
- □ Increase loan amount to:  
  - Total _________ (loan will be evenly split between terms)  
  - Fall $________  
  - Winter* $________  
  - Spring $________  
  - Summer $________

### Other (Alternative loans, work study, etc.)
- □ Cancel entire award
- □ Reduce award amount to:  
  - Fall $________  
  - Winter* $________  
  - Spring $________  
  - Summer $________  
- □ Reinstate award amount to:  
  - Fall $________  
  - Winter* $________  
  - Spring $________  
  - Summer $________

### Increase loan (only due to change in grade level)
- □ Sophomore (30-59 credits completed)  
- □ Junior/Senior (60+ credits completed)
I understand that rejected loan awards cannot be replaced with grant assistance. I understand that I am responsible for all educational expenses not covered by other financial aid programs. I understand that previously reduced or canceled awards will be reinstated only if requested before the end of the term.

Student Signature

Date

*Winter term is for Business students only

RD 2020