Preparatory Coursework

A student may need to complete preparatory course work before applying for full admission into a degree or certificate program. A student requesting financial aid from the Financial Aid Office (FAO) must submit a list of the preparatory courses he/she needs to complete. The student may be eligible for Federal Stafford Loans for up to **12 consecutive months** while completing these preparatory courses.

**Directions:** The student’s academic advisor or authorized person from the student’s department must submit a list of the student’s required preparatory courses. The department or student should return this completed form to the FAO.

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**Student Name:** ___________________________  **Loyola ID:** ___________________________

(Please print)  (Your 11-digit Loyola ID number begins 0000)

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**To be completed by an academic advisor or authorized person from the student’s department.**

Preparing for the following degree or certificate program: ___________________________

List courses below or attach a print-out. (Use other side of this form if additional space is required.)

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**Student Certification Statement:**

I understand I will be awarded Federal Stafford Loans for **12 consecutive months only.**

**Certification Statement:**

All of the information provided by me or any other person on this form is accurate and complete to the best of my knowledge. If requested, we agree to give proof of the information we have provided on this form. Failure to provide the requested information will result in the loss of financial aid eligibility.

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**Student Signature**

__________________________________________  **Date**

**Departmental Signature** and **Title**

__________________________________________  **Date**  **Phone Number**

**Departmental Printed Name**

__________________________________________  **Title**  **Department**

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*Typed and digital signatures are not acceptable*