Financial Aid Award Adjustment Request

If reducing or cancelling a loan, this form must be submitted no later than 30 days after disbursement. We will process the change and send the funds back to the lender on your behalf. **Note: Reducing or cancelling a loan after it has disbursed may result in a balance on your account.** All amounts should be gross amounts before origination fees are removed.

**Check all that apply:**

### Subsidized Stafford Loan
- ☐ Cancel entire loan
- ☐ Reduce loan amount to:
  - Fall $_______
  - Spring $_______
  - Summer $_______
- ☐ Reinstate loan amount to:
  - Fall $_______
  - Spring $_______
  - Summer $_______

### Unsubsidized Stafford Loan
- ☐ Cancel entire loan
- ☐ Reduce loan amount to:
  - Fall $_______
  - Winter* $_______
  - Spring $_______
  - Summer $_______
- ☐ Reinstate loan amount to:
  - Fall $_______
  - Winter* $_______
  - Spring $_______
  - Summer $_______

### Graduate PLUS Loan
- ☐ Cancel entire loan
- ☐ Reduce loan amount to:
  - Fall $_______
  - Winter* $_______
  - Spring $_______
  - Summer $_______
- ☐ Increase loan amount to:
  - Total _________ (loan will be evenly split between terms)
  - Fall $_______
  - Winter* $_______
  - Spring $_______
  - Summer $_______

### Other (Alternative loans, work study, etc.) ____________________________ (name of award)
- ☐ Cancel entire award
- ☐ Reduce award amount to:
  - Fall $_______
  - Winter* $_______
  - Spring $_______
  - Summer $_______
- ☐ Reinstate award amount to:
  - Fall $_______
  - Winter* $_______
  - Spring $_______
  - Summer $_______

### Increase loan (only due to change in grade level)
- ☐ Sophomore (30-59 credits completed)
- ☐ Junior/Senior (60+ credits completed)

I understand that rejected loan awards cannot be replaced with grant assistance. I understand that I am responsible for all educational expenses not covered by other financial aid programs. I understand that previously reduced or canceled awards will be reinstated only if requested before the end of the term.

Student Signature**

Date

*Winter term is for Business students only

**Typed and digital signatures are not acceptable