# 2019–2020 Financial Aid Award Adjustment Request

If reducing or cancelling a loan, this form must be submitted no later than 30 days after disbursement. We will process the change and send the funds back to the lender on your behalf. **Note: Reducing or cancelling a loan after it has disbursed may result in a balance on your account.** All amounts should be gross amounts before origination fees are removed.

**Check all that apply:**

### Subsidized Stafford Loan
- [ ] Cancel entire loan
- [ ] Reduce loan amount to:
  - Fall $_______
  - Spring $_______
  - Summer $_______
- [ ] Reinstate loan amount to:
  - Fall $_______
  - Spring $_______
  - Summer $_______

### Unsubsidized Stafford Loan
- [ ] Cancel entire loan
- [ ] Reduce loan amount to:
  - Fall $_______
  - Winter* $_______
  - Spring $_______
  - Summer $_______
- [ ] Reinstate loan amount to:
  - Fall $_______
  - Winter* $_______
  - Spring $_______
  - Summer $_______

### Graduate PLUS Loan
- [ ] Cancel entire loan
- [ ] Reduce loan amount to:
  - Fall $_______
  - Winter* $_______
  - Spring $_______
  - Summer $_______
- [ ] Increase loan amount to:
  - Total _________ (loan will be evenly split between terms)
  - Fall $_______
  - Winter* $_______
  - Spring $_______
  - Summer $_______

### Other (Alternative loans, work study, etc.)
- [ ] Cancel entire award
- [ ] Reduce award amount to:
  - Fall $_______
  - Winter* $_______
  - Spring $_______
  - Summer $_______
- [ ] Reinstate award amount to:
  - Fall $_______
  - Winter* $_______
  - Spring $_______
  - Summer $_______

### Increase loan (only due to change in grade level)
- [ ] Sophomore (30-59 credits completed)
- [ ] Junior/Senior (60+ credits completed)

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I understand that rejected loan awards cannot be replaced with grant assistance. I understand that I am responsible for all educational expenses not covered by other financial aid programs. I understand that previously reduced or canceled awards will be reinstated only if requested before the end of the term.

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**Student Name:** ______________________  **Loyola ID:** ______________________

**Student Signature**

**Date**

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**Winter term is for Business students only**

**Typed and digital signatures are not acceptable**

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**Last updated 12/20/18**