

Sample Gift of Securities Letter of Direction

Date

Your Broker/Trust Officer
Address
City, State, ZIP

Dear:

I would like to make a gift of _____ shares of _____ Company common stock (____ par _____ Company_% bonds due mm-dd-yy) to Loyola University Chicago in [indicate month, date, year when you would like the transfer to occur].

Please transfer these shares to Loyola's account. The delivery instructions are:

Broker Name:	Wells Fargo Advisors
Account Name:	Loyola University of Chicago
Account Number:	4344-7307
DTC Number:	0141

Please contact Loyola's Office of Gift Processing by phone at 312-915-8608 or by e-mail at agreencholke@luc.edu to notify them of my donation.

Thank you for your assistance.

Sincerely,

cc: Loyola University Chicago
Office of Gift Processing
820 N. Michigan Ave.
Chicago, IL 60611