

CERTIFICATE IN PUBLIC AFFAIRS AND MANAGEMENT

As a working professional, you may have a degree in your field but now realize you need additional skills to advance into an administrative or managerial position. The Certificate in Public Affairs and Management can give you that background in only one year of work. The program helps you to develop a set of core skills needed in government or nonprofit work, while providing some tailoring for your particular career needs.

Students take 4 course -- at least one class related to politics or organizational issues and at least one skills-based class. This guarantees exposure to perspectives to understand the environment in which you work (political/organizational category) and exposure to new technical skills (skills category).

The Certificate in Public Affairs and Management is an excellent way to upgrade skills needed to advance your career. It can also be an introduction to our full Master of Public Policy (MPP) degree. For people who have been out of school for a while, the Certificate offers an low stakes way to try some graduate classes. All Certificate classes are shared with Masters students and taught by the same faculty. If a Certificate student decides to continue with a Masters degree, any class completed with a 'B' grade or higher will be accepted for credit. Certificate students must still apply and be admitted to the MPP program if they wish to continue.

PROGRAM STRUCTURE

The Public Affairs and Management certificate requires a total of 12 credit hours, which will be 4 course of 3-credits each,

Requirements could be fulfilled in one year at full-time status of two classes per semester or two years at part-time status of one class per semester. Given that most students are also working full-time, we recommend no more than 2 classes per semester.

We offer a mix of on-line and in-person classes. In-person classes are taught at Loyola University's Water Tower Campus in the later afternoon or evening. Classes meet once a week for 2 and 1/2 hours for a 15-week semester. A fully online Certificate may be possible with careful planning in consultation with your assigned advisor.

PROGRAM OUTCOMES

Knowledge of local government structures and intergovernmental relationships.

Ability to analyze social and economic problems and determine possible government, non-profit, or business sector solutions.

Development of technical skills appropriate to the student's specific career goals- such as budgeting and finance, statistics, GIS mapping and analysis, use of surveys, or community impact analysis.

FINANCIAL AID

Begin the financial aid process by completing your Free Application for Federal Student Aid (FAFSA) at fafsa.ed.gov.

APPLICATION REQUIREMENTS

- An on-line application available at gpem.LUC.edu/apply
- Official transcripts of all undergraduate work.
- A one- to two-page statement of purpose describing why you are interested in pursuing the certificate and how it could fit in your career development.
- A resume outlining work experience, education, professional or academic achievements, and any additional information relevant to support the application

A minimum undergraduate GPA of 2.7 is required. Applicants must have the equivalent of a U.S. baccalaureate degree prior to starting certificate classes.

LEARN MORE

APPLY

gpem.LUC.edu/apply

For all application requirements and deadlines, please visit LUC.edu/gpem/info.

CONTACT INFORMATION

For further information about the academic program or to arrange a visit, please contact:

Public Policy and Urban Affairs
Loyola University Chicago
111 E. Pearson Street
Lewis Tower
Chicago, IL 60611

EMAIL: muapp@LUC.edu
ONLINE: LUC.edu/muapp

For questions regarding your application or the application process, please contact:

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