The application process for this fellowship is student-managed. Applicants are to follow the directions below. If any of the application materials are missing or not presented as described below, the application will be considered incomplete by the Crown Fellowships Committee and will not be acted upon.

In order to be considered complete, your final application file must include all of the following items in the order listed below. You must clearly indicate the component parts (A, B, etc.) of your application. Items A through C are to be submitted directly to the GPD of the respective department by the student. Items D and E are to come directly from the relevant letter writers and academic departments, respectively.

Please note that the Crown Fellowship requires that you have received doctoral candidacy by the application deadline of **February 24, 2024**.

A. Applicant Information Sheet.

B. Curriculum Vitae.

C. Dissertation Project Description. A three-page discussion (double spaced, Times New Roman font 12) including:

1. Dissertation abstract;
2. A discussion how your research contributes to our knowledge of the world;

D. Letter from the dissertation director. The letter writer should receive a copy of your dissertation project description (item C above), and you should discuss it with them so that they may provide a thorough recommendation to the Crown Committee. The letter should be sent directly to your Graduate Program Director no later than **February 24, 2023**.

E. Department Evaluations. Applicants are to submit a copy of the above items to the GPD so that it is received by **February 24, 2023**. The GPD and the relevant departmental committee will submit a ranging with rational of all applicants for the Crown Fellowship to the Crown Fellowship Committee.
### Decision Criteria

The following rubric will be used to evaluate all applications:

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Description/Criteria Evaluated</th>
<th>Evaluation Weight</th>
<th>Rating Scale</th>
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</thead>
</table>
| Student’s Academic Record | • Student’s GPA  
• Student’s progress toward and likelihood of dissertation completion  
• Conference presentations  
• Publications/Research productivity  
• Recommenders’ evaluation of academic performance within and outside of classroom  
• Department academic evaluation | 35%                | 1-5  
1 = poor  
2 = mild/below average  
3 = moderate/average  
4 = strong  
5 = exceptional |
| Research description | • Intellectual merit of the research  
• Feasibility  
• Clarity  
• Potential of the research in terms of research output  
• Recommenders’ evaluation of the proposal | 35%                | 1-5  
1 = poor  
2 = mild/below average  
3 = moderate/average  
4 = strong  
5 = exceptional |
| Impact                  | • Contribution to the humanities  
|                        | • Interdisciplinary potential  
|                        | • Enriching our understanding of the world | 30% |
Name:          ID#: 
Last First Middle 

Current Address: 
______________________________________________________________________________
Street Apt 
______________________________________________________________________________
City State Zip Code 

E-mail Address: 
_____________________@luc.edu 

Telephone Number(Day): 
(____)_____________________

Department: 
______________________________________________________________________________

Program: 
______________________________________________________________________________

Date Advanced to Candidacy: 
______________________________________________________________________________

Dissertation Title: 
______________________________________________________________________________

Anticipated Defense Date: 
______________________________________________________________________________

Dissertation Director: 
______________________________________________________________________________