

**Department of History  
Field Examination Committee**

Student Name: \_\_\_\_\_

**Check the appropriate line:**

Ph.D. \_\_\_\_\_ Major Field

\_\_\_\_\_ Minor Field

M.A. \_\_\_\_\_ Major Field

First Try \_\_\_\_\_

Retake \_\_\_\_\_

Ph.D. students will need to complete two forms, one for their major field and one for their minor field, or in the case of the Joint American history-Public history Ph.D., their two major fields.

Name of Field: \_\_\_\_\_

**List below the relevant courses and Instructors:**

**Course Number and Name and Instructor:**

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

**List below names of Examination Committee**

Chair: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**DEPARTMENT OF HISTORY**  
**Field Examination Request Form**

Oral and Take Home Examination

The oral exam is normally scheduled within two weeks of taking and passing the take home exam. No oral exam is required for M.A. Major Field or Ph.D. Minor Field.

**Time/Date** to obtain take-home examination: \_\_\_\_\_

**Time/Date** of scheduled oral examination: \_\_\_\_\_

Committee Sign off:

Once you have identified the faculty member you wish to serve as the chair of your committee and the faculty member has agreed, you need to meet with the other prospective committee members. Once your committee is in place, each member **must** sign off on this sheet. Once the GPD has signed this form, the GPD will send out a committee approval announcement to all parties. The committee is not official until the GPD sends out the approval announcement. It is highly recommended that the committee meet with the student at least once to review student progress toward the examination.

A final (revised) examination reading list **MUST** be approved by all members of the committee at least one month before the exam date. The student is responsible for sending a final electronic copy of the final exam reading list to **ALL** members of the examination committee **AND** the graduate program assistant at least one month before the exam date.

Signatures:

Chair: \_\_\_\_\_ Date: \_\_\_\_\_

Committee: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

GPD: \_\_\_\_\_ Date: \_\_\_\_\_

File Check Date: \_\_\_\_\_

Notification Date: \_\_\_\_\_