

# Loyola University Chicago

## 2023 Holiday Calendar

### Health Sciences and Lakeside Campuses

#### January

S	M	T	W	Th	F	S
1	☺	3	4	5	\$	7
8	9	10	11	12	m	•
15	☺	17	18	19	\$	21
22	23	24	25	26	27	•
29	30	31				

#### February

S	M	T	W	Th	F	S
			1	2	\$	4
5	6	7	8	9	10	•
12	13	14	m	16	\$	18
19	20	21	22	23	24	•
26	27	28				

#### March

S	M	T	W	Th	F	S
			1	2	\$	4
5	6	7	8	9	10	•
12	13	14	m	16	\$	18
19	20	21	22	23	24	•
26	27	28	29	30	\$	

#### April

S	M	T	W	Th	F	S
						1
2	3	4	5	6	☺	•
9	10	11	12	13	\$m	15
16	17	18	19	20	21	•
23	24	25	26	27	\$	29
30						

#### May

S	M	T	W	Th	F	S
	1	2	3	4	5	•
7	8	9	10	11	\$	13
14	m	16	17	18	19	•
21	22	23	24	25	\$	27
28	☺	30	31			

#### June

S	M	T	W	Th	F	S
				1	2	•
4	5	6	7	8	\$	10
11	12	13	14	m	16	•
18	☺	20	21	22	\$	24
25	26	27	28	29	30	

#### July

S	M	T	W	Th	F	S
						•
2	3	☺	5	6	\$	8
9	10	11	12	13	m	•
16	17	18	19	20	\$	22
23	24	25	26	27	28	•
30	31					

#### August

S	M	T	W	Th	F	S
		1	2	3	\$	5
6	7	8	9	10	11	•
13	14	m	16	17	\$	19
20	21	22	23	24	25	•
27	28	29	30	31		

#### September

S	M	T	W	Th	F	S
					\$	2
3	☺	5	6	7	8	•
10	11	12	13	14	m\$	16
17	18	19	20	21	22	•
24	25	26	27	28	\$	30

#### October

S	M	T	W	Th	F	S
1	2	3	4	5	6	•
8	9	10	11	12	\$m	14
15	16	17	18	19	20	•
22	23	24	25	26	\$	28
29	30	31				

#### November

S	M	T	W	Th	F	S
			1	2	3	•
5	6	7	8	9	\$	11
12	13	14	m	16	17	•
19	20	21	22	☺	☺\$	25
26	27	28	29	30		

#### December

S	M	T	W	Th	F	S
					1	•
3	4	5	6	7	\$	9
10	11	12	13	14	m	•
17	18	19	20	21	☺\$	23
24	☺	☺	C	C	C	•
31						

• End of PayPeriod

\$ Pay Day / m = Monthly Pay Day

C - Closure Days

☺ Univ Holidays

*Please Note: All employment paperwork (new hires & personnel actions such as transfers, promotions, salary increases, terminations, etc. are due in Human Resources on the Wednesday prior to the end of pay period. All time reporting in Kronos is due no later than noon on the Monday after the end of the pay period - see schedule for exceptions due to holidays. Refer to the Holiday Schedule for the specific shifts for observing the holiday.*

2023 Holidays	Day Observed
New Year's Holiday (H-1)	Mon. - January 2, 2023
MLK Jr, Day (H-2)	Mon. - January 16, 2023
Good Friday (H-3)	Friday - April 7, 2023
Memorial Day (H-4)	Monday - May 29, 2023
Juneteenth (H-5)	Monday - June 19, 2023
Independence Day (H-6)	Tuesday - July 4, 2023

2023 Holidays	Day Observed
Labor Day (H-7)	Mon. - September 4, 2023
Thanksgiving Day (H-8)	Thurs. - November 23, 2023
Thanksgiving Holiday (H-9)	Friday - November 24, 2023
Christmas Eve (H-10)	Friday - December 22, 2023
Christmas Day (H-11)	Monday - December 25, 2023
Univ. Assigned Holiday (H-12)	Tuesday - December 26, 2023
Floating Holiday (H-13)	Selected by Employee



# 2023 HOLIDAY SCHEDULE

TO: Loyola University Chicago – Faculty and Staff - Health Sciences and Lakeside Campuses

FROM: Thomas M. Kelly  
Senior Vice President for Administrative Services

---

In the interest of planning and scheduling for calendar year 2023, the thirteen Loyola University holidays are listed below with the times indicating when holiday overtime is applicable, which coincides with the actual holiday and not the observed date. *Union employees should refer to respective CBA regarding holiday overtime.*

<u>Date</u> <u>2023 Holidays</u>	<u>Observed</u>	<u>Shifts</u> <u>Beginning</u>	<u>Shifts</u> <u>Ending</u>
New Year’s Day (H-1)	<b>Monday - Jan. 2, 2023</b>	<b>Dec. 31, 11 PM</b>	<b>Jan. 1, 11:30 PM</b>
Martin Luther King Jr, Day (H-2)	Monday - Jan. 16, 2023	Jan. 15, 11 PM	Jan 16, 11:30 PM
Good Friday (H-3)	Friday - April 7, 2023	April 6, 11PM	April 7, 11:30 PM
Memorial Day (H-4)	Monday - May 29, 2023	May 28, 11 PM	May 29, 11:30 PM
Juneteenth (H-5)	Monday – June 19, 2023	June 18, 11 PM	June 19, 11:30 PM
Independence Day (H-6)	Tuesday – July 4, 2023	July 3, 11 PM	July 4, 11:30 PM
Labor Day (H-7)	Monday - Sept.4, 2023	Sept. 3, 11 PM	Sept. 4, 11:30 PM
Thanksgiving Day (H-8)	Thursday - Nov. 23, 2023	Nov. 22, 11 PM	Nov. 23, 11:30 PM
Thanksgiving Holiday (H-9)	Friday - Nov. 24, 2023	Nov. 23, 11 PM	Nov. 24, 11:30 PM
Christmas Eve (H-10)	<b>Friday - Dec. 22, 2023</b>	<b>Dec. 23, 11 PM</b>	<b>Dec. 24, 11:30 PM</b>
Christmas Day (H-11)	Monday - Dec. 25, 2023	Dec. 24, 11 PM	Dec. 25, 11:30 PM
Univ. Assigned Holiday (H-12)	Tuesday - Dec. 26, 2023	Dec. 25, 11:30 PM	Dec. 26, 11 PM
<b>Floating Holiday (H-13)</b>	<b>Selected by Employee</b>		
New Year’s Day (H-1)	Monday - Jan. 1, 2024	Dec. 31, 11 PM	Jan. 1, 11:30 PM