Sullivan Center News

The HUB

Campus Card
Here are some reminders from the Campus Card Office:

♦ Any unused meal plan funds which includes Declining Balances and Flex Dollars will be removed at the end of the Spring 2010 semester

♦ Unused meal plan funds are non-refundable and will not carry over into the Summer or Fall 2010 semesters

♦ Please keep your campus ID card in a safe place (wallet, purse, ID holder) to avoid damage to your card

♦ Lost, stolen, or damaged cards are subject to a $25 replacement fee

For more information, visit the Campus Card website at www.luc.edu/campuscard

Career Development Center

CDC April Events:

4/9 Mock Interviews (Sullivan 295) 10:00 - 4:00p.m.

The CDC staff will be conducting practice interviews for any student who would like to get some practice for their full-time or internship job search. The interview will be approximately 30 minutes with a 15 minute feedback period. Look for further information in RamblerLink. Sign-ups are on a first-come, first served basis.

4/15 Financing Your Graduate Education (Sullivan Center 202) 6:00 p.m.

Attend this workshop to learn about important facts and myths about graduate school, the application process, and financing graduate school. Presented by nationally-recognized educator and author, Donald C. Martin. All class levels welcome!

4/20 Business & Etiquette Dinner (Simpson MPR) 5:30 p.m. - 7:30 p.m.

Whether you are preparing for interviews or starting a new job, knowing appropriate dining and business etiquette is important. This event includes a four-course meal with dining etiquette instruction and a “Dress for Success on a Limited Budget” presentation. COST: $10 per student (cash, check or meal plan withdrawal). RSVP required and seating is limited. Register and pay at the Career Development Center, Sullivan Center 295.

Center for Experiential Learning

4/25 Undergraduate Research Symposium (Mundelein Auditorium) 1 - 4:00 p.m.

All faculty, students, staff, community members, and family members are invited to the Undergraduate Research Symposium, featuring poster presentations from undergraduate students engaged in research. Light refreshments will be served.

Event sponsored by the Center for Experiential Learning, the Office of Research Services, and the Office of the Provost.

For all Student Employee Supervisors:

What can you do? April 13-17 is Student Employee Appreciation week. If possible, please plan to do something a little special to express your gratitude for your student employees. Here are some suggestions: bring bagels and cream cheese for a breakfast or meeting; hang a "Thank You" Banner or Poster signed by everyone in the office or order boxed lunches for one day that week.

Federal Work-Study Reminder: As we approach the end of the Spring Semester, please check your Student Employees Federal Work-Study amount balance within LOCUS. A quick calculation should enable you to determine if your student(s) has enough Federal Work-Study funds to complete the academic year.

End of Term Reminder: As per usual, Human Resources will be executing an "auto-terminate" of all student employees at the end of the Spring Semester. If you plan to retain any of your student employees for Summer Session A, you will need to "re-hire" that student with a new PAF.

Questions, Comments and Points to Ponder about the Student Employment Program should be addressed to the new Student Employment Coordinator, Kathryn Jackson at kjackson9@luc.edu.

Meet the Finalists
for Provost

The Provost Search Committee invites all faculty and staff members to come out and meet the provost finalists at three separate town hall meetings in April.

April 8
Joseph Weixlmann, PhD
WTC - Kasbeer Hall (15th Floor, Corboy Law Center), 9:30 a.m. - 10:30 a.m.
LSC - Information Commons, 4th Flr, 3 - 4 p.m.

April 12
Gail Baker, PhD
WTC - Beane Hall (13th Floor, Lewis Towers), 9:30 a.m. to 10:30 a.m.
LSC - Crown Center Auditorium, 3 - 4 p.m.

April 15
John Pelissero, PhD
WTC - Beane Hall (13th Floor, Lewis Towers), 9:30 a.m. to 10:30 a.m.
LSC - Information Commons, 4th Flr, 3 - 4 p.m.

To learn more about the search for Loyola’s next provost, or to view the curriculum vitae of each candidate, visit LUC.edu/provostsearch. Questions can also be directed to the search committee co-chairs, Robert Kelly, PhD, or Justin Daffron, S.J.
Sullivan Center News

Office of the Bursar
Please join the Bursar’s Office in welcoming Joshua Cummings, our new iPlan advisor. Joshua previously worked in the Information Commons.

The iPlan is here!
After several years of partnership with Tuition Management Systems (TMS), Loyola University Chicago’s Office of the Bursar is excited to bring its payment plan home! We are pleased to announce our new in-house Installment Plan (iPlan) for the 2010-2011 academic year. The iPlan is available through LOCUS (www.luc.edu/locus) to assist families in establishing a payment arrangement that fits their budget. Families can enroll in a 8, 9, 10, 11 or 12 month plan.

For additional information about the installment plan process, please visit our website at www.luc.edu/bursar.

Office of First and Second Year Advising
Walk-in advising hours: Sullivan Center 260
8:30am - 3:30 p.m.
4/19 Fall Registration Begins
(For class listings see: http://www.luc.edu/academics/schedules/index.shtml)

Students can schedule an appointment with an advisor by calling (773) 508-7714 or by dropping by our office. For information on our Spring 2010 workshops see: http://www.luc.edu/advising/workshops_spring.shtml.

Office of Student Financial Assistance

Congratulations to Janelle Wade. At the Annual Conference for the Illinois Association of Student Financial Aid Administrators, Janelle was the recipient of the 2010 New Professional award. This award recognizes individuals with outstanding service as a new (under five years in financial aid) member of the profession.

Financial Wellness Month
This Spring, Human Resources is sponsoring its Financial Wellness Month and invites all benefits-eligible Faculty and Staff to attend one or more sessions that are conveniently located at the Water Tower Campus and the Lake Shore Campus, with dates/times/locations shown on the attached flyer. The various sessions will begin on April 5 and will continue through May 4, 2010.

Session Topics:
General Session - Investment & Financial Strategies for your Retirement Years
Social Security Administration
Investment Options - Loyola's retirement vendors: Fidelity, TIAA-CREF, and VALIC
Managing Debts and Investment Basics (Brown Bag Session)

We hope to see you at one or more session(s). Refreshments will be served. RSVP’s are not required and walk-in’s are welcome! If you have questions, please contact Human Resources at (312) 915-6175.

CAMPUS EVENTS & IMPORTANT DATES

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<th>Date</th>
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<tr>
<td>4/19</td>
<td>Fall Semester Registration begins</td>
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| 4/28   | WTC Spring Block Party (Terry Student Center)  | 11:00 a.m. - 2:00 p.m.  
Celebrate the end of the school year with food, friends and fun! Free with LUC ID
| 4/30   | Spring Semester classes end                    |
| 5/3-5/11 | Final Examinations                             |

If you have any important updates or upcoming events within your department please e-mail: hub@luc.edu