



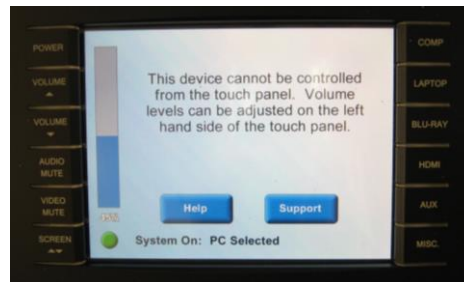
The Electronic Conference Room (EC) consists of four basic units: 1) **LCD Monitor** ; 2) **Computer and Monitor**; 3) **Crestron Touch Panel** (shown below); and 4) **Equipment Rack** (shown below). Equipment rack includes: Main Power, Auxiliary Plate, and Blu-ray Player.

To Activate System:



Touch Panel

Locate the **Touch Panel**, and select the source you wish to use with the hard buttons on the right hand side.



Source Hard Buttons

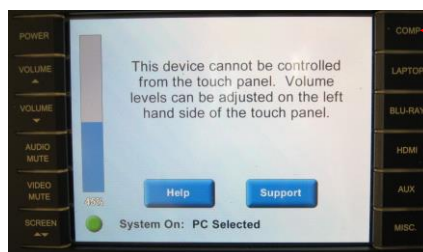
Please note – If the system is not powered down properly you may have to shut down the system properly (Explained below; see **System Shutdown**)

To Turn on the LCD Monitor:

After selecting which source you want to use with the hard buttons, the LCD Monitor will power on automatically.

To Display an Image from the Computer Workstation:

1. Turn on the computer and monitor, if not already on, as you normally would.
2. Press the **COMP** button on the Touch Panel.



COMP

3. If you do not see the computer image, after waiting a minute, press **COMP** one more time to see if this brings it up.

For immediate assistance, please call ext. 8-4ITS

Hours of Operation: M-F 7am-9pm • Sat 8am-3pm • Sun Closed

**Please note that support hours are subject to change without formal posting.

To Login to a Workstation:

1. At the prompt, hit the Ctrl+Alt+Del keys on the keyboard
2. Type your Username and Password and click the blue arrow button.

To Display a Bluray/DVD:

1. On the **Touch Panel**, press the **Bluray** hard button.
2. Insert your disc, and press play via the Touch Panel.
3. If you do not see the image of the disc, you may need to reselect **Bluray** on the **Touch Panel**.

To Use your Laptop Computer in the Classroom:

1. Connect the laptop's VGA output and audio ports to the Laptop Cable provided next to the Equipment Rack.



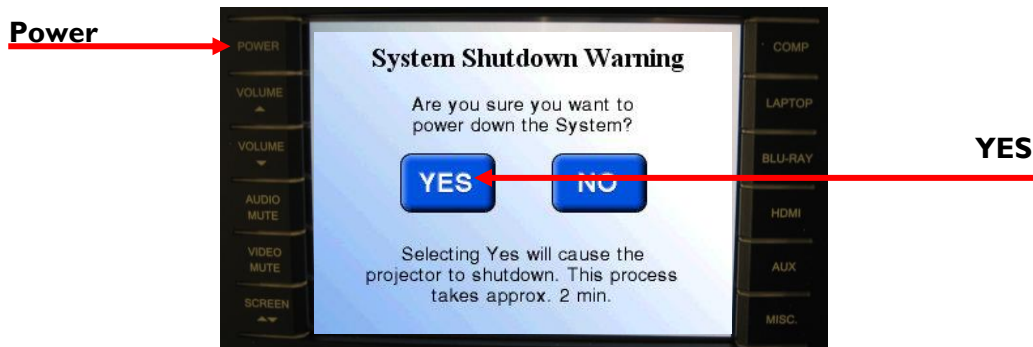
Laptop Cable

2. On the **Touch Panel**, press the **Laptop** hard button.
3. If you don't see the laptop's image on the screen's LCD Monitor, toggle the laptop's Function LCD/CRT (Display) button and reselect **Laptop** from the **Touch Panel**.

Please Power Down the Projector Before You Leave the Room

System Shutdown:

Using the Touch Panel, press the **POWER** hard button, and then press **YES**.



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