**Academic Technology Committee**

**October 20, 2021 1:00pm**

**Minutes**

Robyn Mallett called the meeting to order at 1:00pm

Meeting ID: 837 2865 2068

**Attended:** R. Mallett, M. Kelly, M. Rezey, D. Dennis, J. Mansbach, E. Forestieri, T. Walker, D. Vonder Heide, A. Aukstuolis, J. Gurnak, K. Barry, S. Moon, B. Youngberg, M. Wolfe, M. Dougherty, R. Goebel, H. Dimitropoulos, H. Sevener, A. Hoyt, N. Jukic, I. Colon, G. Palmer

**Approval of minutes from September meeting**

Minutes from September meeting were approved (16 in favor, some members joined late and were unable to vote). Barb Youngberg approved and Dan Vonder Heide seconded.

**The Student Experience (Susan Malisch)**

Susan Malisch described her vision for the Student Experience Technology Strategy. She situated the strategy within the ITESC Governance Structure (i.e., Academic Technology Committee, Business Intelligence Steering Committee, Project Review Board, Architecture Review Board informing the ITESC). She shared that this idea is related to our work on the Loyola Digital Experience which has 3 themes:

Foundational Theme-Delivering best experience for Students, Faculty and Staff

Transformational Theme-Data, Dashboards, Digitization and Innovation

Consumable Experience Theme- Simple, Secure and Seamless

She encourages us to think of the Student experience across the student life cycle and across units at the university. We rely on technology to help improve and inform various offices to support a student so a CRM (customer relationship management) platform is an important component. We need good data and to adopt emerging technology to create a supportive ecosystem that will allow us to provide a good student experience. We want the physical experience to be easy to use and uncomplicated. We want to be relevant to that student, to customize their experience. We also want an emotional connection and to give them a feeling of belonging.

The new Strategic Plan We Are Called To The Next 150 years speaks to the Student Experience as it relates to process, promise and progress and also about the centrality of the student experience throughout the lifecycle. We have active priorities to help us advance our thinking such as EAB Navigate, Enterprise Mentoring and School-Based CRM Platform.

*The next steps* are to collaborate and align thinking on gaps and unevenness in student experience. Look at the Loyola experience through the student lens. Identify our next best opportunities. Identify the technology improvements that will make a difference. And decide how we work as One Loyola to promote and facilitate change. ATC is a vehicle for submitting ideas related to the next phase of the Student Experience.

**Course Catalog & Curriculum Management Software (Robyn Mallett/Rita Vazquez/Heather Sevener/Jackie Long/Florence Yun)**

Robyn Mallett and her team information about a project to adopt software for an Academic Catalog and Curriculum Management Solution. They will reviewed the steps taken to identify a potential vendor, the benefits of the software, and the next steps.

Steps taken-- December 2020 consulting with Associate Deans, April 2021 needs assessment survey distributed to stakeholders, July 2021 invited stakeholders to attend product demo, September 2021 technical calls with potential vendors and peer institutions who use software, and October 2021 solicit feedback prior to adopting software solutions.

Benefits-This will be a centralized catalog for all the schools in the university except Stritch as it does not use LOCUS. This will give a student an opportunity to interact with program requirements. Right now we have critical information about degree requirements, courses, learning outcomes and academic policies on various sites across the university. For prospective and current students, this software will create a publicly available interactive website to understand the requirements of all degree programs across the university. For Staff and Faculty this software will act as an authoritative document in advising and degree conferral. It will also facilitate archiving of the published catalog on a regular basis. For curriculum management, we currently operate with many Word documents, PDF and emails sent to various committees. It is difficult to track the progress of a proposal, where it is, how long has it been there. It also requires manual input into our catalog. If we adopt this software, everything would be tracked and managed online in terms of the curriculum management process. The smart logic system would build a workflow so we can automate and customize for that program. The system creates reports and the course changes are flagged and updated.

Next steps-If we go forward with this we would try and purchase the software by January 2022. The catalog will have to be launched first to have established in place, then the curriculum management system would launch in the winter off 2022/2023.

Greg Palmer motioned to vote and Amy Hoyt seconded the motion. Yes-17, No-0, Abstain-1

**Subcommittee Updates**

AR/VR group-They have had one meeting and another is scheduled. The group will write a brief report back to this committee with 3 or 4 questions and survey each of the schools to see if there is any use for the AR/VR technology.

Collaborative Annotation group- The group met and is working through a revised proposal of the one presented last year. They want to send this out before the next meeting so we can vote on moving forward with this.

Virtual Whiteboard group- The group met, some of this group worked on the topic last year and have a very well put together a brief presentation regarding various issues with the virtual whiteboard. There doesn’t seem to be a pressing need for this technology.

Tim and Dan will generate guidelines for proposals that come to ATC for consideration. Then the groups will use these guidelines so everyone is on the same page with format.

Meeting minutes submitted by Iris Colon

Next meeting 11/16/21 at 1:00pm