Enterprise/Institutional technology requests:

1. **New technology request or change in existing technology**
   a. Funding secured by requesting academic unit
   b. AOG request submitted via [AOG Request Form](#)
      i. AOG approves
         1. AOG rep submits [Project Request Form](#) (search for “New ITS Project”)
         2. Project Review Board (PRB) Approval and Prioritization
         3. Project Manager (PM) assignment as needed
         4. Technical Advisory Committee (TAC) assessment
         5. RFP – if technology is not known
         6. Architecture Review Board (ARB) presentation
         7. (IT Executive Steering Committee (ITESC) presentation)
         8. Implementation Project
      ii. AOG rejects
         1. AOG rep prompts requester for more information
         2. Bump form back to item b. or supplemental document once ready

2. **Integration between existing technologies**
   a. If necessary, funding secured by requesting academic unit
   b. AOG request submitted via [AOG Request Form](#)
      i. AOG approves
         1. AOG rep submits [Project Request Form](#) (search for “New ITS Project”)
         2. PRB Approval and Prioritization
         3. PM assignment as needed
         4. (ITESC presentation)
      ii. AOG rejects
         1. AOG rep prompts requester for more information
         2. Bump form back to item b. or supplemental document once ready

**Department/School-specific Hardware/Software:**

- Funding secured by requesting academic unit
- [Project Request Form](#) (search for “New ITS Project”)
- PMO routes to appropriate team
- PRB Approval and Prioritization
- Additional ITS steps, depending on the nature of the project.