Instructions for Adding MFA to select Loyola Applications

How to enroll yourself in MFA

Note: this process will cause MFA to become required when using select Loyola applications when you are not on the Loyola network. Currently, the following applications are enabled for MFA: LSA, Office365.

Step 1 – Click on the following link to opt in to MFA: https://outlook.office365.com/owa/mfaopt-in@groups.luc.edu/groupsubscription.ashx?action=join.

Step 2 – You may be asked to log in. If so, enter your LUC email address. If prompted to “Pick an account”, select your LUC account.
Step 3 – Enter your UVID and password if prompted.

Step 4 – The following screen will appear. You have now joined the MFA Opt-in group. Click “Sign out” (at the top right).

Step 5 – Important: Please wait at least 20 minutes for the opt-in to become effective.

Step 6 – To confirm and view your MFA enabled application