Loyola University Chicago School of Law
Reciprocity Policy

The Office of Career Services has adopted the following reciprocity policy:

1. The Office of Career Services provides reasonable access of resources to students and alumni of law schools outside the Chicago area.

2. Services are available only to those ABA-accredited law schools that allow students and/or alumni from Loyola University Chicago School of Law use of their facilities.

3. Requests for reciprocity can be made to only one Chicago-area school per student/graduate.

4. Reciprocity is not available among Chicago-area schools.

5. Services are available to a particular student or alumnus for a three month period of time as determined by the date of original request. At the end of the original three month period of time, students and graduates will be eligible for a one month extension. At the end of the additional month, the student or graduate will be required to wait six months before requesting reciprocal services with our office again.

6. All requests for services can be made in writing or via e-mail by the student's/graduate's career services office in advance of the intended visit (no walk-in requests will be honored).

7. The Office of Career Services may deny services to any school surpassing four (4) requests within a given calendar year or to individuals who misuse the facilities or services.

8. Without exception, students and graduates of other schools will not be permitted to schedule on-campus interview appointments with prospective employers. Additionally, students and graduates of other schools will also not be allowed to participate in any resume collect handled through our office.

9. The following services will be provided to the extent that the reciprocating school provides in-kind services:

   - Job Postings: Website: http://law-luc-csm.symplicity.com/students
     The extent of the individual's access to our online job postings will be based upon their school reciprocity policy. If their school offers access to online job postings, the individual will be granted access to our online job postings.