Welcome 1Ls!

November 1st is when career services offices can begin to meet with and counsel first year law students. We have been waiting not-so-patiently to meet with our 1Ls and now the time has finally arrived! We have scheduled two 1L orientations for the first week of November – for evening students - Thursday, November 1st from 8:00 - 9:00 p.m. in L14 and for day students - Tuesday, November 6th from 4:00 - 5:00 p.m. in Rubloff Auditorium. We plan to squeeze in lots of information in a very short period of time about the services we provide. I cannot emphasize enough how important it is for all 1Ls to attend this orientation and to schedule a “one-on-one” meeting with your assigned counselor (you’ll learn more about who that is during the orientation). We look forward to meeting and working with you.

Career Services Website Overhaul:

Over the past few months, we have overhauled our website to make it a more effective job search tool. Please go to www.luc.edu/law/career/index.html and check it out. As you will see, it contains information about how to contact our office to schedule a meeting with one of our counselors and numerous resources to help you research legal employers including law firms, judges, public interest and non-profit organizations, and government agencies.

Start by taking a look at the first page of our website. If you scroll down the page, you will see a link to Symplicity – our on-line job posting database. To access Symplicity, you’ll need a username and password. If you are a 2L or 3L and you do not have a username and password, email us at law-career@luc.edu and we’ll get those to you. All 1Ls will receive their Symplicity usernames and passwords in an email soon after the 1L orientations take place.

You will also see a list of “Quick Links,” including, among others, a Calendar of Events, Handouts, and Current Students. Check them out. You will see that the “Current Students” link contains many job search resources including “The Chicago Area Law Firms with Four or More Attorneys” document. You may access this by entering the username: student and the password: loyolaonline. Use this document to send cover letters and resumes to Chicago-area law firms of your choice.

The “Current Students” link also provides links to Externship, Fellowship, Judicial Clerkship, Public Interest, Government, and Law Firm job search resources. Check out the links to our most popular handouts to help you create a resume and cover letter and prepare for interviews. Don’t overlook the other links – Job Fairs, Programming Handouts, Popular Government Opportunities & Applications and Reciprocity. Reciprocity gets you access to another law school’s career services resources, which is helpful if you are planning to do a job search outside of the Chicago area. Please contact our office if you’d like reciprocity with another law school.

Job Tip from Associate Director, Mary Beth Wynn:

One of the best ways to work your way into a summer job is to take a part-time law clerk position in the spring semester, and impress your employer so much that they want to keep you on full time during the summer!

If you can make a part-time job work next semester, be sure that you are checking Symplicity for part-time postings this month. That will give you plenty of time to get your resume out, interview, accept the position, and set a start date for after the holidays.

Upcoming Career Services Events

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<thead>
<tr>
<th>Event</th>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>1L Orientation (Evening Students)</td>
<td>11/01/07</td>
<td>8:00 p.m.</td>
<td>25 E. Pearson, L14</td>
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<tr>
<td>1L Orientation (Day Students)</td>
<td>11/06/07</td>
<td>4:00 p.m.</td>
<td>Rubloff Auditorium</td>
</tr>
<tr>
<td>Meet the Public Service Employers</td>
<td>11/13/07</td>
<td>5:00-7:00 p.m.</td>
<td>25 E. Pearson, Kasbeer Hall, 15th Floor</td>
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<tr>
<td>Reception</td>
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<tr>
<td>U.S. Attorney’s Office Panel</td>
<td>11/14/07</td>
<td>12:00 p.m.</td>
<td>Office of Career Services, 25 E. Pearson, 13th Floor</td>
</tr>
<tr>
<td>International Law Society Panel</td>
<td>11/14/07</td>
<td>4:00 p.m.</td>
<td>25 E. Pearson, Room 106</td>
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Info on Upcoming Career Services Events:

1L Orientation Sessions: For all of the 1L students, this is your opportunity to learn about the Office of Career Services and the resources available to assist you with your career planning and job search. Please attend one of the sessions to obtain this essential information. We look forward to meeting you!

Meet the Public Service Employers Reception: All students are invited to attend this reception to meet with attorneys from the non-profit and government sectors; come learn more about the various areas of law these attorneys practice.

U.S. Attorney’s Office Panel: Come to an informal brown bag lunch to learn more about the U.S. Attorney’s Office by speaking with two alums currently working in the Chicago office.

International Law Society Panel: The International Law Society is hosting a panel presentation. Come hear about the international job experiences of law students, professors, and alumni.
Alumni Spotlight: Shelly Dunck, Class of 1989

When I graduated from law school in 1989 I was focused on procuring a job and gave little thought to my “legal career”. Fast forward eighteen years. I have worked at a large firm, a small captive firm and in the legal department of a large corporation. I have also worked as a legal recruiter and an adjunct professor. I have sincerely enjoyed each of these positions yet, at no point along the way could I have predicted my path as I embarked on my legal career. Interestingly, with the exception of my first job, each opportunity has been the direct result of a personal relationship. Here’s my story.

I joined Skadden as a real estate associate in 1989 after summering there in 1988. I became friendly with a paralegal in our department who ended up leaving to join a small captive firm called Rosenberg & Liebentritt which represented Sam Zell’s various companies and business interests on an exclusive basis. I kept in touch with her and learned that she was enjoying her new job and that Rosenberg did really interesting work. Later, when I decided to explore the job market, I called her to see if there were any openings at Rosenberg. She took my resume and passed it on. Although the interview process was unusually competitive and it took over three months, I was offered an associate position at the firm. I have no doubt that it helped to have an insider who knew me. Rosenberg led to an opportunity to join Equity Residential (EQR) as associate general counsel in 1995. EQR was a client of Rosenberg’s and I had done a lot of work for the attorney who became general counsel. He asked me (and my paralegal friend) to join the company and start the legal department. We accepted and when I left in 2003 the legal department of three had grown to thirty-six.

Of course, there are other ways to secure a job. For example, legal recruiters can come in handy when you want to cast a wide net and/or are looking to shift the focus of your practice. My advice is to get to know your classmates in law school and get to know your co-workers on the job. Treat others well. Be honest. Don’t be afraid to make phone calls. It takes some time but after a few years you will look around to find an expanded world of contacts and opportunity.

Last week I accepted a position as Assistant Director of the Business Law Center at Loyola. How did this come about? Well, I recently had lunch with a former law professor turned Assistant Dean and he mentioned that there was an opening… and so the next chapter begins.

Ask the Job Goddess:

Dear Job Goddess:

Help! I am a first-year student looking for practical legal experience over the summer. Do you have any advice regarding what I can do – it appears that big law firms do not hire 1Ls over the summer.

Dear Law Student:

The Job Goddess applauds you for hitting the legal career ground running! You will be delighted to know that, approached strategically, your first law school summer can launch your legal career into the stratosphere. Where should you look? Many first years ask The Job Goddess about large law firm summer associate positions. Because these opportunities are few and far between and can be very competitive, the Job Goddess asks you to consider other opportunities. For example, working as a judicial extern, intern, research assistant to a professor or a law clerk for a small firm can be as, if not more fulfilling. To start, there are judicial externships. Dean Faught collects and sends resumes and transcripts to interested judges and magistrates each February for the following summer and fall semesters so be on the lookout for emails announcing these opportunities. Judicial externships are wonderful no matter what you intend to do after school. They impress law firms, governmental employers, and public interest groups.

While your experience from judge to judge will vary, you’ll undoubtedly get to do legal research and sit on in a number of cases, which most students really enjoy. You’ll wind up with a great writing sample, and a judge’s reference, both of which will be helpful to your job search later on.

Internships in government also provide excellent work experience and networking opportunities. The Attorney General, State’s Attorney, Public Defender, and many federal, state, and city agencies such as the Illinois Department of Human Rights and the Illinois Department of Children and Family Services offer internships. The Office of Career Services has a list of these opportunities and I encourage you to stop by and pick one up. Also, make sure to look at the “Where 1Ls Worked Last Summer” document that is included in the 1L Orientation Handbook. There are many other internships with non-profit organizations of all kinds that you should also consider.

The Job Goddess also recommends that you consider working with a small law firm. You will typically get a lot more responsibility than you would with a larger employer. How do you get these small firm jobs? With small firms, timing is everything. They won’t hire you for summer jobs the previous fall because they won’t know whether they need you that far in advance. But to position yourself for when they will need you, work with the Office of Career Services to get your resume and cover letter in ship shape! Then, plan to mail these out in the early Spring to the firms of your choice. Also, attend Chicago bar association meetings in the Spring, where you can begin to network with practicing attorneys. A student membership costs only $12.00 for one year. In addition, check out the “Where 1Ls Worked Last Summer” document for more information about small law firms that hire 1Ls and make an appointment with one of our counselors to discuss additional opportunities.

Of Interest:

- **Student Update:** 3L Melanie MacBride has been chosen as a semi-finalist for the Skadden Fellowship. She was one of only 88 students chosen to advance from across the nation.
- **PILI Applications Available:** PILI’s Summer Internship program is open to law students from across the country. Each summer, PILI funds dozens of internships at public interest law agencies in the Chicago metropolitan area. Agencies hosting Summer Interns receive $5,000 to pay an Intern for 10 full-time weeks of work. Visit [www.pili-law.org](http://www.pili-law.org) for more information or to fill out an application.
- **The ABA Judicial Intern Opportunity Program** is a full-time, six-week minimum, summer internship program open to all first- or second-year minority and/or financially disadvantaged law students who want to do legal research and writing for state or federal judges in participating cities. Interns will receive an award of $1,500. Visit [http://www.abanet.org/litigation/jiop/home.html](http://www.abanet.org/litigation/jiop/home.html) for more information or to submit your application.
- **Many summer opportunities with government employers** have early deadlines. Learn more about these opportunities at [www.law.arizona.edu/career/honorshandbook.cfm](http://www.law.arizona.edu/career/honorshandbook.cfm). Please contact law-career@luc.edu for the username and password.
- **The U.S. Dept. of Housing & Urban Development** is accepting applications for its Legal Honors Program for 2008-2009. Applications are available [online](http://www.hud.gov) and should be postmarked no later than November 9, 2007.

Stop by to check out our books and resources or to make an appointment with one of our counselors.

**Hours of Operation:**
- Monday 8:30am-5pm
- Tuesday 8:30am-5pm
- Wednesday 8:30am-7pm
- Thursday 8:30am-7pm
- Friday 8:30am-5pm

Or visit our website at [www.luc.edu/law/career](http://www.luc.edu/law/career).

-Adapted from “The Best of the Job Goddess,” by Kimm Alayne Walton, J.D.