Dear Students:

Over the last two weeks, we have met with 50 students for individual counseling sessions. This is a great start to the new school year. We want all of you to reconnect with us early this semester to develop and reinvigorate your career plan. We plan to reach out to you often to make sure that happens.

There has been a lot written this summer about the significant downturn in the legal market and the impact it is having on all law students. We know it is causing you a great deal of concern and anxiety. We see it in your eyes and hear it in your voices when we pass you in the hall or meet with you in our offices. Of course, each of the counselors in our office shares your concerns. We too read the news articles and look forward to better times. Despite the recent employment news, it is important to remain optimistic. The one thing all job search experts agree on is that staying positive is the key ingredient to a successful job search. People who approach interviews with a positive outlook tend to have more success securing employment than those who do not. It makes sense – we all want to work with people who approach life and work positively. We all need an occasional reminder to keep going, to not dwell on the negative and to approach each day with as much optimism as possible. This is why I encourage you to meet with the counselors in our office. We are here to listen, advise and encourage. We are also here to educate you about how to conduct a job search and to introduce you to the job possibilities that exist for law students and graduates; to introduce you to the many resources on our website, in our library, and on the internet to help with your job searches; and to review your application materials, prepare you for interviews and give advice about networking. We are here to educate you about the various practice areas and practice settings lawyers pursue, to introduce you to the many Loyola alumni who practice in those areas and settings, and to assist with the myriad career-oriented questions you will ask. We love what we do and want to help in any way we can. So, although we may not be able to cure the country’s economic ills, we will make sure each of you receives the attention, resources and encouragement you need to make any job search you undertake productive.

-Marianne Deagle, Assistant Dean for Career Services

New Resources & Services in the CSO

We are always looking for ways to improve our services to you and this year is no exception. This summer we re-vamped our website, making it more user-friendly and adding information to assist you with your job searches such as out of state, collar county, networking, and part-time student resources. To offer more flexibility to our students who pop in with a quick question, we have established walk-in hours (Tues. 11:00am-12:30pm and Wed. 2:00-4:00pm.). To get our 1Ls familiar with the services we provide, we plan to meet with each legal writing class early in the first semester to describe what we do, the legal job search process and how to better prepare for the 1L summer. To better address the needs of our part-time evening students, we created a section of our website for evening student issues and will continue to hold evening hours on Wednesdays and Thursdays until 7:00 p.m. We also plan to hold a reception for alumni who attended the part-time program so our evening students have an opportunity to meet them and learn the strategies they used when looking for a job and juggling school, work and family commitments. We also plan a new series of small group sessions on topics such as: resume and cover letter writing, networking, alternative careers, and others. For students who plan to conduct an out of state job search, we now have info on our website to help you with that. And we look forward to holding monthly meetings with the Career Services Student Committee, who will provide helpful advice throughout the school year. Please visit with us or go to our website at http://www.luc.edu/law/career/index.html to learn about these and many other services and resources we provide. Best of luck this semester.

Office of Career Services Walk-In Hours

Have a quick question about a job interview? Need to add something to your resume but aren’t sure how? Stop by the Office of Career Services during our new walk-in hours to speak with the counselor on call!

Tuesdays 11:00 a.m.—1:00 p.m.
Wednesdays 2:00 p.m.—4:00 p.m.
Presidential Management Fellows Program for 3Ls interested in Public Policy Work

If you are interested in policy work for one of the Federal Agencies after graduation, be sure to check out the opportunities offered through the Presidential Management Fellows (PMF) Program. The PMF Program is designed for students interested in policy issues and public service through the Federal Government in non-attorney positions such as policy analyst, budget analyst, or tax law specialist.

Submit your application and resume to Marianne Deagle, Loyola’s nomination official, by **October 15** to compete for the school’s nomination into the Program. Be sure to check out the program and application information at [www.pmf.opm.gov](http://www.pmf.opm.gov).

**October 15, 2009:** 2010 PMF Applications Due  
**February/March 2010:** 2010 PMF Finalist Announced/Job Fair

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**Post-Graduate Fellowship Deadlines (for 3Ls)**

One option for students who want to pursue public interest work after graduating is to apply for post-graduate fellowships.

The **2010 Equal Justice Works Fellowship** application is now available at [http://www.equaljusticeworks.org](http://www.equaljusticeworks.org). The application deadline is **September 17th**.

The **2010 Skadden Fellowship** application is available at [http://skaddenfellowships.org](http://skaddenfellowships.org) and is due **October 5th**.

For tips & more information on the fellowship application process, be sure to visit:  
[http://www.luc.edu/law/career/Fellowship_Informati.html](http://www.luc.edu/law/career/Fellowship_Informati.html)  

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**Externship Information Sessions—for 2L & 3L students**

If you are interested in an externship for the spring semester, please attend one of the following information sessions:

**Tuesday, September 15th** 4 p.m. in 25 E. Pearson, Room 1101  
**Thursday, September 17th** 5 p.m. in 1 E. Pearson, Room 260

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**Attention 1Ls:**

The Young Alumni — 1L Mentoring Program provides support to students in their first year of law school in order to help them achieve greater academic success during their law school experience.

Please visit [http://www.luc.edu/law/alumni/mentoring_program.html](http://www.luc.edu/law/alumni/mentoring_program.html) to learn more about the program or to sign up!

**Your 1L Career Services Orientation will be held October 27th & 28th.**

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**Equal Justice Works Conference & Career Fair**

The 2009 Equal Justice Works Conference & Career Fair will take place on **October 24 & 25** in Washington, DC. Much more information will be posted in the next few weeks online at [www.equaljusticeworks.org](http://www.equaljusticeworks.org).

**Important dates to keep in mind:**

- August 31—September 9: Students submit applications to employers  
- September 11—25: Employers select students for interviews  
- September 25: Preselected students notified that they have received interviews  
- October 24—25: Conference & Career Fair

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**Department of Justice Information Session**

Come learn about summer and post-graduate employment with the Department of Justice. Ms. Kalina Tulley, an attorney with the DOJ, will be coming to share information on the various DOJ programs.

**Tuesday, September 1st @ 12:30 p.m.**  
25 E. Pearson  
Room 1001 (10th Floor)

The U.S. Department of Justice offers opportunities for law students and entry-level attorneys. The Attorney General’s Honors Program and Summer Law Intern Program have deadlines of **September 8, 2009**.

For more information, visit [http://www.usdoj.gov/oarm](http://www.usdoj.gov/oarm).
As I began my third year at Loyola, I realized I needed to make a decision about where I wanted to start my career. I had moved to Chicago to go to law school after spending my life in upstate New York. While my family and most of my close friends were mostly in the Buffalo area, I had come to really love Chicago. I ended up spending a good part of the past year job hunting in both cities and am very happy to say that it paid off. I’m starting at a firm in Buffalo next week.

For those of you who are already in the midst of, or are just beginning an out-of-state job search, I have a few tips.

• **Be Open-Minded.** If you are conducting job searches in more than one city or out-of-state, it’s a good idea to be aware of your options. Look at firms of different sizes and at different practice areas. It may make you feel like you are balancing a lot of choices, but it’s a great way to have more opportunities for interviews, and ultimately, potential jobs.

• **Figure Out Why You Are Looking Out-of-State.** One of the very first questions you will be asked when you look for jobs outside of Chicago is why you are doing just that. Know your reasons and be ready to discuss them with your interviewers. If you have a connection to the city, make sure you mention it, even if it is somewhat tenuous.

• **Be Patient.** Looking for a job is incredibly time consuming but when you add in scheduling interviews in different cities, it gets even longer. So, don’t get frustrated if it seems like the process is moving slowly. I began my contact with my firm last September, and was not offered a job until two rounds of interviews and six months had passed. So, if things move slowly, maintain contact with a firm and think positively.

• **Network!** Think of every person you know in the legal profession in the city (or cities) where you are conducting your job search and talk to them. You never know which email or phone call will be the one that leads you to a great opportunity.

• And finally, throughout the process, **make sure you are being yourself and sincere.** It’s amazing how the small things you do can make a difference in how an interviewer or recruiter will think of you.

Good luck in the upcoming year and with your job searches! Please feel free to contact me if you have any questions – kate.murak@gmail.com.

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If you need to contact Associate Director Maureen Looker, please note that her name & e-mail address have changed. Maureen Kieffer can now be contacted at mkieffer1@luc.edu.

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**2009 Resume Collect**

Some employers choose not to conduct interviews on campus but are interested in receiving resumes, writing samples, and transcripts from Loyola students. These employers are referred to as “Resume Collect Employers.” To accommodate these employers, we collect materials from interested students through Symplicity and forward them to the employers. The employers then contact students directly to schedule interviews. Please see the Fall 2009 Symplicity Registration & Bidding Instructions for detailed information about uploading resumes and transcripts: http://www.luc.edu/law/career/oci_students_info.html.

**Upcoming Resume Collect Deadlines (for 2Ls only)**

- September 2: Pretzel & Stouffer (Chicago, IL)
- September 3: Frost Brown Todd (Various Locations)
- September 4: Foster Swift (Lansing, MI)
- September 7: Whiteman Osterman (Albany, NY)
- September 10: Bingham McCutchen (Boston, MA)
- September 11: Holland & Knight (Chicago, IL)
- September 21: Robinson & Cole (Hartford, CT)
- September 28: Krieg DeVault (Indianapolis, IN)


**Symplicity Spotlight**

- Law Clerk, In-House Counsel for Liberty Mutual Insurance Co. has an opportunity for a 3L with excellent writing, oral, and research skills. Must be available 20 hours per week. $15.00 per hour. See job posting #4088 on Symplicity for more information.

- Law Clerk, Horowitz, Horowitz, & Associates. Plaintiff’s firm is seeking a law clerk to work within their nursing home abuse/neglect department. 2Ls & 3Ls who have an interest in elder abuse are encouraged to apply. See job posting #4122 on Symplicity for more information.

**Arizona Government Honors & Internship Handbook**

Interested in summer government opportunities & post-graduation jobs?

Check out this handbook published by the University of Arizona, James E. Rogers College of Law.

http://www.law.arizona.edu/career/honorshandbook.cfm

Please contact our office for the username & password.