Welcome Back!

Dear Students:
Welcome 1Ls and welcome back 2Ls, 3Ls and 4Ls. We look forward to working with you all year! Here's some of what we've been up to this summer.

Judicial Clerkship Application Program
The Office of Career Services administered the Judicial Clerkship Application Program. Twenty-nine third year students and six alumni participated this year. This week our office will process over 1500 applications to federal judges across the country. Thanks to the many full-time and adjunct faculty, and employers who wrote letters of recommendation for our students and alums. Thanks also to the law school secretaries - Joyce Marvel, LaTrina Porter, Christine Nemes, Angelina McDaniel and Heather Figus - for their assistance in printing the letters. And, finally, thanks to Deborah Gutman and Maureen Kieffer for answering the many questions via phone and email and for keeping it all organized. Judicial Clerkship Application Program info is on our website at: http://www.luc.edu/law/career/judicial_clerkships.html.

Patent Law Interview Program
The Office also administered the Patent Law Interview Program. The program is the largest patent law job fair in the country. One hundred law firms, 800 law students and 180 law schools participated, which translates into over 3000 individual interviews – whew! Everyone met at the Embassy Suites Hotel in downtown Chicago for the two-day job fair in late July. Fifteen Loyola students received interviews at the program. Thanks to Alissa Holterman for once again pulling off a very successful program. Patent Law Interview Program info is on our website at: http://www.luc.edu/law/career/patent.html.

Job Postings/Externship Opportunities on Symplicity
We continue to post jobs and externship information at a steady pace — between mid-May and mid-August, we posted hundreds of full and part-time law clerk and attorney jobs, internships, externships, and fellowships on Symplicity. Don’t forget to check out Symplicity when looking for a new opportunity.

Job Fairs
Each summer approximately 25 job fairs take place throughout the country, which means that law students spend a lot of time applying to and preparing for those interviews throughout the summer. Each summer Loyola students participate in several of them. The Cook County Bar Association Minority Job Fair is one they especially look forward to each year. Sixty Loyola 2Ls & 3Ls registered for this year’s program! To prepare the students who were selected for interviews, the Office conducted an interview prep session and mock interviews in July and August. Thanks to Assistant Director Deborah Gutman for managing the job fair information on our website and for coordinating with the Cook County Bar Association. Find information about job fairs on our website at: http://www.luc.edu/law/career/job_fairs.html.

YLS Meet the Committees Night
Come out to the CBA and meet the Young Lawyer Section’s 27 practice and specialty committees!
Wednesday, September 15, 5-7 pm @ the CBA.
Meet and mingle with YLS leaders, enjoy complimentary appetizers and cocktails, and sign up for committees.
RSVP to yls@chicagobar.org. Nonmembers and law students welcome.

Externship Info Sessions for 2Ls & 3Ls
If you’re interested in an externship for the spring semester, please attend one of the following information sessions:
Monday, September 26 @ 12:00 p.m. | Room 727
Wednesday, September 28 @ 5:00 p.m. | Room 1102

Welcome, Jayne Schreiber!
In July, the Office of Career Services welcomed Jayne Schreiber as the office’s newest Associate Director.

Jayne received her Bachelor’s degree from Stanford University and her J.D. from Northwestern University.

Jayne began her legal career at Winston & Strawn, worked in-house at JMB Realty Corp. and A.T. Kearney, Inc., and most recently was the Director of Business Development at Providus, a national legal staffing firm. Jayne is the assigned counselor for students with last names beginning with D-J. Stop by the office to meet Jayne and welcome her to Loyola!

Equal Justice Works Applications Available
Applications are now available online for 3Ls who are interested in applying for the Equal Justice Works Public Defender Corps or the Equal Justice Works Fellowship Program.

Public Defender Corps:
http://equaljusticeworks.org/post-grad/public-defender-corps

EJW Fellowships:
http://equaljusticeworks.org/post-grad/equal-justice-works-fellowships

What’s New in Career Services?
• 1L Tuesday Series
This semester we will again have a series of programs for our first-year students. In October & November, we will offer programs about a career-related topics. 1Ls: Keep an eye out for more information about these programs!

• The Office of Career Services has moved!
The Office of Career Services has temporarily moved to the 7th floor of the Corboy Law Center. Throughout the fall semester, we will be located in Room 717—stop by to see our new space!
### Upcoming Events @ Loyola & Beyond

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<thead>
<tr>
<th>Event</th>
<th>Location</th>
<th>Date &amp; Time</th>
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<tbody>
<tr>
<td>Presidential Management Fellows Info Session</td>
<td>Corboy Law Center, Room 727</td>
<td>September 7, 12:00—1:00 p.m.</td>
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<tr>
<td>Recharging Your Job Search for 2Ls</td>
<td>Corboy Law Center, Room 727</td>
<td>September 12, 4:00—5:00 p.m.</td>
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<td>September 15, 3:00—4:00 p.m.</td>
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<tr>
<td>CBA Young Lawyers Section Meet the Committees Night</td>
<td>Chicago Bar Association, 321 S. Plymouth Court</td>
<td>September 15, 5:00—7:00 p.m.</td>
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<tr>
<td>Externship Information Sessions</td>
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<tr>
<td>Alums in Practice: Staff Attorney Please RSVP to <a href="mailto:law-career@luc.edu">law-career@luc.edu</a></td>
<td>Corboy Law Center, Room 727</td>
<td>September 28, 12:00—1:00 p.m.</td>
</tr>
<tr>
<td>Recharging Your Job Search for 3Ls</td>
<td>Corboy Law Center, Room 727</td>
<td>September 27, 1:00—2:00 p.m.</td>
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<td>September 29, 3:00—4:00 p.m.</td>
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<tr>
<td>Alums in Practice: Family Law Please RSVP to <a href="mailto:law-career@luc.edu">law-career@luc.edu</a></td>
<td>Corboy Law Center, Room 727</td>
<td>October 12, 12:00—1:00 p.m.</td>
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#### Alumni Directory—Student Access
To help you network with our many alumni, students may now access the law school alumni Directory! Improvements to the directory make it a more effective tool for searching for alumni.

To request a username & password to the directory, visit http://tinyurl.com/LUCAlumni and fill out the Student Access Request Form.

**2L and 3L students may request access now. 1L students may request access after November 1.**

#### UPCOMING RESUME COLLECT DEADLINE!
Each year some employers collect resumes from interested Loyola students, rather than spend the day doing OCI. To view these employers on Symplicity and apply for positions, click on the "Jobs" tab, then search by position type for Fall 2011 Resume Collect. WTAS, a financial planning company in Chicago is currently collecting resumes.

**The deadline for WTAS is September 29.** WTAS wants to interview 2Ls for an intern position and 3Ls for a full-time position after graduation. **Students with an accounting background are encouraged to apply.**

#### U.S. Attorney’s Office, Northern District of IL
The application for Spring 2012 internships with the United States Attorney’s Office for the Northern District of Illinois is now available online. **Applications are due by September 20th.**

**Application:** http://tinyurl.com/USAtty
**For more information:** http://www.justice.gov/usao/iln/interns.html

#### Equal Justice Works 2011 Conference & Career Fair
Register now for the 2011 Equal Justice Works Conference & Career Fair which will take place on **October 21 & 22** in Washington, DC

**Register at:** www.equaljusticeworks.org

**Important Dates:**
**August 16—September 12:**
Students submit applications to participating employers

**Beginning September 30:**
Preselected students notified that they have received interviews

**October 21—22:**

#### Arizona Government Honors & Internship Handbook
Interested in government opportunities for the summer or after graduation? Then check out the Government Honors & Internship Handbook published by the University of Arizona College of Law: http://www.law.arizona.edu/career/honorshandbook.cfm.

#### Arizona Public Policy Handbook
Also published by the University of Arizona College of Law, this guide offers information about summer and post-graduation public policy opportunities. https://www.law.arizona.edu/career/PublicPolicy10-11/LoginForm.cfm

Please contact our office for the usernames & passwords.

#### CSO Website Password Protection
To ensure that the resources on the CSO website are used only by Loyola law students, and not students from other law schools, portions of our website are now password protected. **The username is: student and the password is: loyolaonline.** Please make every attempt to keep this information confidential!
Presidential Management Fellows Program for 3Ls Interested in Policy Work
If you’re interested in doing policy work for a Federal Agency after graduation, check out the opportunities Presidential Management Fellows Program. The PMF Program is designed for students interested in policy issues and public service through the Federal Government in non-attorney positions such as policy analyst, budget analyst, or tax law specialist. Submit your application and resume to Marianne Deagle, Loyola’s nomination official, by October 15.


To learn more about the PMF program, attend our info session on September 7 at 12:00 p.m. in Room 727 of the Corboy Law Center.

Career Planning for 3Ls & 4Ls

As you begin preparing for life beyond Loyola Law this year, the Career Services Office is here to assist you with your job search, educate you about career options, review your application materials, and connect you with the alumni who work in Chicago and throughout the country. Please take advantage of our services this semester. If you haven’t visited with a counselor lately, please do so soon.

Get Work Experience Now and Throughout the Year
Although looking for a job can be difficult in your 3rd year because you have very busy schedules, with class prep and extra-curriculars, realize that in eight months, you will no longer be a law student. It is critical that you get real world, practical work experience all year. Employers want to see work experience on your resume. This means you need a part-time job, preferably in the area in which you hope to practice after law school, which will increase your practical legal skills. Clinics, externships and volunteer work also offer students a way to obtain practical experience. Moot court and law journal are fine but job experience is the best way to convince employers that they should hire you. If you know how to do what they do and can help relieve their work load with minimal oversight, you will be much more attractive to them. The goal this year is to get the work experience you will need to impress employers when you begin interviewing in the spring, next summer and next fall. Be selective about the type of work you do this year. Focus your 3rd year job around what you see yourself doing after graduation. Don’t be passive about this. Employers want to see evidence on your resume that you are truly interested in what they do. If you have a resume that screams public interest but you want a job in a commercial law firm after law school, you need to get commercial law firm experience this year. After you get this experience, showcase it on your resume. This is not a time to be shy. Proudly discuss on your resume all of the wonderful experience you have acquired. Be specific about all of the research, writing, motions, briefs, contracts, negotiations, laws, etc. that you have dealt with.

Timing of a Post-Grad Job Search
Some 3Ls get their jobs during their third year. Many don’t find post-grad jobs until after graduation or the bar exam. Most of you will find jobs next summer and fall. Many smaller employers, government agencies, state judges and public interest organizations hire on an as-needed basis and often make hiring decisions closer to the time when you can actually practice law. Don’t stress out about this. Take action instead. Create a job search plan now, which must include networking. Meet with your counselor if you are not sure where to begin. Networking will introduce you to lawyers who can educate you about their practice areas. These informational meetings will help you refine your interview skills. The importance of networking, especially with our alums cannot be overstated. Most of the jobs that law students get are through direct contact with employers or through a personal referral. Therefore, it is very important to talk to as many people as possible this year – about what they do and about what you want to do. Conduct informational interviews with Loyola alumni, become active in the Chicago Bar Association Young Lawyers Section and the Illinois State Bar Association and tell everyone you know that you are looking for a job. Attend our programs and networking events, which are designed to help you connect with alumni and employers. Remember that performing pro bono is a great way to meet attorneys practicing in areas that interest you, and can sometimes lead to offers for permanent employment.

After Graduation
Remain at your 3L job and work part-time while you study for the bar exam. If you do not work next summer, apply to law clerk positions or volunteer with a public interest organization after the bar exam, while you look for a full-time job. Although you won’t yet be licensed, a law school grad can do just about everything a newly admitted attorney can do except counsel clients solo or represent clients in court or negotiations. Some employers like hiring graduates as law clerks because they can contribute significantly more than someone with fewer years of law school. And, employers like to hire graduates who have worked or volunteered for them previously. They may even make a position available for a volunteer who did a superb job.

Attitude and stamina help: Grads who jump into work (paid or unpaid) while studying for the bar or soon after taking the bar have better attitudes and more stamina for a strategic job search than grads who hold out for month after month for the ideal job. Grads who take a lot of time off, travel for months or hang around the house waiting for results can be seized by inertia and may find it harder to get motivated. Working part-time, volunteering, and networking allow you the opportunity to associate with practicing lawyers, which will increase your odds of hearing about job opportunities throughout the legal community. Grads have said that it was harder than they’d thought it would be getting into the market after not working for a long period after taking the bar.

Recharging Your Job Search Program – September 27 & 29
On September 27th at 1:00 and 29th at 3:00, in room 727 (7th floor) of the Corboy Law Center, I will hold a program to help you recharge your 3L job search. Loyola alum, Nancy Glazer, will join me to share her thoughts about the legal market and provide advice about creating an effective job search plan this year. Please mark your calendars and attend.

Marianne Deagle, Assistant Dean for Career Services