New Course Proposal Form

Please complete this form to have your proposed course reviewed and approved by the Associate Dean of Academic Affairs. Loyola University Chicago School of Law courses typically run on a 14-week semester in the full-time division in the fall and spring semester. Courses in the part-time division are held in person every other-weekend for seven weekends out of the 14-week semester.

- Fall semester proposals due by November 15th;
- Summer proposals due by October 1st; and
- Spring semester proposals due June 15th.

Name of instructor:

Title of course:

Semester offered:

Course format (pick one only):

- ☐ Full-time campus-based course only (14 weeks)
- ☐ Part-time Weekend JD hybrid course (1/3rd of instruction delivered on-line)
- ☐ Intensive seminar (1 – 10 days)
- ☐ On-line only

Credit hours (700 instructional min. per credit hour):

- ☐ 1
- ☐ 2
- ☐ 3
- ☐ 4
- ☐ Variable

Description (one paragraph detailing the subject matter and overall learning objectives):

Example: The objectives of the course are to learn the Federal Rules of Evidence (FRE) and the policy behind the rules and understand the application of the rules in a trial court setting. Students will learn the basis of forming objections in a trial court setting. The use of the problem method to simulate a trial court experience facilitates student understanding of the application of the rules of evidence in practice. Students will learn appropriate courtroom etiquette and protocol for advancing and responding
to objections. The majority of the course problems will focus on the Federal Rules of Evidence. However, on occasion significant differences in the Illinois Rules of Evidence from the Federal Rules will be highlighted. During the classroom sessions, students will apply the rules to a wide variety of factual scenarios in a manner that requires a basic understanding of the ethics and skills associated with trial practice.

Course outline (List the topics that your course will cover over the 14-week semester or intensive seminar):

Course material (List the textbooks and other materials):

Prerequisites:

Does this course have an experiential learning component?:

Does this course have a substantial writing component?:

Grading basis: Letter? Pass/Fail?

Summative assessment: Final exam? Paper? Presentation? Other?

Does the proposed course cover any material relating to the following categories (check all that apply)?:

- Antitrust & Consumer Protection Law
- Bar-tested subject
- Business Law
- Child & Family Law
- Compliance
- Criminal Law & Procedure
- Education Law
- Health Law
- Intellectual Property
- International & Comparative Law
- Public Interest
- Tax Law
- Transactional law
- Trial advocacy and Dispute Resolution

Have you taught this course before?:

Attach: Copy of current C.V. including any teaching experience.