

**CONSTITUTION
STUDENT BAR ASSOCIATION
LOYOLA UNIVERSITY CHICAGO SCHOOL OF LAW
ADOPTED 2010-2011 School Year**

PREAMBLE

We, the students of Loyola University Chicago School of Law, in order to promote the high standard of legal education and professional growth among students, to insure a representative voice for the student body, and to facilitate interaction and communication between students, faculty, and administration, do hereby adopt and establish this Constitution for the Loyola University Chicago School of Law Student Bar Association.

**ARTICLE I
NAME**

This organization shall be known as the STUDENT BAR ASSOCIATION at Loyola University Chicago School of Law (hereinafter "SBA").

**ARTICLE II
PURPOSE**

The purpose of this organization shall be:

- 1) to represent and promote the best interests of the student body at large;
- 2) to foster a professional outlook on the part of such students;
- 3) to promote and to bring about contact and cooperation between the members of the Association and the members of the Bar and community at large;
- 4) to foster a close relationship between the members of the Association and the members of the Law School faculty, staff, and Administration; and
- 5) to carry on and promote such activities as shall be to the best interests of its members and of the school.

**ARTICLE III
MEMBERSHIP**

The SBA of Loyola University Chicago School of Law shall be comprised of all regularly enrolled students in good standing at Loyola University Chicago School of Law.

**ARTICLE IV
OFFICERS and DUTIES**

Section 1. The SBA Executive Board, subject to the Constitution and By-Laws, shall control and manage the affairs of the SBA including, but not limited to: directing and coordinating the activities of the SBA and student body; calling regularly and emergency meetings of the SBA, provided adequate

notice of time and place is given; interpreting the this Constitution; establishing and appointing committees as it deems necessary and proper; and adopting, repealing, or amending this Constitution.

Section 2. The following SBA Executive Board officers shall be elected by the members of the SBA in accordance with the SBA election procedures stated in Article VI of this Constitution: President, Vice President, Secretary, Treasurer, and Director of Social Programs.

Section 3. The qualifications for SBA Executive Board officers shall be:

- 1) Any student who is enrolled in Loyola University Chicago School of Law and is in good standing.
- 2) No winter graduates or any student leaving for a semester during the elected term may run for office.

Section 4. General duties of the SBA Executive Board officers shall include, but shall not be limited to:

A. President: The President shall serve as the chief administrative officer of the SBA, preside over meetings of the SBA and Executive Board, direct the implementation of policies adopted and authorized by the Association and Executive Board, represent the SBA to the Loyola University Chicago School of Law Administration and the public, coordinate the SBA class representative and SBA Executive Board election process, and report on his or her activities at each Executive Board meeting.

B. Vice President: The Vice President shall assist the President in the performance of the President's duties, preside over meetings of the SBA and Executive Board in the President's absence, coordinate the Big Sib/Little Sib Mentoring Program for incoming students, plan and execute the annual SBA Boat Cruise, and perform other duties as assigned by the President or Executive Board.

C. Secretary: The Secretary shall serve as the Secretary of the Executive Board and the SBA, maintain all SBA files and records in a safe and orderly manner (including the meeting minutes), forward timely notice of Executive Board and SBA meetings to the SBA officers and the student body, maintain and update the SBA website on a regular basis, coordinate the SBA Blood Drives, plan and execute the annual Barrister's Ball, and perform other duties as assigned by the President or the Executive Board.

D. Treasurer: The Treasurer shall maintain records of all receipts and disbursements of SBA funds in accordance with all applicable laws and regulations, be the primary account signer for SBA funds, keep all organizational financial records in balance, plan and execute the annual SBA No Talent Show and perform other duties as assigned by the President or the Executive Board.

E. Director of Social Programs: The Director of Social Programs shall coordinate programs and events sponsored by the SBA Executive Board (including but not limited to the weekly bar reviews, law school weekend activities, and charity events), oversee the ordering and sale of SBA merchandise, and perform other duties as assigned by the President or Executive Board.

Section 5. No individual shall hold more than one SBA office simultaneously.

ARTICLE V
EXECUTIVE BOARD MEMBERS AND BOARD DUTIES

Section 1. The voting members of the Executive Board of the SBA shall consist of the officers of this organization. All of these members shall be full-voting members of the Board.

Section 2. The Board shall be authorized to create non-voting positions on the Board, for representation of other organizations, by a unanimous vote of the Board. The Board shall also be authorized to remove such non-voting positions, at the Board's discretion, by a unanimous vote of the Board.

Section 3. The Board shall hold regular meetings, shall conduct the Association's affairs, and shall exercise the full powers of the SBA between general meetings. A quorum of the Executive Board necessary to conduct business shall be a majority of the voting members of the Board.

Section 4. The Executive Board's interpretation of this Constitution and any SBA By-Laws shall be final.

ARTICLE VI
ELECTIONS FOR EXECUTIVE BOARD OFFICERS

Section 1. Before the middle of April of each year, the SBA President shall send out petitions, instructions for candidate statements and instructions for election procedures to all eligible members for SBA offices.

Section 2. Candidates shall indicate which SBA Executive Board office he or she is seeking on the petition. Candidates shall run for only one SBA Executive Board office for each election. Candidates for SBA Executive Board offices shall have one week (7 days) to obtain twenty-five (25) signatures on his or her petition. Any enrolled student at Loyola University Chicago School of Law may sign a candidate's petition, and any student may sign more than one petition for each SBA Executive Board position. The completed petition must be returned to the SBA President in the manner designated in the instructions for election procedures.

Section 3. Candidates for SBA Executive Board offices shall also submit a one-page candidate statement that includes his or her name, school year, contact information, and any other relevant information the Candidate wishes to include. Candidate statements shall be submitted no later than one week (7 days) after the SBA President sends out the instructions for the candidate statement. All completed candidate statements shall be posted in a prominent place for viewing by the entire student body. All candidate statements are subject to the review and approval of the SBA President.

Section 4. An election shall be held at a reasonably short period of time following the submission of each candidate's petition and candidate statement. The date(s) and hours of the election, the form of the ballots, the manner of conducting the election, and the counting of the ballots shall be determined by the SBA Executive Board.

Section 5. All members of the Student Bar Association, as determined in Article III of this Constitution, shall be eligible to vote for the SBA Executive Board officers.

Section 6. For each SBA Executive Board office, the Candidate receiving the highest number of votes shall be deemed elected to the position. In the event of a tie for a position, the two (2) Candidates that received the same number of votes will be placed in a run-off election where all students will vote for one (1) of the two (2) Candidates that received the same number of votes in the original election.

Section 7. Officers elected to the SBA Executive Board shall take office at the conclusion of spring Loyola University Chicago School of Law graduation activities and shall serve until the conclusion of the spring graduation activities of the following year.

Section 8. The outgoing SBA President shall hold a meeting between the entire outgoing SBA Executive Board and the incoming SBA Executive Board at a reasonably short period of time following the election of officers. Such meeting shall take place no later than first week of May of the year of the election.

ARTICLE VII REPLACEMENT OF RESIGNED OR REMOVED EXECUTIVE BOARD OFFICERS

Section 1. If the President resigns, fails to continue his or her enrollment as a student during his or her term, or is, for any reason, prevented or disabled from acting, the Vice President shall succeed to the office of President.

Section 2. If any elected SBA officer other than the President resigns, fails to continue his or her enrollment as a student during his or her term, or is, for any reason, prevented or disabled from acting, his or her successor shall be appointed by the remaining members of the Executive Board. The President shall be responsible for nominating a successor for the Executive Board's consideration. A successor shall take office immediately following confirmation by at least two-thirds (2/3) of the remaining members of the Executive Board.

Section 3. A member of the Executive Board shall be considered to have failed to continue his or her enrollment for the purposes of this Article if the member withdraws from the law school, is dismissed from the University, or otherwise fails to register to earn academic credit Loyola University Chicago School of Law.

ARTICLE VIII CLASS REPRESENTATIVES AND DUTIES

Section 1. Each class (the first year class, the second year class, and the third year class) shall elect a class officer or officers who shall serve to represent the interests of his or her class to the SBA Executive Board and the Administration.

Section 2. The duties of the Class Representatives shall include, but shall not be limited to:

A. 3L Representatives: The 3L Representative(s) shall represent the concerns of their class to the Board, organize class events, disseminate relevant information to the class, serve on at least one SBA committee, and perform other duties as assigned by the President or the Executive Board.

B. 2L Representatives: The 2L Representative(s) shall represent the concerns of their class to the Board, organize class events, disseminate relevant information to the class, serve on at least one SBA committee, and perform other duties as assigned by the President or the Executive Board.

C. 1L Representatives: The 1L Representatives shall represent the concerns of their class and section to the Board, organize class and section events, disseminate relevant information to the class and section, serve on at least one SBA committee, and perform other duties as assigned by the President or the Executive Board.

Section 3. The Class Representatives shall be elected pursuant to the election procedures stated in Article IX.

ARTICLE IX ELECTIONS FOR 3L AND 2L CLASS REPRESENTATIVES

Section 1. Before the end of September of each year, the SBA President shall ask previous SBA Class Representatives, who have not been elected to the SBA Executive Board, if he or she would like to serve as a Class Representative for the upcoming year. At the same time, the SBA President shall ask for nominations from the SBA Executive Board for 3L and 2L Class Representatives.

Section 2. Nominees, including those previous Class Representatives that nominate himself or herself, for 3L and 2L Representatives shall submit a one-page statement that includes his or her name, school year, first year section, contact information, and any other relevant information the Nominee wishes to include. Candidate statements shall be submitted no later than one week (7 days) after the SBA President receives all nominations.

Section 3. The number of 3L and 2L Class Representatives shall be determined by a majority vote of the SBA Executive Board.

Section 4. 3L and 2L Class Representatives shall be elected by a majority vote of the SBA Executive Board.

Section 5. 3L and 2L Representatives shall take office immediately after the election results are published.

ARTICLE X ELECTIONS FOR 1L CLASS REPRESENTATIVES

Section 1. Before the end of September of each year, the SBA President shall send out petitions, instructions for candidate statements and instructions for election procedures to all eligible first year students.

Section 2. Candidates for 1L Representatives shall have one week (7 days) to obtain twenty-five (25) signatures on his or her petition. Any first year student enrolled in the Candidate's first year section at Loyola University Chicago School of Law may sign a candidate's petition, and any such student may sign more than one petition for each Class Representative position in his or her section. The completed petition must be returned to the SBA President in the manner designated in the instructions for election procedures.

Section 3. Candidates for 1L Class Representatives shall also submit a one-page candidate statement that includes his or her name, school year, first year section, contact information, and any other relevant information the Candidate wishes to include. Candidate statements shall be submitted no later than one week (7 days) after the SBA President sends out the instructions for the candidate statement. All completed candidate statements shall be posted in a prominent place for viewing by the Candidate's first year section. All candidate statements are subject to the review and approval of the SBA President.

Section 4. An election shall be held at a reasonably short period of time following the submission of each candidate's petition and candidate statement. The date(s) and hours of the election, the form of the ballots, the manner of conducting the election, and the counting of the ballots shall be determined by the SBA Executive Board.

Section 5. All students enrolled in the Candidate's first year section shall be eligible to vote for up to two (2) representatives for his or her section.

Section 6. For each 1L section, the two (2) Candidates receiving the highest number of votes shall be deemed elected to the positions. In the event of a tie for a position, the two (2) Candidates that received the same number of votes will be placed in a run-off election where all students in the first year section will vote for one (1) of the two (2) Candidates that received the same number of votes in the original election.

Section 7. 1L Representatives shall take office immediately after the election results are published.

ARTICLE X CONSTITUTIONAL AMENDMENTS

This constitution may be amended by a two-thirds (2/3) vote of the SBA Executive Board at any meeting of the SBA Executive Board or SBA. Amendments may be presented either by the Executive Board or by petition containing the signatures of at least ten percent of the SBA members.

ARTICLE XI REMOVAL OF EXECUTIVE BOARD MEMBERS

Section 1. Impeachment proceedings may be initiated against any Officer or Class Representative by a petition containing the signatures of at least twenty-five percent (25%) of those eligible to vote for such officer or representative. The voting on such impeachment shall be as for an amendment to the Constitution.

Section 2. Any member of the Executive Board who has three consecutive, unexcused absences from regularly scheduled Board meetings shall be presumed to have resigned. Such absences shall be

brought to the attention of the President by the Secretary. The member presumed to have resigned shall be notified by the Secretary of the Executive Boards' presumption. Notification of the presumption of resignation shall give the Executive Board the right to immediately initiate proceedings to replace the member.

ARTICLE XII BY-LAWS

The SBA Executive Board may enact such By-Laws as may be consistent with the spirit and letter of this Constitution. A majority vote by the SBA Executive Board is sufficient to enact, alter, or revoke any By-Laws.

ARTICLE XIII NON-DISCRIMINATION

In all of its activities, the SBA shall not discriminate on the basis of race, sex, gender, age, religion, ethnic background, national origin, sexual orientation, gender identity, or disability.