



## General Museum Information

- Exceptional Magnificent Mile location
- 8,500 square feet of gallery space
- Contemporary design in historic Gothic Revival building
- Exciting temporary exhibitions
- Exquisite permanent collection of medieval, Renaissance, and Baroque art

## William G. and Marilyn M. Simpson Lecture Hall

- State-of-the-art audio/visual equipment
- Elegantly finished and furnished
- Multi-purpose space for hosting small to medium events
- Creative catering options
- Experienced events coordinator available to assist in planning the perfect occasion

## Rental Rates

### EXTERNAL RENTALS

LUMA lobby, second and third floors      \$2,350 + security\*

Lecture Hall      \$950 + security\*

### LOYOLA UNIVERSITY CHICAGO ALUMS

LUMA lobby, second and third floors      \$1,930 + security\*

Lecture Hall      \$730 + security\*

### UNIVERSITY DEPARTMENTS AND NON-PROFIT ORGANIZATIONS

LUMA lobby, second and third floors      \$800 + security\*

Lecture Hall      \$500 + security\*

### STUDENT ORGANIZATIONS

LUMA lobby, second and third floors      \$255 + security\*

Lecture Hall      \$255 + security\*

## Details

- Non-refundable deposit of 50% of estimated total costs due when signed rental contract is returned, no later than two weeks prior to event.
- Full payment must be made no later than one week prior to event.
- Rental fees are based on a four-hour minimum rental and events must end by 10:00 p.m.
- All contractors must vacate no later than 10:30 p.m.
- Events are limited to 100 guests, unless approved by the Director.
- No food or drinks are allowed in the galleries during specific exhibitions.
- Dark liquids are never permitted in the galleries.
- Special needs must be requested prior to event.
- A list of local parking can be found at: [LUC.edu/parking/watertower.shtml](http://LUC.edu/parking/watertower.shtml).
- Clients are responsible for renting additional AV equipment and tech support directly from Conference Services. Contact Judy Sunvold at 312.915.6177.
- Setup of event equipment must be pre-approved by LUMA.
- Group renting the space must make sure it is left in the condition in which they found it, leaving no refuse.
- LUMA reserves the right to cancel or shut down events if client breaches contract of terms and condition.
- Live music must be pre-approved and limited to 3-piece bands. Music must be non-amplified and low tempo, with no large equipment.
- Events must be staffed by LUMA gallery attendants and staff.
- Bags and laptops are not permitted in galleries and must be checked in.

Steinway Baby Grand piano available for rental: \$135.

*\*Security staff for event is based on number of attendees and number of hours rented. There is a 4-hour minimum for all rentals requiring security. Additional fees may apply for housekeeping and staff. Please contact LUMA for a quote.*

## Contacts

### LUMA Visitor Services Manager

Theolyn Patterson  
tpatterson3@luc.edu • 312.915.6719

### Manager of Conference Services

Judy Sunvold  
jsunvol@luc.edu • 312.915.6177

### Catering

Aramark—Loyola Dining Services  
catering@luc.edu • 773.508.6035



# Discover the Art of the Event

Whether you're looking for a daytime meeting location or hosting an elegant dinner party, LUMA has the perfect space for you.

## LUMA

LOYOLA UNIVERSITY MUSEUM *of* ART

820 N. Michigan Avenue, Chicago, IL 60611 • 312.916.7600 • [LUC.edu/luma](http://LUC.edu/luma)