# Army ROTC Color Guard Request Form

<table>
<thead>
<tr>
<th>Requestor Name:</th>
<th>Address:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Point of Contact (POC):</td>
<td>POC Phone Number:</td>
</tr>
<tr>
<td>POC E-mail Address:</td>
<td>Contact Phone Number at the Location:</td>
</tr>
<tr>
<td>Location of Mission (complete address):</td>
<td>Number of personnel needed:</td>
</tr>
</tbody>
</table>

**Equipment needed:**
(What equipment would you like to request? If you do not have a U.S. Flag, a State Flag, or two flag stands, we are able to provide them for you. It is preferred that we use the equipment at your location if you have them. Please list the number for each item that you require. Are rifles or sabers preferred?)

- _____ U.S. Flag
- _____ Illinois Flag
- _____ Loyola Flag
- _____ Flag Stands
- _____ Sabers (Y/N)
- _____ Rifles (Y/N)

**Description of event:**
(Please write a brief description of what you want our color guard team to do)


By signing this, you acknowledge that this event is not political in nature.

SIGNED_____________________________ DATE________________________

Donations are not expected but are greatly appreciated.

Please forward all requests to:  MSG Matthew Zepeda
E-mail: mzepeda1@luc.edu
Office: (773) 508-2930
Fax: (773) 508-3419

**NOTE:** REQUESTS MUST BE RECEIVED AT LEAST 21 DAYS PRIOR TO EVENT