

UNDERGRADUATE STUDENT EXCHANGE AGREEMENT

BETWEEN LOYOLA UNIVERSITY CHICAGO AND DEAKIN UNIVERSITY

In order to promote educational excellence, academic ties and international cooperation, Loyola University Chicago and Deakin University agree to establish an academic exchange agreement.

1) EXCHANGE PROVISIONS

- a) Loyola University Chicago (LUC) and Deakin University (Deakin) agree to exchange a maximum of four (4) undergraduate students each year for one semester/trimester each.
- b) The total number of students may vary from year to year with the exact number to be determined by mutual agreement of the program directors of LUC and Deakin.
- c) In the event that the number of students who qualify to participate in the exchange program is not equal, each university will endeavor to accommodate those students selected for that academic year and ensure that the number of participants is equal by the end of a five year exchange period.
- d) Either institution may send students for one full academic year rather than one semester/trimester term. If this is the case, two students for one semester/trimester shall be equivalent to one student for one full academic year.
- e) Each institution shall confirm which courses are available to incoming exchange students, reviewed on an annual basis, via its web pages or other method of delivery.
- f) Each institution will designate a member of its faculty or administrative staff as program director of the exchange program. The program director shall be responsible for soliciting and selecting candidates, advising them relative to their academic work while at the host institution, and managing pertinent records.
- g) LUC will provide on-campus housing to all student participants in this exchange program. Deakin will provide students with information on how to apply for on-campus and off-campus housing.

2) EDUCATIONAL REQUIREMENTS

- a) Each institution shall decide the criteria of admission and appropriate admission procedures. Student participants will have successfully completed at least one full academic year(s) at the home institution prior to attending the host institution.
- b) Deakin students must meet the standard English language requirements for non-native speakers at the time of admission. A TOEFL score of 79 IBT or a score of 6.5 on the IELTS is required for undergraduate LUC admission and visa issuance. Candidates for the student exchange program at Deakin must satisfy the English Language proficiency requirements as outlined in Deakin's Admission to Higher Education Courses Procedure, available on Deakin's website.
- c) LUC and Deakin agree that the administrative and educational requirements of both universities shall be respected in that all rules, regulations, and policies will be followed, including but not limited to admissions standards, academic progress rules, and all codes of student conduct. Students will be held accountable to both the host and home university student codes of conduct while participating in the exchange.

- d) At the end of a student's stay, an official transcript from the host institution registrar's office must be requested by the student to be sent to the home institution. The transcript will show the courses taken, the number of credit hours earned, and the grades earned. Granting of credits for courses completed at the host institution shall be the sole prerogative of the home institution.

3) FINANCIAL REQUIREMENTS

- a) The student participants in this exchange program will pay the required tuition for full-time study at their home institution and no such tuition shall be charged by the host institution, provided that they do not enroll in more than the standard full-time credit load. Participants will be responsible for paying to their host institution any other fees normally charged to students attending the institution, e.g. lab fees, activity fees, etc.
- b) Deakin students at LUC are required to live on-campus. Student participants will pay for the cost of on-campus accommodation at LUC, or off-campus/on-campus accommodation at Deakin. Student participants who remain in their accommodation during vacation periods are responsible for any additional cost incurred. Specific on-campus accommodation rates at LUC and Deakin may vary from year to year and will be determined annually based upon availability and current housing rates.
- c) Each student will be responsible for arranging the necessary visa and the costs of accommodation, international travel, travel in the host country, books, equipment, consumables, hospitalization, health insurance, and other incidental expenses.
- d) All participants must show evidence of adequate medical and accident insurance. Deakin students at LUC are required to purchase the University health insurance policy or provide proof of comparable coverage. LUC students coming to Australia to study under a Student Visa are required to have Overseas Student Health Cover (OSHC) for duration of their student visas. Failure to have continuous cover could result in a student visa being cancelled. Students must make their first OSHC payment prior to being granted a student visa.
- e) All student participants shall provide financial certification acceptable to the host institution as required for visa regulations. LUC and Deakin will, where applicable, provide the necessary documentation to enable exchange students to obtain student visas.
- f) Neither institution may incur, commit, or authorize financial expenditure on behalf of the other.
- g) Each institution will be responsible for its own costs associated with any activities relating to this agreement.

4) MODIFICATIONS

- a) Each of LUC and Deakin agree to the full and complete performance of its obligations contained herein and that this Agreement constitutes the sole, full, and complete Agreement by and between the parties.
- b) Any amendment or modification to this Agreement shall be submitted for review to the competent authorities and shall not become binding unless reduced to writing and signed by both parties.
- c) Neither party to this Agreement shall have the right to assign any duty or responsibility arising hereunder without the written consent of the other party.

