Life Cycle of the Proposal Process

ORS -Start

Do you have a sponsor in mind?

Yes

Contact the Research Administrator (RA) for your department.

• Guideline Review
• Proposal Prep
• Initiate the PTAP

Route the PTAP

No

Contact Jennifer Rios in ORS.

PIVOT Search

Select a funding opportunity.

Resubmit to the Sponsor.

Review Comments.

Resenset that caused disapproval.

Resolved

Approved?

No

The RA will start the Accounting Unit setup process.

Sponsored Program Accounting (SPA) will assign an Accounting Unit (AU).

SPA will inform the PI and other relevant parties.

PI Conducts Project

Yes

The PI should contact his/her Research Administrator (see reverse) if an award is to be amended (e.g., through a continuation, supplement, extension of the end date without additional funding, revised budget, etc.).

Other things to consider:
• Course buy-out
• Communicate w/Chair and/or Dean regarding effort and compensation devoted to the project
• Compliance Requirements

Other units involved:
• Human Resources
• Faculty Administration
• The Graduate School
• Business Manager