

Job Market Calendar

Spring term before you plan to go on the job market

- * May: Notify all members of your dissertation committee of your intent to go on the market. Prepare them for the fact that you will want letters of recommendation in August. Speak to them about what dissertation and others materials you can realistically provide them by August. Find out what they need for writing the letter and in what measure they can support your decision.

July and August of the summer before you go on the market

- * Compile all application materials before fall term begins. This includes:
 - a cover letter
 - a CV
 - a writing sample
 - an unofficial graduate transcript
 - a dissertation abstract
 - teaching materials (a statement of pedagogy, sample syllabi, a summary of evaluations, letters from faculty who reviewed your courses, all evaluations by students)
- * Ask for letters in early August. If you have an unusual situation, then discuss it with your dissertation committee. For example, it might be better to have the letters written at a slightly later date if you have not completed enough of your dissertation but are in the process of completing some important chapter. Yet you must arrange in advance for such a situation so that there is no last minute scramble to get letters. The faculty who support you have full schedules and need advance notice.

September

- * Contact the Placement Committee.
- * Join the APA.
- * We recommend that you meet with someone from the placement committee ASAP in order to discuss preliminary questions you have about the job market and application process.
- * You could ask a member of the Placement Committee or a faculty mentor to review your CV or other application materials.

By Oct. 15, when the first JFP will appear:

- * You should have all final revised materials in your dossier by Oct. 15 when the first JFP (*Jobs for Philosophers*) will appear. Most deadlines for submitting applications will not fall before Nov. 1 or Nov. 15; however, they occasionally do.

Nov. 15: the second JFP will appear.

In November (before Thanksgiving)

- * Meet with the Placement Committee to discuss how to interview.
- * Ask the committee to arrange for a mock interview in December.
- * Inform your dissertation committee of the schools to which you applied or at least those that most interest you. They can place a call to someone they know at that institution, if they

feel it is advisable to do so.

December

- * Have a mock interview (some time with the last two weeks of term).
- * Go to the Eastern APA.