Re-Applicant Information, Registration, and Submission Process

A number of registration materials must be satisfactorily completed and submitted to the Pre-Health Professions Advising office to have a Re-Applicant Letter and packet written for your application for 2023 entry into a health professions program. Your letter will be written during summer 2022 and participants must fulfill all requirements outlined herein to be in good standing of the Re-Applicant Requirements, prior to submission of any release of letter request.

Re-Applicant Registration for Fall 2023 Admission

Applicants may apply to a health professional school through the Pre-Health Professions Advisory Committee only once and only as a first-time applicant. Re-Applicants may re-apply to health professional schools through an abbreviated Re-Applicant Process. A Re-applicant is anyone who submitted an application for a previous cycle through AADSAS, AMCAS, AACOMAS, and/or TMDSAS, regardless of whether they have ever received a Committee Letter from Loyola or any other institution.

Since some health professional schools, either formally or informally, discourage a third application, applicants generally can only complete the re-applicant process one time. We encourage you to think carefully about as an applicant, have you made significant steps to strengthen your overall application to medical/dental schools prior to participating in the PHPAC Re-Applicant Process. Applicants who applied to health professional school through the Re-Applicant process and wish to apply to the Re-Applicant process a second time (amounting to three total applications) would need to demonstrate substantial improvement in their candidacy such as completion of a graduate or structured post-baccalaureate program to be allowed to participate in the PHPAC Re-Applicant process for a second time.

By June 1, 2022 re-applicants must:

Register through the Pre-Health Applications Database as a re-applicant accessible via Loyola's Pre-Health webpage.

Write a brief essay, no more than 2 pages in length (double spaced), detailing activities, accomplishments, and what they have learned from these events, occurring after their participation in the PHPAC process (essentially a detailed update).

Write a revised personal statement substantially different than the one used in the previous application process.

Update, as appropriate, the “Colleges Attended,” “Honors and Awards,” “Activities,” “Employment History,” “Research,” and “Health Profession-Related Experiences” sections of their database application.

All re-applicants who have successfully registered by June 1, 2022 will also need to have at least three (3) new letters of recommendation submitted to the Pre-Health Application Database by June 1, 2022. At least two (2) letters must be from faculty, with at least one (1) of those being from science faculty. Up to five (5) recommenders must be entered under the “Evaluations” section of the re-applicant’s database application. IMPORTANT: Note that previous cycle letters
will not be included in the packet, therefore you can absolutely ask previous writers to submit new letters; all letters must be dated 2022.

Additionally, re-applicants will also need to submit a completed waiver, a request of letter form, a completed application from at least one application service (i.e. AADSAS, AMCAS, AACOMAS, TMDSAS, etc.), and, if applying via AMCAS, the AMCAS letter ID form. These documents are to be submitted as PDFs under “Supplemental Files” of the re-applicant’s Pre-Health Application Database account. Upon request for the Re-Applicant Letter from you in the form of an e-mail to PHAdvising@luc.edu and confirmation of all necessary documentation, the Committee will then write Re-Applicant Letter, focusing on how you have improved your candidacy since your initial application. Those who do not submit the required materials by stated deadlines will not be eligible for a Re-Applicant Letter.

Although Pre-Health Professions Advising will assist all students who are pursuing a career in the health professions, it is important to keep in mind that we have limited time and staffing capacity and first-time Committee applicants are a priority.

**Requesting a Re-Applicant Letter for Fall 2023 Admission**

Information on how to release Committee Letters and Re-Applicant Letters will be provided on the Pre-Health Professions website by May 2022, if not sooner (see the “How to Apply” manuals). Remember, in order to have a Re-applicant Letter written on your behalf, you must first register as a re-applicant; registering as a re-applicant is a separate process than requesting the letter. In order to request that your Re-applicant Letter be written, you must upload a copy of a submitted AADSAS, AMCAS, AACOMAS, or TMDSAS application under “Supplemental Files” in your file on the Pre-Health Applications Database, along with a “Release of Letters” form (all as PDF files) and all documents listed in this document. After you have uploaded these materials, please notify Pre-Health Professions Advising at PHAdvising@luc.edu that these materials have been submitted. The “Release of Letters” form will be made available on the Pre-Health website on or around June 1, 2022.

**IMPORTANT:** All letters of recommendation must be uploaded to your database application by June 1, 2022. Please allow four to five (4 to 5) weeks minimum for your Re-applicant Letter to be completed, compiled, and uploaded once all required materials have been submitted.

Any incomplete file or missing requested materials by stated deadlines will not be eligible for a Re-Applicant Letter.

**A Note about Communication of Additional Information:**

Since the time of distribution of the Pre-Health Professions Advisory Registration materials for the fall 2023 application cycle (approximately October 2021), additional information pertaining to the Re-Applicant Registration may have been posted on the Pre-Health webpage (e.g. "Pre-Health Professions Advisory Committee Information Packet," “Frequently Asked Questions,” “Re-applicant Process”). Furthermore, additional information will be communicated by e-mail, the Pre-Health website, info sessions, and/or subsequently published materials over the normal course of events throughout the process. Any corrections, clarifications, changes, or the like to the Pre-Health Professions Advisory Committee process will also be communicated by e-mail, Pre-Health website, info sessions, and/or subsequent published materials. It is each Committee participant’s responsibility to keep up to date with this information.