

President's Cabinet Meeting
January 22, 2008

Members present: John Costello, S.J., Donna Curin, Michael J. Garanzini, S.J., Phil Hale, Jonathan Heintzleman, Brendan Horan, S.J., Thomas Kelly, Phil Kosiba, William Laird, Wayne Magdziarz, Susan Malisch, Ellen Munro, Lucien Roy, Kelly Shannon, Paul Whelton and Christine Wiseman

Also present: Lorraine Snyder

Absent: Richie Salmi, S.J.

1. Father Garanzini opened the meeting at 8:10 a.m. and Paul Whelton offered a prayer.
2. The minutes of the January 8, 2008 meeting were approved.
3. Father Garanzini asked whether the Cabinet minutes should be posted online for the University community to read. Cabinet members felt that this might be a good way to increase communication.
4. Chris Wiseman distributed the Spring 2008 enrollment funnels. She added that incoming applications show good diversity across the board, with the exception of gender diversity, which is a national challenge in higher education right now.
5. Bill Laird gave an update on the University's Risk Management and Debt office. Bill indicated that the Risk Management and Debt group can assist Cabinet members with issues related to contractual insurance coverage, certificates of insurance, property claims and the like.
6. Tom Kelly distributed the proposed Staff Service and Immersion Program Participation Policy, which has been vetted by the Staff Affairs University Policy Committee. The Cabinet approved the Staff Service and Immersion Program Participation Policy.
7. Phil Kosiba gave an update about the Emergency Notification System. It was determined that Kelly would work with Susan, Richie and others to get the word out to parents about this system so as to increase the number of students who are registered in it. Susan Malisch added that the company we have contracted with on this system, ConnectEd, was recently acquired by Blackboard, so there may be some future potential systems integration.
8. Phil then gave an update on Lakeside campus projects. He indicated that the IC café would open this week; that Campus Ministry will move to the 8th floor in Mundelein during work on the 2nd floor; and that use of Halas field will end in May, among numerous other projects.
9. Father Garanzini opened a discussion about university-sponsored events on campus. Chris distributed the policy that Washington University in St. Louis has developed and

indicated that it is the most thorough policy that she has found to date regarding university guidelines for political candidates and other political speakers. Phil Hale added that if a candidate from one political party comes to speak at the university, we are legally bound to invite the candidate with opposing views to come as well. The core issue is equal access for candidates to address audiences. Father Garanzini asked Chris to work with Richie, Phil, and Pam Costas to draft a policy. He also asked this group to determine what other groups should vet this policy, including Shared Governance policy committees. Chris suggested that the draft policy go firstly to the UCC and Father Garanzini agreed and suggested that the UCC consider establishing an ad hoc group to draft an overarching university speaker's policy. Father Costello added that it would be beneficial to advise FIICU of our policy once it is developed.

10. Susan Malisch distributed a flyer regarding Earth Hour and indicated that Chicago is the U.S. participant city in this global event, which will take place on March 29. Cities are encouraged to turn out their lights for one hour to symbolize their commitment to finding solutions for climate change.
11. Donna Curin invited Cabinet members to a reception and viewing of Robin Smith's "Come Walk in My Shoes" documentary on the LSC on Thursday, January 24.
12. In Information Sharing, Paul Whelton gave an update on challenges and opportunities at LUHS. Father Garanzini noted that following the Board of Trustees meeting in March, the LUC and LUHS boards will lunch together and then convene for a discussion on the LUHS strategic plan.
13. Phil Kosiba asked about an acknowledgement for staff that put in significant amounts of overtime on the IC project, and the Cabinet agreed that it was important to acknowledge these staff as a group. Kelly Shannon suggested that Father Garanzini's State of the University addresses are a good time to thank groups of people that come together from different departments to work on major university projects. The Cabinet agreed that highlighting teamwork across departmental lines would be a valuable thing to do.

The meeting was adjourned at 10:00 a.m.