

President's Cabinet Meeting
February 23, 2010

Members present: Steve Bergfeld, John Costello, S.J., Donna Curin, Michael J. Garanzini, S.J., Phil Hale, John Hardt, Emilio Iodice, Rob Kelly, Tom Kelly, Phil Kosiba, Wayne Magdziarz, Susan Malisch, Ellen Munro, Kelly Shannon, Lorraine Snyder and Christine Wiseman

Guests: John Pelissero

Absent: Donna Curin, Jon Heintzelman, Bill Laird, and Paul Whelton

1. Father Garanzini opened the meeting at 8:00 a.m.
2. The minutes of the February 8, 2010 meeting were approved unanimously.
3. Kelly Shannon gave an update on "Help Haiti" efforts at the University. Over \$13,000 in donations has been raised to date, and among other activities, the School of Continuing and Professional Studies has launched a shoe drive to send shoes to those in need in Haiti. Father Garanzini asked for some additional information regarding the shoe drive and Kelly indicated she will follow up with the organizers to get additional information.
4. John Pelissero shared the draft 2010 Commencement schedule. Upon review and discussion of scheduling issues, the Cabinet determined that the Baccalaureate Mass will now take place on Friday morning, May 14 at 9:30 a.m. in the Gentile Center and the School of Communication ceremony will take place on Saturday, May 15 at 7:30 p.m.
5. In Jon Heintzelman's absence, Lorraine Snyder distributed the list of Founder's Dinner awardees for the June 19 event.
6. Father Garanzini solicited ideas for the summer leadership retreat. Topics suggested include a review of the 2009-2015 strategic plan and efforts to implement its goals; a discussion on feedback garnered from the 2010 staff engagement survey; a discussion related to the newly-formed Task Force on New Initiatives; a review of external threats (ie. State funding constraints) to the University's strategic goals; and a discussion with the Jesuit Provincial regarding issues in higher education. Kelly Shannon suggested that it might be appropriate to have student participation at this summer retreat.
7. In Information Sharing, Wayne Magdziarz highlighted that an offer has been made to purchase the Resurrection retreat house, and a discussion of this property and its use to the University will be discussed at the Board of Trustees Facilities Committee meeting in March. Wayne also noted that the public process for approval of the new Cuneo building on the LSC would begin shortly.
8. Ellen Munro reviewed a request by Faculty Council for clarification on University policies regarding legal representation.

9. Kelly noted that there are four finalists for the Gannon Center director position. The goal of the search committee is to bring finalists to campus within the next few weeks.
10. Kelly then reviewed the “Pulse” online survey project that UMC funds and coordinates. The survey has engaged 1,000 undergraduate students on issues ranging from media usage to study abroad.
11. Phil Hale updated the Cabinet on University requests for federal support including for the School of Nursing building. Phil then noted that the program last Friday night featuring Don Wycliff and others on journalism and government was a big success.
12. Steve Bergfeld highlighted that the Cuneo Property closing will take place on March 1. The next Cabinet meeting will take place at the Vernon Hills estate on Wednesday, March 10. Cabinet members will be introduced to the new management team and be updated on renovation and other plans for the facility at that meeting.
13. Susan Malisch noted that housing applications for students are now online, and she reviewed changes to the R25 room reservation system that were recently implemented.
14. Phil Kosiba shared that academic departments will begin moving into Coffee Hall within 10 weeks or so. Phil reviewed a bevy of construction projects and department moves, and indicated that he’ll have a Campus Safety update to share at the next Cabinet meeting.
15. John Pelissero reviewed the enrollment funnel, which shows a decline of 20% in freshmen net deposits and an increase of 25% in transfer net deposits to date for fall 2010.
16. Rob Kelly noted that the number of students applying for Resident Assistant positions this year is very high. He also indicated that the Provost Search is moving along well, and shared that he’ll have an Athletics as well as Student Development Action Plan to share at the March 23 Cabinet meeting.
17. John Hardt updated the Cabinet on the bottled water debate and discussion, and highlighted that events related to the sale of bottled water at the University will be organized on the LSC, WTC and Maywood campuses the second week of April.
18. Tom Kelly indicated that the Board of Trustees audit committee will review the University employee disclosure statements. He also noted that the employee survey results will be presented to the Cabinet at the next meeting. Additionally, Tom shared that employees will be emailed their total compensation e-statements on March 5, and that the first meeting of the Benefits Advisory Committee will be on March 19.
19. Emilio Iodice indicated that two “Help Haiti” events are taking place at the Rome Center, one this evening and another on March 1.
20. John Costello, S.J. noted that the Council of Regents lunch meeting on February 10 went well. There is a waiting list of about 15 people for membership onto the Council, and some members are being moved to honorary status. Father Costello highlighted that the Council has raised approximately \$1M in scholarships for needy students since its inception.

21. Father Garanzini discussed the March 5 Board of Trustees meeting and options for a special topic.
22. Susan Malisch offered a closing prayer.

The meeting was adjourned at 10:10 a.m.