

President's Cabinet Meeting  
February 24, 2009

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Members present: John Costello, S.J., Donna Curin, Michael J. Garanzini, S.J., Tom Kelly, Phil Kosiba, William Laird, Susan Malisch, Ellen Munro, Lucien Roy, Richie Salmi, S.J., Kelly Shannon and Christine Wiseman

Also present: Brendan Horan, S.J., and Lorraine Snyder

Absent: Phil Hale, Jon Heintzelman, Emilio Iodice, Wayne Magdziarz and Paul Whelton

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1. Father Garanzini opened the meeting at 8:00 a.m. and offered a prayer.
2. The minutes of the February 10, 2009 meeting were approved.
3. Donna Curin distributed the agenda for the Board of Trustees meeting on March 5. The Cabinet discussed the format for the committee and large group meetings. Father Garanzini suggested an agenda for the trustee strategic planning retreat, which will take place earlier in the day on March 5.
4. Tom Kelly indicated that LUMC is reviewing a variety of cost containment strategies and possible benefit changes are one part of that effort.
5. Father Garanzini asked what contact Cabinet members have had to date with members of the 2016 Olympic bid committee. Bill Laird indicated that he attended a meeting last week and was informed that 76% of the construction planned to accommodate the Olympics in Chicago would be of a temporary nature. He reminded the Cabinet that Loyola has signed an MOU with the bid committee for their use of 1,800 beds in August 2012. Ellen Munro shared that she got a call from her counterpart at Northwestern University regarding the nature of any contractual arrangements with the bid committee. The decision on the 2012 host city will be announced on October 2.
6. Bill then reviewed a budget contingency planning document and led a discussion on ways to create a favorable variance in our budget this year. Father Garanzini noted that he would like the Cabinet to take a close look at any consulting contracts currently that could be reduced or eliminated. Other areas identified to look at as part of cost-cutting initiatives include entertainment across the university, marketing and promotion, capital projects, and advancement.
7. In Information Sharing, Bill noted that Moody's Investor Services would be visiting the university on Friday.
8. Chris Wiseman noted that a credit hour reduction proposal would be going before the Board of Undergraduate Studies suggesting a reduction to 120 credit hours for graduation.

9. Father Salmi distributed a new “Off-Campus Living” guide. He indicated that the trends so far this term indicate that about the same number of students want to live on campus in the fall as did last year. Lastly, he reminded the Cabinet that spring break was next week.
10. Lucien Roy invited the Cabinet to visit the Mission and Ministry website, where Lenten reflections created by members of the LUC community have been posted.
11. Tom distributed a draft of a total compensation letter that HR intends to send out to staff later this semester. This letter is intended to respond to faculty/staff survey feedback regarding the need for greater communication on benefits.
12. Father Garanzini shared an update from Emilio, who was unable to participate in the Cabinet meeting. The Rome Center is nearing the completion of a long-term lease proposal with the sisters at the current property and will hold on plans to purchase a property for the time being. Additionally, Bob Seal is in Rome looking at the Center’s library operations, and Shannon Olson in International Programs is also at the Center to work with the staff on improving the quality of the English language school. Emilio also wanted to inform the Cabinet that there will be a Rome Center reunion in April in Washington, D.C. and that plans are underway for the large JFRC reunion in Rome in 2010.
13. The other update from Emilio was regarding a group of students who planned to travel on their own to Egypt. Rome Center staff have advised the students that in light of recent bombings in Cairo they should not travel to Egypt at this time. Father Garanzini suggested that we develop a policy on non-university sponsored student trips of this nature, so that parents understand that school personnel do not escort students (and university insurance is not available to students) on this type of unsponsored trip. This issue will be taken up at the next Cabinet meeting on March 10.

The meeting was adjourned at 10:00 a.m.