

President's Cabinet Meeting
August 10, 2010

Members present: John Costello, S.J., Donna Curin, Michael J. Garanzini, S.J., John Hardt, Emilio Iodice, Rob Kelly, Tom Kelly, Phil Kosiba, Bill Laird, Wayne Magdziarz, Susan Malisch, Ellen Munro, John Pelissero, Kelly Shannon, and Lorraine Snyder

Guests: Jennifer Clark

Absent: Steve Bergfeld, Phil Hale, Jonathan Heintzelman and Paul Whelton

1. Father Garanzini opened the meeting at 8:00 a.m. and Lorraine Snyder offered a prayer.
2. The minutes of the July 20, 2010 meeting were approved unanimously.
3. Father Garanzini discussed the university's speaker's policy with the Cabinet. It was agreed that the policy should be made more explicit and communicated more widely this fall.
4. John Hardt brought forth a suggestion from Nicole Meehan in alumni relations, who is interested in conducting an internal audit of Loyola's mission-related activities. The Cabinet discussed the need to have a clear definition of what constitutes "mission-related" or "identity" programs. Father Garanzini suggested that subsequent to additional conversations John, Nicole and others plan to have on this topic, that John bring an outline of the proposed project to the Cabinet for review before review by the Board of Trustees Jesuit and Catholic Identity Committee.
5. Susan Malisch reviewed project priorities for the first and second quarters of FY2011, which include LOCUS enhancements, the modernization of the research data center, and mobile projects, among many other initiatives. Susan also distributed a handout regarding Groupwise 8.0.
6. Father Garanzini solicited feedback on the July leadership retreat held at LUCREC. John Pelissero said a number of people told him the talks and discussions were excellent and well-received. Kelly Shannon agreed, and it was good to be able to meet and get to know the newest faculty and administrative leaders before the beginning of the academic year. Wayne Magdziarz highlighted how the time is ripe for Loyola to think big about how we can take our growing expertise in and widespread enthusiasm for sustainability initiatives and carve out a unique niche in higher education.
7. Emilio Iodice gave an update on enrollments and activities at the Rome Center. 176 undergraduate students are registered for the fall semester, which will begin on September 1. The chapel will be ready by that date, and the information commons will come online by mid-September. Kelly Shannon then previewed two videos about the Rome Center that UMC created this summer.
8. John Hardt distributed an updated draft schedule for faculty orientation to mission and discussed plans for the day's meetings. Father Garanzini suggested that this information be brought to the Deans Council for their review, input and discussion.

9. Wayne reviewed progress renovating the LUCREC facility, and Bill Laird shared an idea that Tim McGuriman had regarding adding a workout room at the center.
10. John Pelissero reviewed enrollment numbers. We are over our enrollment target for freshmen and have closed the gap a bit but are still behind about 20% in meeting our transfer target enrollment. John added that he will be hiring a new associate director for transfer students with the retirement of the current director this summer.
11. In Information Sharing, Phil Kosiba reviewed construction projects at the LSC.
12. Rob Kelly highlighted that the athletic department's golf outing was a success.
13. Father Garanzini asked the vice presidents to send him their 5-8 goals for the year within the next few weeks, and asked that they include their suggestions on how to follow-up on the leadership retreat conversations.
14. Donna Curin reminded the Cabinet that Board of Trustee materials are due in two weeks.
15. Bill Laird indicated that his office is working hard to ensure that the university's credit card policy is being adhered to, including following up with individuals who have not submitted receipts for expenses.
16. Kelly Shannon noted that Loyola has been named a finalist in the 2010 *PR News*' Platinum PR Awards program in the Green PR category. The award submission was titled "Loyola Creates Sustainability Campus and Community." The winners will be announced in October.

The meeting was adjourned at 10:20 a.m.