

President's Cabinet Meeting  
September 6, 2011

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Members present: John Costello, S.J., Donna Curin, Richard Gamelli, Michael Garanzini, S.J., Phil Hale, John Hardt, Jon Heintzleman, Emilio Iodice, Rob Kelly, Tom Kelly, Bill Laird, Susan Malisch, Ellen Munro, John Pelissero, Kelly Shannon, Lorraine Snyder and Kana Wibbenmeyer

Guests: Marian Allen Claffey

Absent: Wayne Magdziarz

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1. Father Garanzini opened the meeting at 8:00 a.m. Rob Kelly offered a prayer.
2. The minutes of the August 2, 2011 meeting were approved unanimously.
3. Rob Kelly distributed copies of the Student Handbook and the 2011 Student Development annual report to the Cabinet.
4. Lorraine Snyder and Marian Claffey detailed tentative plans to collaborate with the Tibet Center in hosting the Dalai Lama at Loyola on April 26, 2012. The Dalai Lama is interested in inspiring young people across faith traditions to work together to counter growing violence in our communities and society. To that end, the Tibet Center will launch an essay contest for Chicago area high school students, and winners will be given the opportunity to read their essays to the Dalai Lama and to participate in the Center's event. Additionally, the hope is to organize both a large keynote lecture for the Loyola community that day when the Dalai Lama is on campus, as well as a smaller meeting between the Dalai Lama and Loyola student leaders. Marian reviewed the proposed list of committee members who will be asked to serve on an event planning committee for the April 26 activities. Additional information will be shared with the Cabinet in the weeks and months ahead.
5. Emilio Iodice then detailed plans to establish a JFRC Foundation in Italy, in order to enhance fundraising as well as programmatic, and degree-related, activities at the Rome Center campus. Father Garanzini indicated his desire to simplify and clarify the bylaws of this proposed Foundation, which will be presented to the Board of Trustees for their review and approval at the December board meeting.
6. Jon Heintzleman reviewed the "Access to Excellence" targeted \$80 million dollar campaign, which is designed to build the university's scholarship endowment. The silent phase of this campaign was launched in July 2010 and Jon suggested announcing it publically at Founders Dinner in June 2012. The university will match gifts of \$500 or more, up to \$22 million dollars, and at the suggestion of John Costello, it will be communicated with donors that the university is able to offer a match thanks to the generous gift of John and Herta Cuneo. It was suggested that the campaign materials include some basic information regarding endowments and how they operate, as well as perhaps information on student indebtedness and the federal financial aid challenges.
7. Father Garanzini shared his suggestion that this year, Cabinet members be invited to detail goals and activities in their divisions at the bimonthly meetings. The idea is to give

Cabinet members time each meeting to review and discuss issues relevant to their areas. At the next meeting on September 20, John Pelissero and Jon Heintzelman are invited to review activities in the Academic Affairs and Advancement divisions.

8. Tom Kelly noted that a task force was convened this summer to review the university's governance structure and to make recommendations on processes to support Father Garanzini's dual role as university president and assistant to the Father General. Tina Johnson-Wolff is chairing the task force, which also includes trustees Bob Parkinson, Tony Chirchirillo, Jim Bouchard, and Sr. Mary Ann Zollmann, BVM. Tom Kelly and Pam Costas are staffing the task force, which will meet for the second time this week. It is anticipated that the most significant recommendations that come from the task force's work will be related to Board of Trustee governance processes as well as a presidential evaluation process.
9. Lorraine indicated that Father Garanzini's "State of the University" addresses will take place the last week of September. The LSC address will be on September 26 at 4 p.m.; the WTC address on September 29 at 3 p.m.; and the Health Sciences Division address on September 30, likely at 4 p.m. but the schedule for that program will be finalized in the coming weeks.
10. Rob Kelly and John Pelissero reviewed events that took place at the beginning of the academic year. Rob highlighted that about 650 students, primarily honor and living-learning community students, moved on to campus before official move-in started, which strained the ability of Residence Life staff, advisors and others to meet the increased early move-in and orientation demand. John agreed and noted that we need to evaluate our orientation and advising programs for groups of students who move in all at one time. Additionally, some parent programs were not well attended this year due to early move-ins and other factors, and those programs will be reviewed to see if they are worth keeping or modifying next year.
11. John gave a brief update on the First Year Student Convocation events, which overall went well. We expect to have about 9,600 undergraduate students and a total enrollment of 15,800 this year. Father Garanzini highlighted the need to review our recruiting program in order to enhance our recruiting to parents, who more than ever before seem to have a significant influence on a student's decision to attend one institution versus another.
12. Donna Curin then reviewed meeting dates for Board of Trustee meetings and functions through 2013. The September 9 Board of Trustees meeting agenda was also reviewed and Cabinet members detailed the agendas for the various board committees that will also be meeting this week. Lastly, Donna noted that a joint Board of Trustees-Council of Regents orientation will take place this week on September 8.
13. John said that planning is coming along well for events related to the 10 year anniversary of 911. The main event for students will be a candlelight vigil which will include short reflections and music on the East Quad at 8 p.m. on Sunday, September 11. John also distributed invitations to Faculty Convocation which will take place at 3 p.m. that same day.
14. Rob detailed efforts to gather the addresses of our student who live off campus. Marian Claffey and others are looking at the possibility and/or appropriateness of gathering this information during registration in the fall and spring.

15. Father Garanzini solicited feedback on the August leadership retreat. John Pelissero highlighted that the themes in Kuh's book, and the overall goal of creating a culture of shared responsibility among faculty and staff for student success, will be central to meetings of the Council on Student Success and other academic groups this year.
16. Father Garanzini highlighted that the Damen Society reception and LUMA exposition of the St. John's bible pages went well last week. Jon concurred, and suggested that future Damen Society events include an academic component to the evening.
17. Susan Malisch distributed a handout on the 2011 ITS Tech Conference which will be held on the LSC on Tuesday, September 27. Additionally, she briefly reviewed materials related to the campus-wide computer migration project so that all desktop computers are upgraded to the Window 7 operating system.

The meeting was adjourned at 10:10 a.m.