

President's Cabinet Meeting
January 14, 2014

Members present: Steve Bergfeld, Pam Costas, John Costello, S.J., Donna Curin, Phil Hale, Bill Laird, Richard Gamelli, Michael Garanzini, S.J., Emilio Iodice, Rob Kelly, Tom Kelly, Wayne Magdziarz, Susan Malisch, John Pelissero, Kelly Shannon, Lorraine Snyder and Kana Wibbenmeyer

Guests: Kevin Wiley

1. Father Garanzini opened the meeting at 8:00 a.m. and Emilio Iodice offered a prayer.
2. The minutes of the December 10, 2013 meeting were approved with a change in item #4 that the Finance Committee of the BOT will now not need printed materials for future meetings.
3. Steve Bergfeld introduced Kevin Wiley, who is working with Athletics to organize Loyola's participation in the Arch Madness basketball tournament in St. Louis in March. Kevin reviewed the work that his committee has done to plan for lodging, game tickets etc in St. Louis and highlighted that our rooming list needs to be finalized by February 1st. We won't know until the week of the tournament when the Loyola games will be played. Plans are underway for a National Alumni Board meeting and reception during the tournament, and Rob Kelly detailed plans and packages that have been set up for students to go to St. Louis to cheer on the Ramblers.
4. Donna Curin discussed options for committee meetings as well as the full Board of Trustees meeting in St. Louis that would not conflict with game times. Father Garanzini determined that it would be best to hold the full BOT meeting on Friday, March 7th from 9-11 a.m. in order to keep with our regular BOT meeting schedule. Donna will inform trustees of the contingency planning for Thursday afternoon/night, when either there will be committee meetings followed by a Loyola reception, or committee meetings followed by a basketball game. The Cabinet then discussed possible topics to be reviewed with the trustees in March, including inviting students representing different class years who could share their impressions of what's been good and what's been challenging as an undergraduate student.
5. Tom Kelly then reviewed proposed changes to Loyola's retirement plan. A committee was formed last year and has been meeting monthly to discuss the need to establish a new and simplified fund lineup, allow participants to leave accumulated assets in prior accounts, and generally increase the transparency and effectiveness of our retirement plan. Tom detailed the committee's recommendation to migrate plans to Transamerica Retirement Solutions, and after discussion, the Cabinet approved this recommendation. Tom and the committee will put together FAQs regarding the plan changes and rollout and will meet with faculty groups, the Staff Council, the deans council and others to discuss the changes with Loyola personnel. The implementation target date for the plan migration is January 2015.

6. John Pelissero distributed the enrollment funnel. There was a 32% increase over last year in J-Term enrollment this month. We are up about 2% overall for spring and the SCPS is making good headway under the direction of a new dean and with the help of enrollment management. Father Garanzini asked about engineering programs which are slated to begin in fall 2015 and John detailed plans for the programs which will include concentrations in management, environmental engineering, bio medical engineering, applied math, and software.
7. John also shared that the ABA Law School accreditation report was just received and was very positive. The only two issues identified in the report were the need to have express elevators in the Corboy Law Center for law students and the desire among students to have their own lounge.
8. Tom distributed the annual Conflict of Interest disclosure process for CY2013 and highlighted that all disclosures will need to be completed and submitted to administrators by February 10 in order to be reviewed in late February before being presented to the BOT audit committee.
9. Susan Malisch reviewed ITS' project prioritization from January-June and detailed the scope and complexity of the various projects. Susan then reviewed plans to migrate to the Unified Messaging voicemail system in March. FAQs, a communication plan, training sessions and more will be disseminated in the weeks ahead.
10. Bill Laird reviewed his recent meeting with Moodys which went very well and said that they will issue their report at the end of January.
11. Richard Gamelli suggested that students be encouraged to get their flu shots, since the influenza has hit Illinois especially hard this year and has resulted in numerous deaths. Rob said he will talk with Diane Asaro about running a flu shot campaign in the residence halls or in the Damen Student Union.
12. Kelly Shannon shared that the pilot for the Inside Loyola pop-up had some issues which are being ironed out.
13. Father Garanzini discussed the Staff Member of the Month program and the need to highlight the staffers through our various communication channels.

The meeting was adjourned at 10:10 a.m.