

President's Cabinet Meeting
January 16, 2015

Members present: Steve Bergfeld, Pam Costas, John Costello, S.J., Justin Daffron, Michael Garanzini, S.J., Emilio Iodice, Steve Katsouros, S.J., Tom Kelly, Susan Malisch, Rob Munson, Jane Neufeld, John Pelissero, Kana Wibbenmeyer, and Winifred Williams

Absent: Linda Brubaker, Donna Curin, Phil Hale, Wayne Magdziarz, Kelly Shannon, and Lorraine Snyder

1. Father Garanzini opened the meeting at 8:09 a.m. and Kana Wibbenmeyer offered a prayer.
2. The minutes of the December 9, 2014 meeting were approved unanimously. Fr. Garanzini noted that the February Board of Trustees meeting should include a progress update of the strategic plan.
3. John Pelissero discussed the licensee code of conduct for licensed University apparel and other products. A committee was formed to make recommendations to the code of conduct policy that are consistent with the Worker Rights Consortium and the University's Jesuit Catholic mission. The committee's recommendations were unanimously approved.
4. Winifred Williams presented the plans to roll out the Employee Opinion Survey on March 9, 2015. Towers Watson will administer the survey as in 2007 and 2010. This year's survey will include two new categories: Diversity & Inclusion, and Quality & Excellence. Fr. Garanzini asked and Winifred confirmed that the survey includes write-in options for additional comments. Fr. Daffron suggested that the announcement of the survey include a report of the actionable items that were implemented institutionally as a result of the previous opinion surveys.
5. John Pelissero reviewed the Deans' recommendations for commencement speakers and honorary degree conferrals. A discussion was had regarding the selection of commencement speakers and honorary degree recipients as it relates to the selection of Damen Award recipients at Founders' Dinner, pointing to the need for coordination of these two events. John suggested that Fr. Daffron should make a presentation to the Council of Deans to propose a strategic process for selections. Jane Neufeld recommended that the commencement student speaker selection be included as well. The new coordinated selection process will be effective starting with the 2016 Commencement and Founders' Dinner. The recommendations that come out of the new process will continue to be brought to the Cabinet for approval.
6. Fr. Garanzini would like the CAS commencements to be scheduled with the Bachelor of Science ceremony in the morning, and the Bachelor of Arts ceremony in the afternoon.
7. John Pelissero shared the strategic planning document that was updated with feedback from the January 6th Strategic Planning Retreat. The new document includes the transformative justice vision statement that was largely unchanged from the version circulated in September, as well as a section dedicated to continuing the successes of the previous strategic plan. John noted that each major initiative should have an owner who then reports to an oversight group whose job it is to ensure that major initiatives remain on track. Fr. Daffron asked the group how we will measure our success in five years. Fr. Garanzini stated that specific targets should be set for each strategy. From there, a thorough discussion of each of the institutional priorities was held and recommended edits were given to John.
8. In lieu of a Cabinet meeting, the next Strategic Planning Meeting will be held on Tuesday, February 3rd from 10:00am – 3:00pm.

The meeting was adjourned at 10:07 a.m.