

Cabinet Meeting
February 28, 2017

Members present: Jo Ann Rooney, Margaret Callahan, Pam Costas, Lorraine Fitzgerald, Kana Henning, Tom Kelly, Wayne Magdziarz, Susan Malisch, Rob Munson, Jane Neufeld, Jamie Orsini, John Pelissero, Jim Prehn, S.J., Kelly Shannon, and Winifred Williams

Absent: Phil Hale

1. Jo Ann Rooney opened the meeting at 8:00 a.m. and Jane Neufeld offered a prayer.
2. The minutes of the February 7, 2017 meeting were unanimously approved.
3. Tom Kelly reviewed the annual conflict of interest process for CY 2016. Information will be distributed on March 1 and the administrators will review and approve all completed disclosure statements for their areas of responsibility by March 31. Greg Pritchett is the point of contact on this process again this year.
4. Susan Malisch gave an update on planned technology changes. The Lakeside phone systems will be upgraded this spring, and there will also be a Sakai update. John Pelissero asked Susan to have her team coordinate the timing of the Sakai upgrade so that it takes place after final grades have been submitted and in time for the first summer sessions.
5. Jamie Orsini distributed information related to Founders' Dinner and the proposed plans for this year's event. Jamie also distributed information on the Damen Award invitees from each school. She will have additional information to share at future meetings.
6. Rob Munson reviewed the financial planning workgroup membership and efforts to date.
7. Tom Kelly reminded the cabinet that the Board of Trustee committee meetings will take place on March 15, and the full board meeting will take place on March 16. Action items for the board include the review and approval of honorary degrees as well as the FY18 budget. The cabinet is invited to join trustees at dinner on March 15 in the Pere Marquette Suite at 5:30 p.m.
8. Pam Costas distributed a document regarding ramifications of graduate students treated as employees and asked the Cabinet to review and provide feedback to her on it.
9. Dr. Rooney shared that a new senior vice president for Advancement will be announced early next month.
10. Dr. Rooney also discussed the need to assign a point person on the Lakeside campuses to assist students with all DACA related issues and concerns. Jane Neufeld recommended that K.C. Mmeje in Student Development serve in this important role. A message will go out to the university community with this information in the coming days.

11. In Information Sharing, John shared that Shawna Cooper-Gibson is returning to Loyola to serve as assistant provost for student academic services. He also indicated that both the Law and Social Work dean searches are very close to completion.
12. Margaret Callahan said that the SSOM dean search is nearly complete.
13. Lorraine Fitzgerald shared information on upcoming faculty receptions cohosted by Dr. Rooney and Dr. Pelissero on April 24 (WTC) and 25 (LSC) as well as a faculty reception on the HSD cohosted by Dr. Rooney and Dr. Callahan on May 2. Dr. Rooney has also invited fulltime faculty members to a townhall meeting on March 22 to update them on our financial planning in the short and long term.

The meeting was adjourned at 10:27 a.m.