

President's Cabinet Meeting  
March 5, 2014

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Members present: Steve Bergfeld, Pam Costas, John Costello, S.J., Phil Hale, Bill Laird, Michael Garanzini, S.J., Rob Kelly, Tom Kelly, Wayne Magdziarz, Susan Malisch, John Pelissero, Kelly Shannon, Lorraine Snyder and Kana Wibbenmeyer

Absent: Donna Curin, Richard Gamelli and Emilio Iodice

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1. Father Garanzini opened the meeting at 8:00 a.m. and Bill Laird offered a prayer.
2. The minutes of the February 12, 2014 meeting were approved unanimously.
3. Kelly Shannon reviewed the story lineup for the summer issue of Loyola magazine which will be published in May. Story suggestions should be submitted to Annie Busiek by March 19<sup>th</sup>. Kelly shared that Regis University is looking to revamp their magazine and identified Loyola magazine for excellence in alumni magazines. Father Garanzini suggested including faculty profiles in the magazine to showcase what it is like teaching the current generation of students, and Rob Kelly suggested adding a blurb on the Weekend of Excellence this spring in the next issue.
4. Bill welcomed Sue Bodin who gave an update on the motor vehicle records and vehicle use policy which was drafted and reviewed by the Cabinet at a meeting last year. A streamlined policy has been redrafted and Sue highlighted the changes in this newest version. The three main groups covered by this policy are Loyola employees for whom driving is an integral part of their job duties; Loyola faculty and staff who drive Loyola vehicles from time to time; and any Loyola personnel who transport students. The Cabinet determined that it was important that this policy cover anyone who is transporting students in personal vehicles, which would include rented vehicles. With this clarification in the policy that details that "personal" includes "rented" vehicles, the proposed policy was approved by the Cabinet. Sue indicated that a pilot program with campus recreation would start this week and this policy would be rolled out to the entire university this spring.
5. Bill, Pam Costas, Tom Kelly and others discussed recent meetings with Aramark management related to Aramark's hiring practices to ensure that their practices are in line with our hiring policies. A number of additions are being made to the Aramark contract in order to ensure that individuals who have been convicted of felony, theft, violence and the like are not employed by Aramark at LUC.
6. Pam then reviewed a draft Anti-Nepotism Policy which will be modified and re-reviewed by the Cabinet at the next meeting.
7. Wayne Magdziarz went over the University's lodging inventory and plans to house continuing students from this year's large freshmen class. A new building, the Montserrat, is coming online adjacent to the CTA plaza this summer and will increase our inventory of beds, and we will also have the option of using rooms in the Sovereign if they are needed. Nearly all Discover Loyola sessions will be completed by July 11, after which time we'll have a much-more accurate count on the number of students who will lodge on campus during the 2014-2015 academic year.
8. Lorraine Snyder noted that the AJCU office in Washington, D.C. is gathering information on the memberships of all AJCU schools as well as information regarding boards that member institution presidents serve on. She will follow up via email on this with the Cabinet this week.

The meeting was adjourned at 10:00 a.m.