

President's Cabinet Meeting
March 26, 2013

Members present: Donna Curin, Michael Garanzini, S.J., Phil Hale, John Hardt, Jon Heintzelman, Emilio Iodice, Rob Kelly, Tom Kelly, Bill Laird, Wayne Magdziarz, Susan Malisch, Lorraine Snyder and Kana Wibbenmeyer

Absent: John Costello, S.J., Richard Gamelli, Ellen Munro, John Pelissero and Kelly Shannon

Guests: Aaron Durnbaugh and Dawn Collins

1. Father Garanzini opened the meeting at 8:00 a.m. and Jon Heintzelman offered a prayer.
2. The minutes of the February 25, 2013 minutes were approved unanimously.
3. Lorraine Snyder added the AJCU Leadership Seminar to the agenda and Jon Heintzelman added the Chicago Jesuit Club as a discussion item.
4. Wayne Magdziarz then introduced Dawn Collins who joined Loyola six weeks ago as the director of student complexes. Dawn reviewed plans to streamline the reservation system for the over 200 spaces available for use on the Lakeside campuses. Following her presentation and subsequent discussion, it was determined that a half-dozen spaces that required staff to manage significant set up/tear down would have fees associated with the rental of those rooms. The vast majority of other on-campus venues will have a booking fee of \$50. A reservation tracking system will be put in place advising people who book venues regarding cancelation policies and charges.
5. Aaron Durnbaugh, the director of sustainability at the university, then presented a draft of the sustainability and climate plan for Loyola. The goal is to have sustainability be part of the identity and culture of the university. In reviewing the plan's five goals, Father Garanzini highlighted the need to draw on best practices from other institutions as well as to work closely with faculty in the university's different schools regarding what sustainability can mean for our various academic disciplines and how it could manifest in curricula. In order to engage the university community in a conversation on this plan, Father Garanzini proposed that we hold a fall leadership retreat to discuss the plan and to gain buy-in for these important efforts. Lorraine will follow up with Aaron to set a date and to work on an agenda for such a meeting.
6. Kana Wibbenmeyer then presented an update on campus construction projects on the LSC. The Halas addition project will start on April 15 and this summer the entire lawn south of the Gentile Arena/Norville Center will be cordoned off as part of the construction. The west quad will be completed in August or September 2014 and Halas will re-open in May 2014. Additionally, the Albion apartments will open this May. Kana also reminded the Cabinet that Lewis Towers on the WTC will be shut down over the Easter holiday for electrical maintenance.

7. Lorraine distributed the agenda for the AJCU Leadership Seminar which Loyola will host again this June. Cabinet members were asked to forward the names of seminar nominees to Lorraine by Friday, April 5.
8. Jon Heintzelman highlighted that Father Garanzini will be the keynote speaker at the next lunch meeting of the new Jesuit Club of Chicago. We have purchased a few tables for the event and Jon asked Cabinet members to let him know of their interest in attending the lunch.
9. Susan Malisch reminded the Cabinet that the transition from Blackboard to Sakai as well as the email migration will take place on May 20.
10. Jon indicated that the position announcement for a new director of alumni relations was recently posted.

The meeting was adjourned at 10:15 a.m.