

President's Cabinet Meeting
April 7, 2015

Members present: Steve Bergfeld, Linda Brubaker, Pam Costas, Donna Curin, Justin Daffron, Michael Garanzini, S.J., Phil Hale, Steve Katsouros, S.J., Tom Kelly, Wayne Magdziarz, Rob Munson, Jane Neufeld, John Pelissero,
Lorraine Snyder, Winifred Williams and Kana Wibbenmeyer

Absent: John Costello, S.J., Emilio Iodice, Susan Malisch and Kelly Shannon

1. Father Garanzini opened the meeting at 8:00 a.m. and Donna Curin offered a prayer.
2. The minutes of the March 24, 2015 meeting were approved unanimously.
3. John Pelissero said that the rally welcoming back our men's basketball team, who won the CBI tournament, went well last night although attendance was a bit low since the rally came on the heels of spring break.
4. Justin Daffron, S.J. reviewed the story highlights for the next issue of Loyola magazine, which will be distributed in June. John Pelissero suggested including a story on the recent honorary degree conferral event with Cardinal Ravasi, and Father Garanzini proposed that the magazine include an interview with Archbishop Cupich—either in the June issue or in a future edition. Justin will share the Cabinet feedback with Brendan Keating, who will manage the magazine until a new editor is appointed. Annie Busiek, the current editor, is leaving the university for a new job opportunity this month.
5. John then reviewed plans for commencement in May. The Office of Special Events was proposing to erect a tent on the West Quad for post-graduation receptions, but the Cabinet suggested that we use the Damen Center for these receptions instead in order to manage costs and in light of the fact that these kinds of large tents go largely unused. If the weather cooperates, we can also set up tables and outside of the Damen Center. Father Garanzini also suggested that we make use of the Klarchek Information Commons as a reception venue for larger receptions, such as those that follow the two CAS ceremonies.
6. Winifred Williams gave an update on the faculty/staff opinion survey which garnered an impressive 78% participation rate. The survey results are currently being tabulated and will be reviewed by Winifred and her team later this month, after which time they will be shared with the university community. Father Garanzini emphasized the need to do an even better job of finding out why people are leaving Loyola if they do choose to leave, and Winifred acknowledged that the HR department is working to establish better processes for gathering that information. Winifred also reminded the Cabinet that the service lunch will take place on April 28, and that over 360 faculty and staff with five or more years of service to the university will be recognized at the lunch this year.
7. Kana Wibbenmeyer distributed a chart detailing the summer facilities project schedule. The Father Damen sculpture will be installed on the West Quad in August. Phil Hale said that he would like to bring the Woodstock-area congressman to LUREC to see the well that is being drilled there, and Kana indicated that she'll follow up with Phil to schedule this visit to LUREC. Additionally, Kana indicated that on the HSD, the facilities shared services contract is being modified and the CTRE is ahead of schedule.
8. John shared with Tom Regan, S.J. has been appointed dean of the College of Arts and Sciences. Additionally, there are two finalists for the Quinlan School of Business dean position, and two HSD provost finalists.

9. John also noted that the 1871 incubator will host an open house on May 1.

The meeting was adjourned at 9:10 a.m.