

President's Cabinet Meeting
April 23, 2013

Members present: John Costello, S.J., Michael Garanzini, S.J., John Hardt, Jon Heintzelman, Emilio Iodice, Rob Kelly, Tom Kelly, Bill Laird, Wayne Magdziarz, Susan Malisch, Ellen Kane Munro, John Pelissero, Lorraine Snyder and Kana Wibbenmeyer

Guests: Marian Claffey, Jennifer Clark, and Tim McGuriman

Absent: Donna Curin, Richard Gamelli, Phil Hale and Kelly Shannon

1. Father Garanzini opened the meeting at 8:00 a.m. and Rob Kelly offered a prayer.
2. The minutes of the April 9, 2013 meeting were approved unanimously.
3. Tim McGuriman gave an update on operations and programs at LUREC. Phase four of our capital projects plan is wrapping up, which included installing air-conditioning in the new Searle Hall (formerly the chapel). Approximately 2,700 students visited LUREC this year on retreats and as part of other university-sponsored programs, and over 6,000 external clients attended events at LUREC. About 70% of LUREC's external users are students and staff from Chicago area Catholic high schools. Tim also reviewed plans for five farm dinners which are scheduled this summer to take place at LUREC. The Cabinet discussed the Harvest Festival which was held last September and which drew over 700 guests to LUREC for the day. In consultation with Tim, the Cabinet decided to hold off on planning another Harvest Day for the time being.
4. The Cabinet then reviewed the revised room reservation policy. Father Garanzini emphasized the need to enforce cancelation policies for room reservations that go unused. There was a discussion regarding the fee structure and the need to cover housekeeping and set-up charges without overly charging students and other internal users of various venues on our campuses.
5. Marian Claffey gave a recap of the Weekend of Excellence which was held last weekend. This third annual weekend of events drew about 1,300 students to 21 events over the three days. Marian and co-chair Ann Marie Morgan determined that they will need a larger venue for the undergraduate research symposium next year and Kana suggested that perhaps the Halas courts could be used. Rob Kelly commended Marian on a superb program and noted that there was a significant increase in parent attendance this year over last year. Jon Heintzelman added that double the number of people attended Sunday's scholarship brunch as did in 2012. Next year's Weekend of Excellence will be held from April 11-13.
6. John Pelissero discussed the enrollment funnel, which shows an increase of 31% in freshman net deposits. We are currently down about 4% in transfer deposits for the fall. Graduate and professional programs have seen a 9% increase in the number of students enrolled for the fall as well.

7. Kana Wibbenmeyer reviewed the impact of last week's heavy rainfall on campus facilities. On the LSC, the new Damen Student Center took in water in the basement as a result of a sump pump which was improperly installed. A transformer in the Quinlan Life Sciences building got wet and so a mobile generator has been in place providing power to the entire building until a new transformer is installed in the next few days. On the Maywood campus, the lack of a water management system in the area surrounding our campus caused a number of storm-related issues and flooding. Kana is meeting with her counterparts in Maywood this afternoon to survey the damage and to understand its causes. Father Garanzini suggested that Loyola will need to spearhead a coordinated effort at Maywood with Trinity and Veterans Affairs to develop a storm water plan and to work with the county to implement the plan. Wayne will contact Steve Bergfeld to determine the various players that need to be involved in this effort.
8. Rob Kelly noted that the opening of the Damen Student Union was a big success with our students. He thanked UMC for the flickr photo gallery of photos from the opening which is up on the LUC.edu website. Some punchlist items for the new building include frosting on the glass near the student diversity suites which is causing some confusion; the need for better building signage throughout Damen; and the addition of "S.J." after Father Damen's name on the sign over the north entrance to the building.
9. Tom Kelly reviewed the corporate work study program which since 1996 has placed talented Cristo Rey and Christ the King students in internships around the city. Tom solicited departments on the WTC that would be interested in having an intern beginning fall 2014 for four days a week. John Pelissero indicated that the Business School would benefit from an intern. Similarly, Tim McGuriman said Conference Services would take one and UMC and Finance are already committed to hosting an intern next semester as well.
10. Tom, Rob and Bill Laird gave an update on the transition from the Horizon League to the Missouri Valley Conference. A discussion regarding the cost to exit the League is on-going.
11. Jon Heintzelman reminded the Cabinet that Father Garanzini is speaking at the Jesuit Club of Chicago lunch today.
12. John Hardt gave a brief update on the recent Heartland-Delta meetings held at St. Louis University recently and indicated that the conference as we know it is being phased out.
13. Susan Malisch indicated that the migration from groupwise to Microsoft Exchange will take place in about a month.
14. Lorraine Snyder thanked the Cabinet for their nominations for the AJCU Leadership Seminar in June, and noted that LUC participants this year will be Cass Coughlin, Rabia Khan, Jack McLean, Donna Quirk, Kevin Stensberg, and Dan Vonder Heide.

The meeting was adjourned at 9:35 a.m.