

President's Cabinet Meeting
August 22, 2013

Members present: Steve Bergfeld, Pam Costas, Donna Curin, Michael Garanzini, S.J., Emilio Iodice, Rob Kelly, Tom Kelly, Bill Laird, Wayne Magdziarz, Susan Malisch, John Pelissero, Kelly Shannon, Lorraine Snyder and Kana Wibbenmeyer

Absent: John Costello, Richard Gamelli and Phil Hale

Guests: Sue Bodin and Tara Riley

1. Father Garanzini opened the meeting at 2:00 p.m. and John Pelissero offered a prayer.
2. The minutes of the July 18, 2013 were approved with a clarification in item #6 that Phil Hale is working with the Supplier Diversity Task Force.
3. Rob Kelly discussed plans for Family Weekend which will be held September 27-29. About 400 guests are already signed up to attend and Rob distributed and reviewed the draft schedule for the weekend. Father Garanzini highlighted the need to be sensitive to the size of our venues, considering this freshmen class is uniquely large in number. He also suggested that events be offered in the residence halls so that parents of students who live together can get to know each other.
4. Bill Laird then invited Sue Bodin and Tara Riley to review a revised draft vehicle use policy. Sue and Tara reviewed the proposed changes to our current policy based on peer and aspirational school standards. After much discussion, the Cabinet suggested establishing different categories of MVR-approved drivers with a special focus on anyone who drives students as part of their jobs. Sue and Tara will revise the policy based on the Cabinet's feedback and share a revised version with the Cabinet in the weeks ahead.
5. Kelly Shannon detailed the new University-managed student communication news site, Rambler Buzz. Students will generate the majority of the content for the site, which will be managed by UMC with input from student development and others serving on an editorial team. The site will be on all LSC and WTC library computer home screens once it launches on August 25.
6. Donna Curin reviewed plans for the September Board of Trustees meeting. 35 of 38 trustees are confirmed to attend so far, and upon conclusion of the meeting there will be a blessing and dedication of the new Institute of Environmental Sustainability at noon on Friday, September 6.

The meeting was adjourned at 4:00 p.m.