

President's Cabinet Meeting
October 1, 2013

Members present: Steve Bergfeld, John Costello, S.J., Donna Curin, Michael Garanzini, S.J., Phil Hale, Rob Kelly, Tom Kelly, Bill Laird, Wayne Magdziarz Susan Malisch, John Pelissero, Kelly Shannon, Lorraine Snyder and Kana Wibbenmeyer

Absent: Pam Costas, Richard Gamelli and Emilio Iodice

1. Father Garanzini opened the meeting at 8:00 a.m. and Kana Wibbenmeyer offered a prayer.
2. The minutes of the September 16, 2013 meeting were approved with an addition in item #5 that a second emergency response command center should be identified on the LSC as on the WTC, and a correction in item #6 that Bill Laird will meet with the University Senate this fall to discuss the FY15 budget assumptions.
3. John Pelissero gave a brief update on the possible impact of the government shutdown on federal student financial aid as well as on grant assistance monies. He highlighted that in the near term, the impact should be minimal but it will be greater the longer the shutdown persists.
4. Tom Kelly gave an update on his recent meeting with Staff Council leadership. The group is well-organized and is interested in better understanding their role electing staff members to the Faculty Senate. Father Garanzini emphasized the need for a consistent electoral method that would apply to the Staff Council, Faculty Council and Unified Student Government. He suggested we consider setting aside a day each year to elect members from these three groups to serve on the Faculty Senate. Tom and others agreed that we need to streamline our electoral processes and we will do so this year. Additionally, Tom noted that the Staff Council has done a good job the last number of years raising funds for the employee hardship account to help staff who need assistance with medical bills, rent, etc. Staff Council intends to increase the amount they can award a staff person from \$1,000 to \$3,000 max and Father Garanzini indicated that he told Staff Council he would match their annual fundraising total each year.
5. Tom also reminded the Cabinet that the Staff Council awards ceremony will take place on November 14 on the LSC, and he encouraged everyone to nominate staff for this year's awards. This led to a discussion on the need to better organize the Staff Member of the Month awards program. Steve Bergfeld shared that the Staff Council in the Health Sciences Division would like to be a part of this program as well. The Cabinet agreed that six staff members, two per Chicago-area campus, would be selected each month for the Monthly Staff Awards. Tom and Kelly will bring this item back for discussion at the joint Cabinet/Deans Council meeting later this month.
6. Steve indicated that he has hired people for three key positions in Advancement. Kevin Wiley will serve as the associate vice president for development, overseeing the division's data systems, financial reporting, annual fund, parent fund and others, as well as serve as the unit's liaison to Finance. Christine Ott has been hired as the new director of principal gifts, and in that role will manage all aspects of Advancement's principal gift strategy and donor relations. Olga Hancock, who served a few years ago as the assistant director of

development for the JFRC and is a Loyola alumna, will come on board this month as the new director of alumni relations. Steve also indicated his intention to bring in an outside expert to assist the division in thinking strategically about its development goals.

7. Steve also gave a brief update on the School of Business gala last weekend which was held at the Trump Hotel. There were about 200 guests in attendance, but about 40% of those guests were Loyola administrators, faculty and staff, so there is a real need to re-think the purpose of this event. Father Garanzini suggested that this event be changed to a lunch event, held in the loop, and focused on student internships and Loyola's relationships with the business community. Lastly, Steve discussed the Parent's Club and their high level of enthusiasm and engagement with the university. It was agreed that these parents should be given a role to play in Parent's Weekend, perhaps in hosting some events.
8. Rob Kelly reviewed Family Weekend, which has 1,800 guests registered to attend a number of events that were organized over the weekend. The weekend went very well and Rob highlighted that about 80% of the parents were parents of freshmen students. Parents indicated their interest in more school-based programs next year so that they can meet other parents of students who are in class with their own students. Rob also distributed copies of the 2013 Student Development Annual Report to the Cabinet.
9. Donna Curin solicited ideas of special topics that could be reviewed at the December Board of Trustees meeting. Topics that were suggested included a review of student's post-graduate service; a discussion on the higher education reauthorization act; student indebtedness; and an update on the Advancement Division.
10. Lorraine Snyder gave an update on the Jesuit Conference and AJCU meetings which will take place on Loyola's WTC from October 5-12. Jesuit Provincials from the U.S. and Canada, will host their regular meetings on campus for five days. They will be joined by Father Adolfo Nicolás, Superior General of the Society of Jesus. The AJCU decided to host their annual meetings in conjunction with the JC meetings, so on October 10th all AJCU university presidents plus board chairs will also come to Loyola for three days of meetings. Lorraine is partnering with conference services, Aramark, campus safety and others to coordinate the week's events.
11. Kana presented plans for the LSC west quad design which will be completed by October 2014. The quad will include a large, open green lawn with trees lining its perimeter to offer shade and to give the feel of a parkway. The two wolves sculpture will be relocated near the Norville Center entrance, and Kana is exploring options to have a stone statute of Father Damen created and installed on the south end of the quad.
12. Tom distributed updated documents related to the emergency response planning and business continuity effort. Training—both online and in person-- will begin soon.
13. Susan Malisch distributed an FY13 ITS summary detailing the Division's projects and progress.

The meeting was adjourned at 10:05 a.m.